



GOING GREEN

Patty Tijerina



Santa Clara County
Office of Education

Champions for Leadership
June 21, 2011

GOALS

- **Professional Development via CFL**
- **Explore Career Path**
- **Pay it forward**
- **CFL Project**



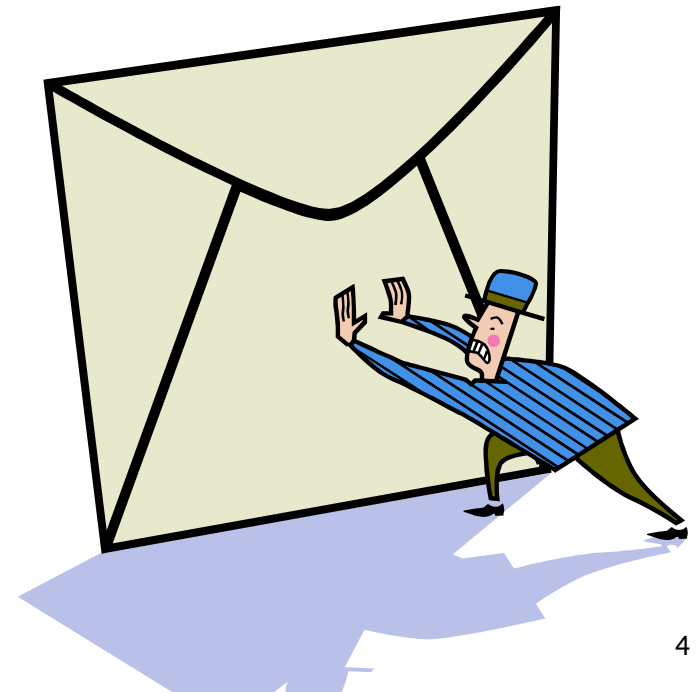
ACCOMPLISHMENTS

- ▶ **Attended all nine Champions of Leadership CFL evening seminar**
- ▶ **Building Relationships**
- ▶ **Paper to Technology**
- ▶ **Return on Investments**



Key Learning

- ▶ **Projects Require Leadership Skills**
- ▶ **Planning and Strategy**
- ▶ **Networking is key**
- ▶ **Push the Envelope**

