Santa Clara County Office of Education

CHAMPIONS FOR LEADERSHIP

June 1, 2017

RICHARD ALDOVER

QCC Payroll
Micro-Credentialing

Hello!
Nice to meet you

Contact me at:

- http://www.sccoe.org/depts/tsb/tpisc/tra/Pages/Payroll.aspx
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WHY CFL?

PROFESSIONAL DEVELOPMENT REASON #1:

TO **CONNECT**

WHY CFL?

PROFESSIONAL DEVELOPMENT REASON #2:

TO **LEARN**

WHY CFL?

PROFESSIONAL DEVELOPMENT **REASON #3:**

TO **EMPOWER**

THE PROJECT

To create a micro-credentialing course for TSB training offerings

What is Micro-Credentialing?

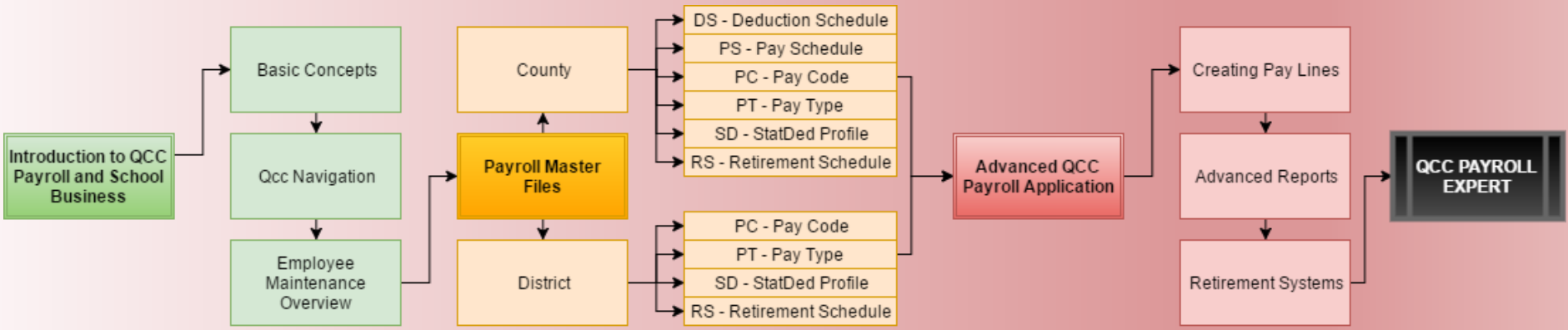
Project Inception

- Current offerings are outdated
- No “starting points”
- Lack of prerequisites
- Professional Learning Leader (PLL)
  - *Certified January 2017*

Project Goals

- Set the framework
- Gather data
- Create a syllabus
- Upload coursework to Canvas
- Begin offering completed courses

The Framework



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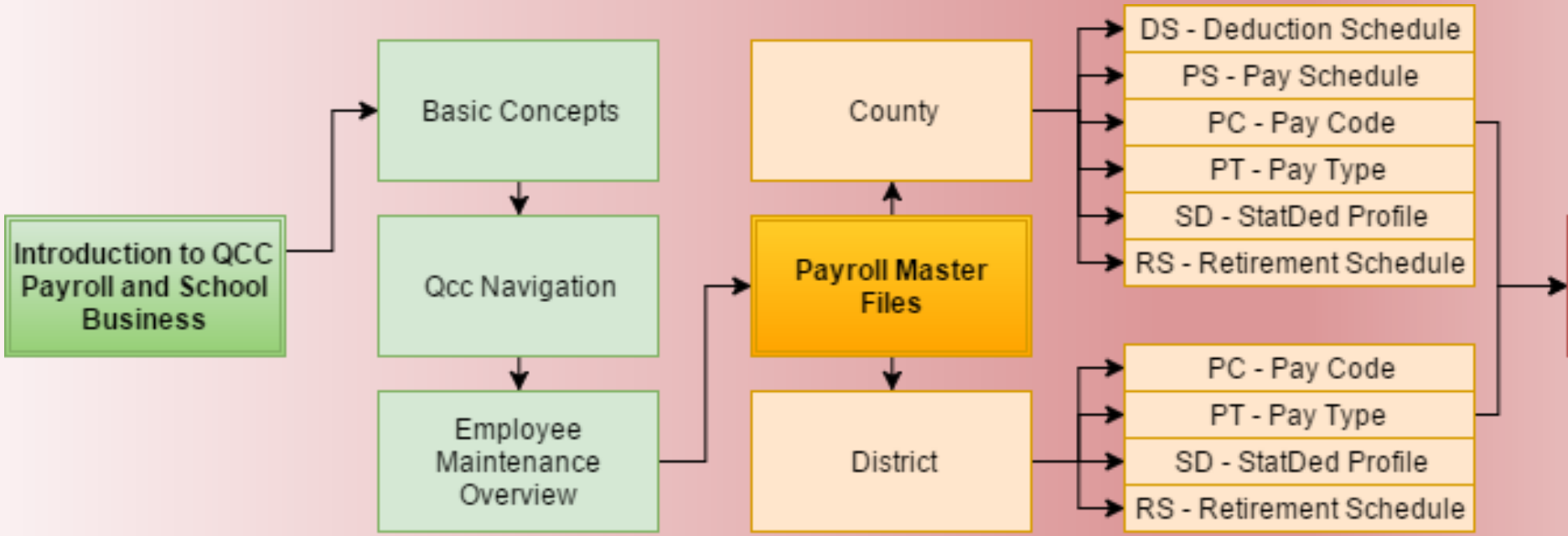

