Nomination Rating Form

Reviewer: Please rate the CSEY Award nomination materials provided out of 100.

<table>
<thead>
<tr>
<th>Documentation</th>
<th>Thoroughness of Response (10)</th>
<th>Quality of Supporting Evidence (10)</th>
<th>Total (20)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Work performance</td>
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<td>(2) School and community involvement</td>
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<td>(3) Leadership and Commitment</td>
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<td>(4) Local support (from co-workers, school administrators, community members, etc., who speak to the nominee’s exemplary work)</td>
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<td>(5) Enhancement of classified school employees' image in the community and schools</td>
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<td>(6) Any other areas deemed exceptional and pertinent. (Extra Credit Max 4 total)</td>
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<td>(out 4)</td>
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</tbody>
</table>

Notes:
Nominee: ___________________________________________
Reviewer: ____________________

**Rating Scale**

90-100 = Excellent response
- clearly addressed all five areas in an organized way
- provided numerous relevant examples and details about the employee’s unique characteristics and practices
- thoroughly stated why the employee would be an excellent choice for the award
- the local support for the employee was convincing and enthusiastic

80-90 = Very good response
- responses addressed four of the five areas in an organized way
- provided several examples and details about the employee’s unique characteristics and practices
- clearly stated why the principal would be a very good choice for the award
- the local support for the employee was clear and solid

70-80 = Satisfactory/average response
- addressed three of the five areas and most information is relevant
- provided a few examples and details about the employee’s unique characteristics and practices
- briefly stated why the employee would be a good choice for the award
- the local support for the employee was adequate and general

60-70 = Fair/weak response
- addressed two of the five areas; not all information was relevant
- provided general statements with few examples or details about the employee’s unique characteristics and practices
- did not state why the employee would be a good choice for the award
- the local support for the employee was limited, incidental, or confusing

<60 = Inadequate or minimal response
- addressed only one of the areas; much of the information is not pertinent
- provided general statements with no examples or details about the employee’s unique characteristics and practices
- did not state why the employee would be a good choice for the award
- the local support for the employee was insufficient

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**For office use only**

**Nominee’s Total Points (Overall) (maximum = 104 points):**

**Ranking:**

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Criteria Adopted from the RISE Award Nomination Applicant Rating