

EXECUTIVE COUNCIL MEETING MINUTES

SELPA IV

May 15, 2020

Zoom Video/Phone Conference

MEMBERS PRESENT:

SJUSD Stephen McMahon for Nancy Albarran **SELPA AU** Leo Mapagu
 SCCOE Mary Ann Dewan

OTHERS PRESENT: Jodi Lax (SJUSD), Seth Reddy (SJUSD), Kristen Brown (CAC), Joanna French (Innovate Public Schools), Karen Santiago (SELPA), Marjorie Paeste (SELPA)

TIME CONVENED: 2:49 p.m. **TIME ADJOURNED:** 3:18 p.m. **RECORDER:** Marjorie Paeste

I. PUBLIC SESSION

A. **Roll Call and Welcome of Guests**

The meeting was called to order at 2:49 p.m. Roll was taken by SELPA Director, Leo Mapagu. Kristen Brown, SELPA IV CAC Chair, and Joanna French from Innovate Public Schools were welcomed to the meeting.

B. **Hearing of persons wishing to address the Council**

Kristen Brown addressed the Council and shared some sentiments gathered from fellow parents. She mentioned that there is a request for reminders for remote services. There is also growing frustration as there is no access to aides; emotional attachments have been severed due to distance-learning. Kristen Brown is requesting a meeting with San Jose Unified to discuss these issues.

Joanna French stated that there are ongoing questions regarding translations during San Jose Unified School Board meetings. She also mentioned that there is an issue about providing technology access to families with multiple children. She would like to gain understanding on how parents can be involved during distance-learning planning and the use of funds under the C.A.R.E.S. Act.

II. CONSENT ITEMS

A. **Setting the Agenda**

Dr. Mary Ann Dewan moved to approve the agenda as presented. Deputy Supt. Stephen McMahon seconded and the motion carried, 2-0.

B. **Approval of minutes**

Dr. Mary Ann Dewan moved to approve the minutes from the October 18, 2019 meeting as written. Deputy Supt. Stephen McMahon seconded and the motion carried, 2-0.

III. ACTION ITEMS

A. **Changes to the SELPA Inter-district Transfer Procedure and Low Incidence Purchasing Policy**

The SELPA Inter-district Transfer Procedure was reviewed by legal counsel and some changes were recommended to further clarify responsibilities between the District of Residence and District of Attendance. The Low Incidence (LI) Purchasing Policy was also revised by legal counsel in order to take into consideration new law that pertains to low incidence equipment that is also assistive technology. Dr. Mary Ann Dewan moved to approve said changes and Deputy Supt. Stephen McMahon seconded. The motion carried, 2-0.

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B. Changes to the SELPA IV Budget Allocation Plan 2020-21

1. Update Pupil Count Census Dates used in Fiscal Reports (due to Transition from CASEMIS to CALPADS)
 - a) SELPA Inter-District Transfers
 - Census Date: Average of Dec 1 & April 1 Enrollment
 - Data Source: District of Service (DOS) School Information System (SIS)
 - b) Students Living At LCI - NW SELPA Cost Share
 - Census Date: Average of Dec 1 & April 1 Enrollment
 - Data Source: SIRAS (Active students) Districts will need to ensure students living in LCI are marked accordingly.
 - c) Distribution of Low Incidence Funds
 - Census Date: Prior Year December 1 Low Incidence (LI) Pupil Count (Primary and Secondary Disability)
 - Data Source: SIRAS
 - d) Distribution of Federal Preschool (Resource Code 3315) & Preschool Staff Development (Resource Code 3345)
 - Census Date: Prior Year April 1 Preschool Count (Ages 3-5)
 - Data Source: SIRAS

Dr. Mary Ann Dewan moved to approve the changes to the 2020-21 SELPA IV Budget Allocation Plan, as listed above. Deputy Supt. Stephen McMahon seconded, and the motion carried 2-0.

C. Continue \$400 invoice to districts to cover basic costs for SELPA Staff Development, in lieu of individual registration fees (ex: Diagnostic Center trainings), same as in previous years.

Deputy Supt. Stephen McMahon moved to approve the continued \$400 invoice for SELPA Staff Development workshops for districts. Dr. Mary Ann seconded, and the motion carried, 2-0.

D. Proposed 2020-21 SCCOE Special Ed Block Rates

Leo Mapagu summarized the cost-saving efforts of SCCOE with regards to the Special Ed Block rates. Dr. Mary Ann Dewan mentioned that SCCOE Special Ed is exploring additional opportunities for more cost reduction that have not yet been factored into the current rates. Enrollment patterns and 1:1 paras are being monitored. There will be an elimination of one program manager, two principals, two school office coordinators, and 19 paraeducators. 41 vacant positions will not be filled, and the budget for materials and supplies will be reduced. Collectively, this effort will result in about \$2.4M additional reduction to the Block. Deputy Supt. Stephen McMahon moved to approve the proposed 2020-21 SCCOE Special Ed Block Rates due to budgetary timelines and with the anticipation of lower actual rates. Dr. Mary Ann Dewan seconded and the motion carried, 2-0.

E. Approval of SELPA IV Executive Council Meeting Calendar for 2020-2021

Dr. Mary Ann Dewan moved to approve the 2020-21 SELPA IV Executive Council meeting calendar. Deputy Supt. Stephen McMahon seconded and the motion carried, 2-0.

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F. Nomination and Election of SELPA IV Executive Council Chair for 2020-2021

Dr. Mary Ann Dewan moved to nominate/elect Supt. Nancy Albarran as the SELPA IV Executive Council Chair for 2020-2021. Deputy Supt. Stephen McMahon seconded and the motion carried, 2-0.

G. Selection of 2020-2021 SELPA IV Representative to the SELPA Superintendents' Representative Council

Deputy Supt. Stephen McMahon moved to nominate/elect Supt. Nancy Albarran as the SELPA IV representative to the SELPA Superintendents' Rep Council for 2020-2021. Dr. Mary Ann Dewan seconded and the motion carried, 2-0.

IV. SELPA EXECUTIVE DIRECTOR UPDATES

Leo Mapagu shared the following information:

- CDE released new due dates for Local Plan submissions. Section B-Governance & Administration and Section C-Annual Assurances submissions have been moved to June 30, 2021. Section D-Annual Budget Plan and Section E-Annual Service Plan will be submitted to the SELPA Executive Councils for approval in June, and are due to CDE on June 30, 2020.
- NW SELPA will be renewing their contract with Siras Systems. Siras is maintaining their per pupil rate through the next three years. There will be a 2% increase in total contract amount due to the increase in number of students with disabilities in the system. The contract will be brought to the SELPA Superintendents' Rep Council meeting next week for approval.
- A request for proposal (RFP) has been sent out to CDE-certified Non-Public agencies in an effort to create a central entity (SCCOE) for contracting with agencies to reduce duplicated negotiation and contractual efforts and maximize economies of scale to obtain reasonable and competitive rates.
- The SELPA AU Budget (broken down by SELPA contribution) for 2020-2021 will be approved at the SELPA Superintendents' Rep Council meeting next week.

V. ADJOURNMENT

Dr. Mary Ann Dewan moved to adjourn the meeting at 3:18 p.m. Deputy Supt. Stephen McMahon seconded and the motion carried, 2-0.