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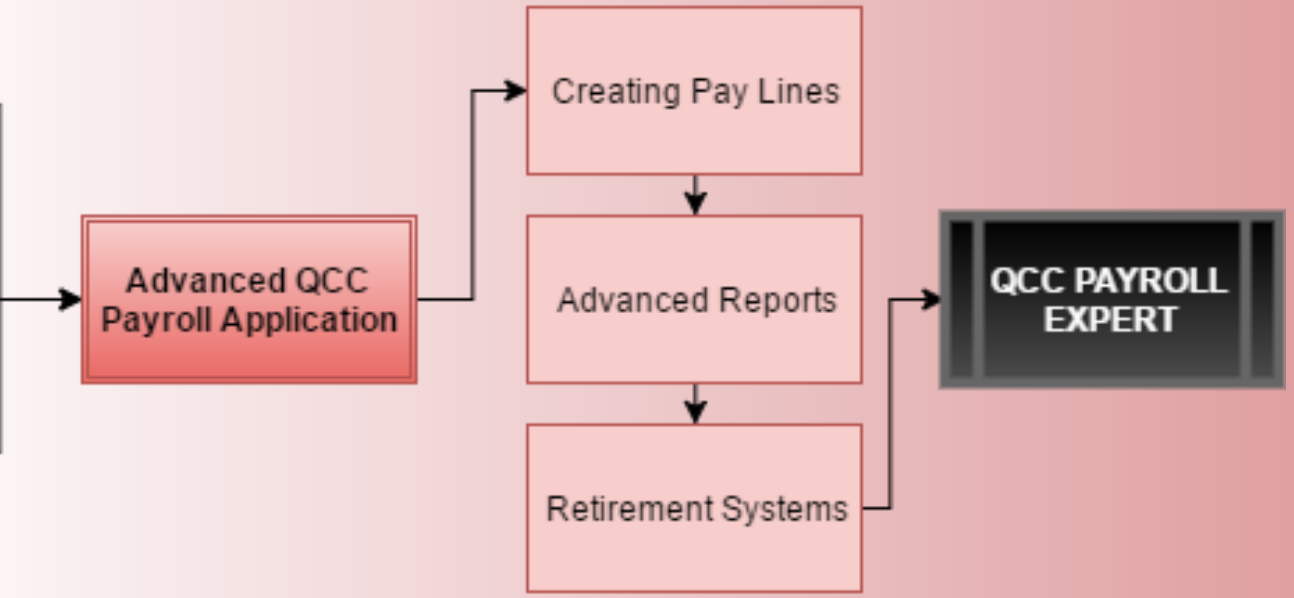
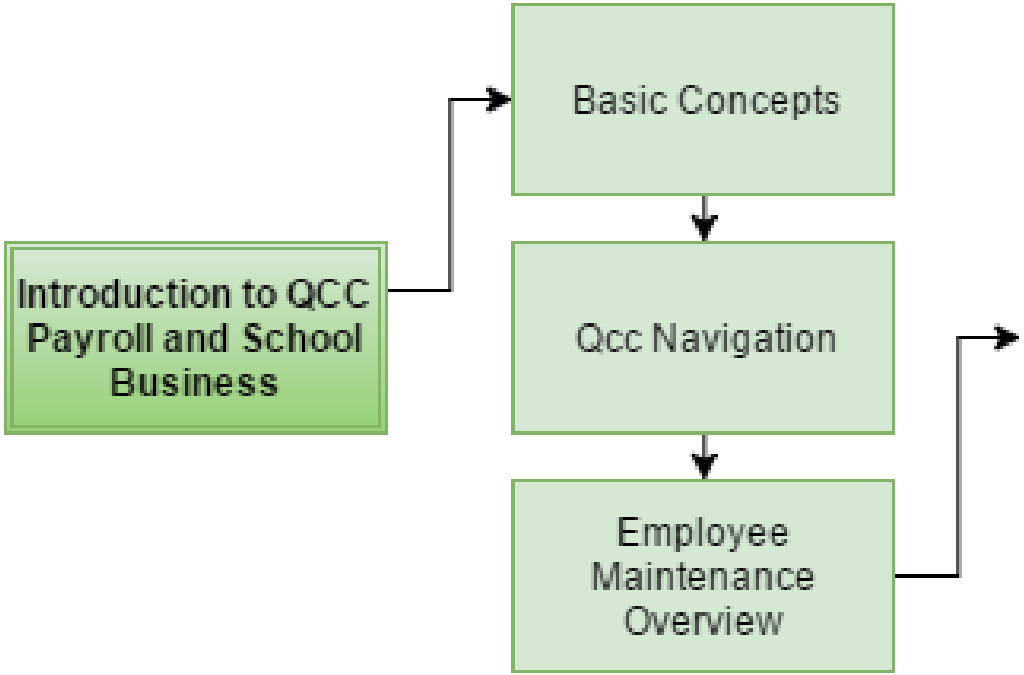


