



ADVOCATE HANDBOOK

MIGRANT EDUCATION

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Champions for Leadership
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Goals

- Professional development goals
 1. Learn the servant leadership model
 2. Create a more cohesive team

- Project goals
 1. Maximize direct service versus indirect time
 2. Streamline administrative tasks
 3. Consolidate resources

MEP Background

- ESEA (1965) Title 1: disadvantaged children
- Title 1, Part C (1966): address special needs of migratory children
- Frequent school interruptions, due to the migratory lifestyle of agriculture workers and fishers, cause their children to fall behind.
- Supplemental education program with a mandate to actively identify and recruit all migratory children.

The Problem

- 85/15 rule: use of funds (direct & indirect services)
- OME/CDE defined I&R activities as indirect.
- Recruiters were logging too much indirect versus direct service time.
- How do we accomplish I&R given that funds are not explicitly allocated to *identify and recruit all eligible migratory children?*

The Solution

1. Redefine the role of the MEP Recruiter



2. **ALMOST DONE** and train staff

3. **MY PROJECT** high quality, maximum

Handbook

Shared Notebook

Pages in Tab

Tabs are Chapters

CFL Project - Microsoft OneNote

File Home Insert Share Draw Review View

Cover Table of Contents **SCCOE and MEP** Migrant Families Roles - Responsibilities Direct Services Policies - Procedures MESN Web Resources

Search All Notebooks (Ctrl+E)

New Page
CFL Project

Advocate Handbook

Migrant Education Program

Region 1

Santa Clara County Office of Education

Accomplishments/Successes

1. Disseminated shared vision for the Advocate role
 - Increased transparency and buy-in
 - Enhanced team atmosphere
 - Aligned new activities with State and National objectives
2. Published Advocate Handbook (live document)
 - Shared /synchronized (like Outlook Calendar)
 - Supports MS Office files, video, audio, and images
 - Conceptualized “Region 1 MEP Resource Wiki”
3. Project Management Seminar

Key Learnings

1. Leadership is both an art and a science
2. Collaborative projects need a champion
3. Projects often spark others
4. Methodical project planning is key
5. Emergencies/priority changes can significantly delay completion → flexible & persistent