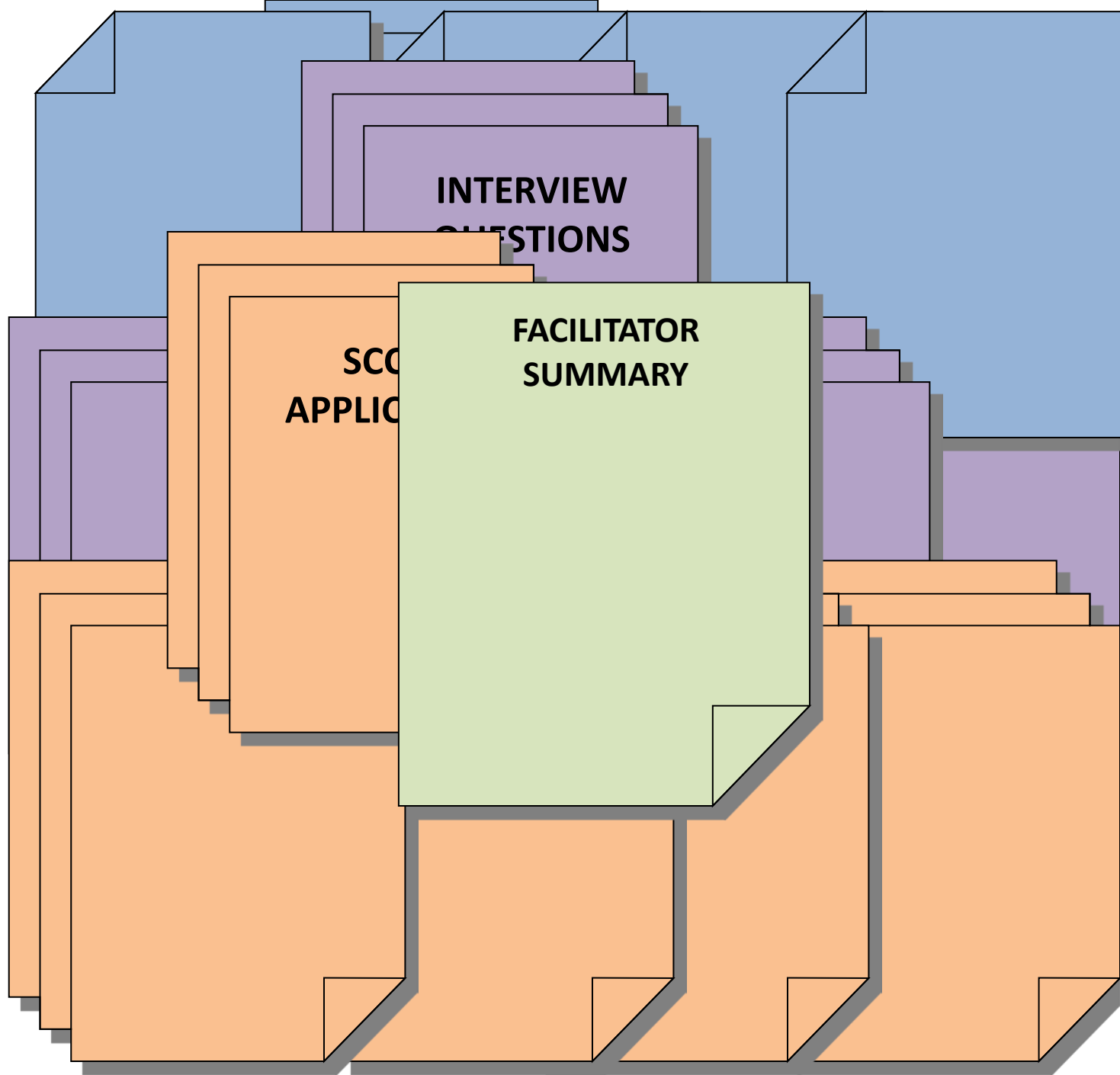


Edjoin.org

Web-Based System

- Post jobs
- View on-line applications
- Screen candidates
- Recruitment list
- Email notifications
- Run reports