Introductory Course Rubric



Introductory Course Rubric

Course Bookmarks and Progress		
Module 1 – Basic payroll concepts and how they apply to QCC	Module 2 – QCC Navigation	Module 3 – Overview of Employee Maintenance – Payroll modules
Estimated Time for Completion		
8 hours	4 hours	6 hours

Module Format

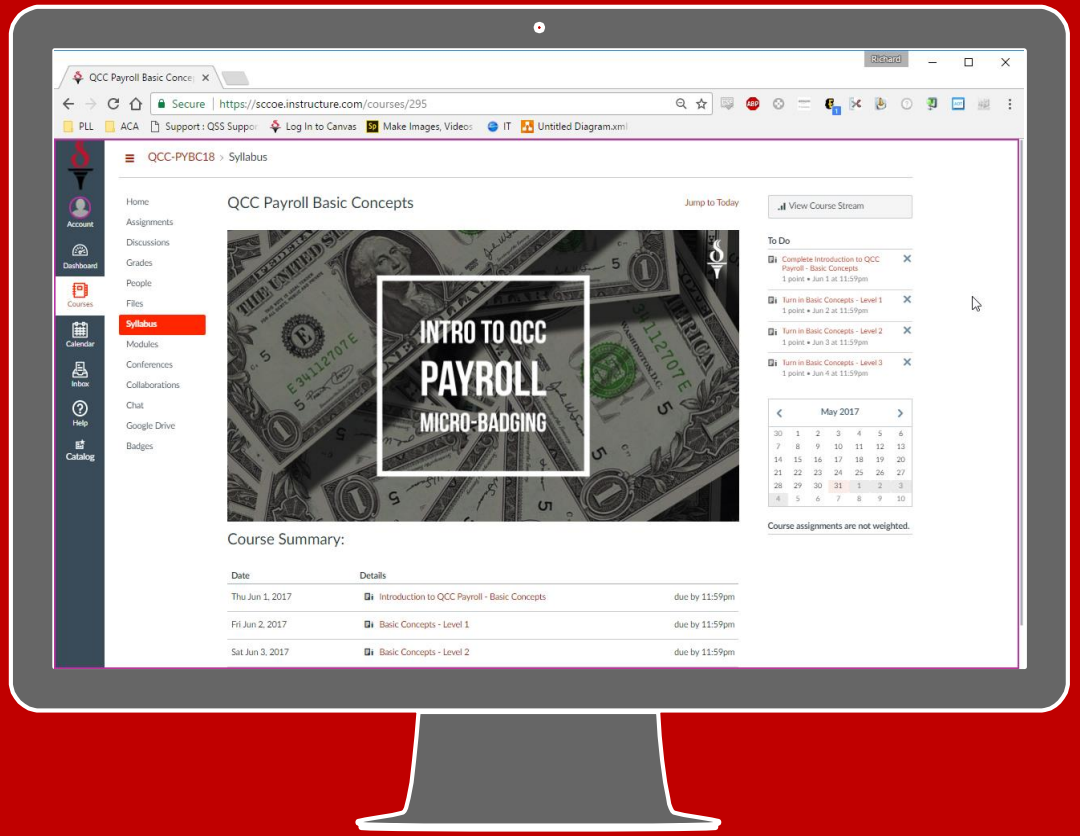
Required Deliverable:

- ✓ Web Tools (URL)
- ❑ Screencast (URL)
- ❑ Screenshot (file upload)
- ✓ Text Entry (inside Canvas)
- ❑ PDF generated from a Google Form (file upload)
- ❑ Media Recording (Video or Audio)

Module	Content
Home	EQ: Place essential question here Home Page Introductory Paragraph - what this course is all about
Introduction	Introductory content goes here. The introduction should highlight why this topic is important and refer to any prerequisite learning. Include any text, links or videos. Include assignments that allow for reflection or proof of learning on the introductory material. If necessary, a second assignment can be included. Consider connecting it to new learning and making it a separate module in the course (CRITICAL if there will be different badges for each assignment).
Instruction	This is where the instructional material resides. This should include text, videos, and screencasts. This learning is the base for the proficiency assignment below. Include an assignment that allows learners to reflect on the instruction.
Proficiency	Here is where learners show what they learned. Consider asking for a bulleted list of items. You may request more than one item be uploaded. Items can be links, media (images such as screenshots), text, videos, uploaded files. Participants can also record themselves speaking.