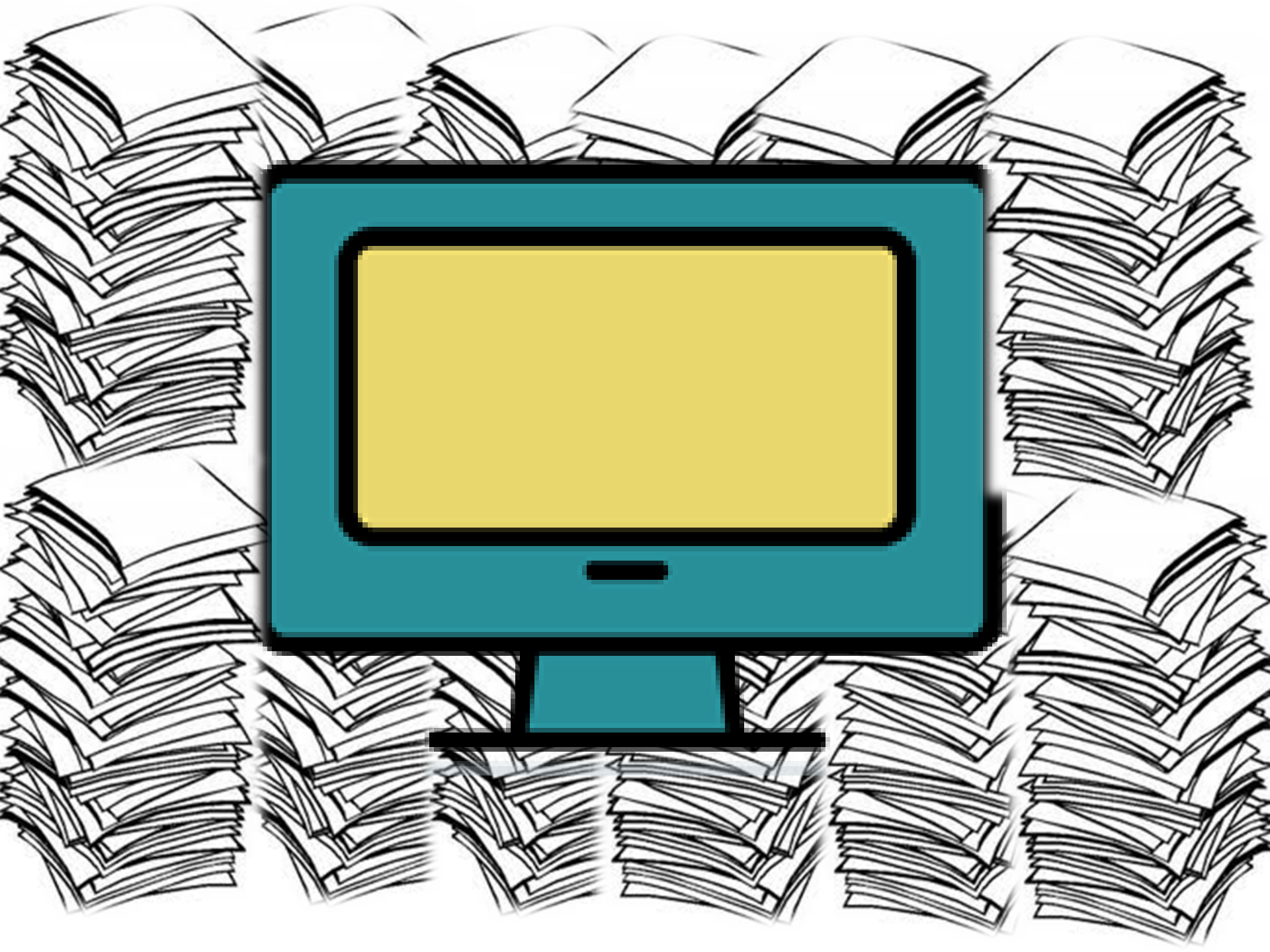




**INTERVIEW
QUESTIONS**

**SCO
APPLIC**

**FACILITATOR
SUMMARY**



THE FUTURE

CODESP

[Home](#) [About](#) [Join CODESP](#) [Resources](#) [Test Materials](#) [Tutorials](#) [Training](#) [Links](#) [Contact](#)

Friday, June 17, 2011 10:15:07 AM

You are logged in as **mashey** - [Home](#) - [Log Out](#)

Agency

[Agency Directory](#)

CATS

[CATS Request Form](#)
[CATS Application](#)

Job Descriptions

[Instructions](#)
[Questionnaires](#)
[Glossaries](#)
[Builder](#)

Site Administration

[Manage Alerts](#)
[Manage NewsLetters](#)
[Manage Events](#)
[Event Registrations](#)
[Document Library](#)
[Link Library](#)

Table Maintenance

[Event Categories](#)
[Document Categories](#)
[Document Types](#)
[Link Categories](#)

1 Job Family

CODESP has compiled job description materials by job families. Our library of information contains the following categories: job title, job summary, distinguishing features, tasks, knowledge, skills, abilities, competencies, educational requirements, years experience requirements, license/certificate requirements, work environment, physical requirements and mental requirements.

Select from the choices provided, add your own information in the boxes provided, or select *Template Only*. If you select *Template Only*, no self-populated choices will appear in the Summary, Representative Duties, or Minimum Qualifications categories. You may add your own information or cut and paste from your completed [Job Analysis Questionnaire](#). You can edit information provided in the boxes at the end of the Job Description Builder process. If no selections are checked off or the box is left empty, the category will not appear on the final job description.

Teacher

Template Only

[Continue](#)

SAVE A TREE



THE FUTURE

[Home](#)[About](#)[Join CODESP](#)[Resources](#)[Test Materials](#)[Tutorials](#)[Training](#)[Links](#)[Contact](#)

CODESP

Cooperative Organization for the Development of Employee Selection Procedures

CATS USER LOGIN

Login:

Password:

Login

[I Need Help Logging In!](#)

About

CODESP is a self-supporting consortium of public school districts, charter schools and college districts. We also provide services to other public agencies and afterschool programs through our subscriber program. CODESP was formed over thirty five years ago to provide a more effective and efficient central resource to develop test materials needed to hire public employees.

By utilizing CODESP services, agencies improve their selection procedures so that they can develop valid employee test instruments to meet Federal and state employment regulations.

[READ MORE](#)

Products

Register for Services

By becoming a customer of CODESP agencies can maximize staff resources by using our CODESP Automated Test System (CATS). The online test item bank includes multiple choice questions, which were developed to test applicants on their job knowledge in a variety of subject areas by the level of difficulty required. Tests can be generated in paper or online test administration format directly from a customer's desktop.

Other products available online include: Interviews, performance examinations, writing exercises and supplemental application forms.

[REGISTER](#)

Training \ Conferences