Canvas Demo

http://sccoe.instructure.com



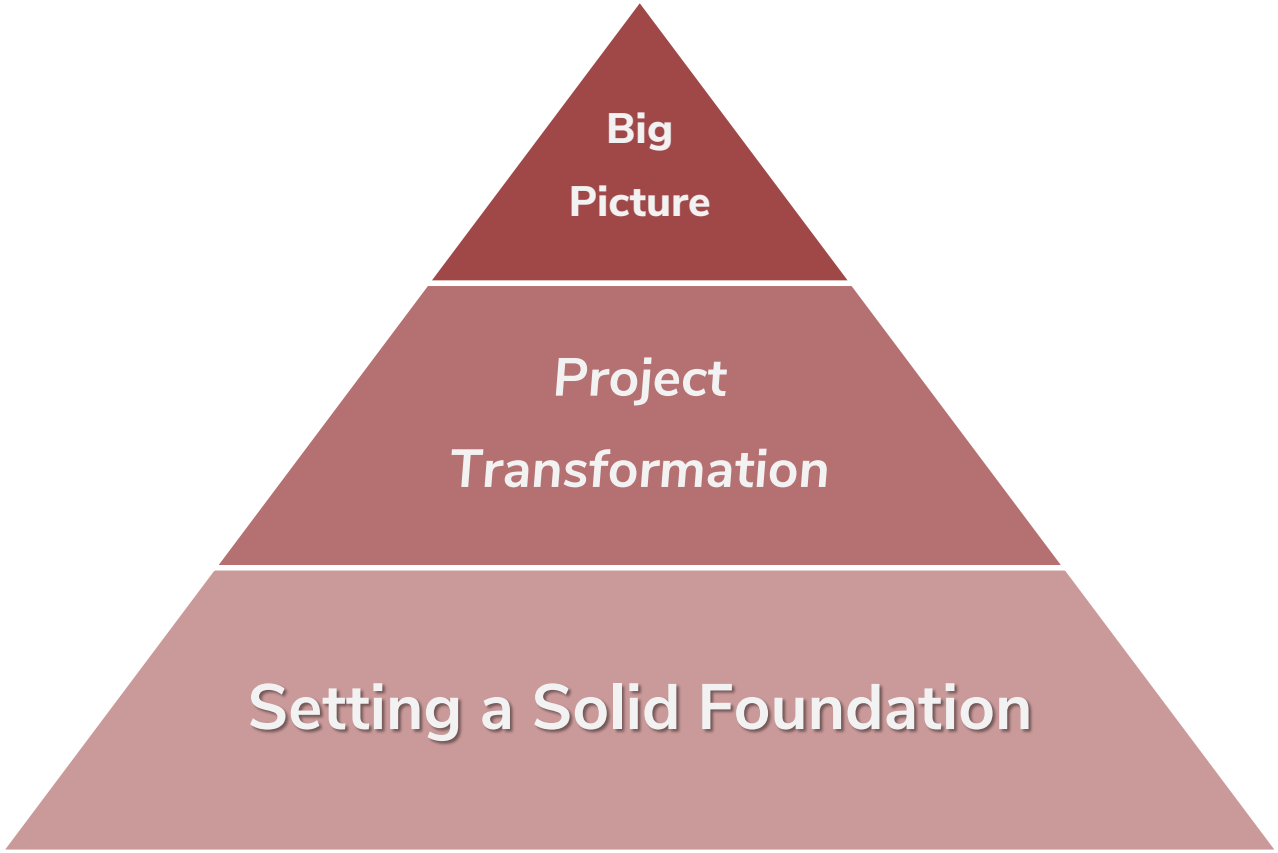
Accomplishments and Successes

- Created first training course on Canvas
- Completed framework for micro-credential
- Coordinating efforts with educational technology team to turn micro-credentials into recognized university or CASBO credit

UNIVERSITY OF THE PACIFIC

CASBO
Smart business. Smart schools.™

Learning Outcomes



Credits

Special thanks:

My CFL cohort

Demerris Brooks

Melissa Christie (Mentor)

Director – Curriculum and Instruction

Cindy Patterson (Supervisor)

Manager – Applications Support