

Mary Ann Dewan, Ph.D., County Superintendent of Schools

COUNTYWIDE CHIEF BUSINESS OFFICERS MEETING AUGUST 30, 2018 9:30 a.m. to 12:00 p.m. MILPITAS ROOM

AGENDA

9:30 - 9:45	Welcome	Megan K. Reilly, Santa Clara COE
9:45 - 10:15	District Business & Advisory Services Update	Judy Kershaw, Santa Clara COE
10:15 - 10:45	Technology & Data Services Division Update	Cindy Patterson, Santa Clara COE
10:45 -11:15	State, Economic and Legislative Update	Robert Miyashiro, School Services of CA
11:15 - 11:45	LCAP Review Process – Recap and Feedback	Jannelle Kubinec, WestEd

11:45 - 12:00 Closing

Megan K. Reilly, Santa Clara COE

FY 2018-2019 MEETINGS

DATE	TIME	ROOM
August 30, 2018	9:30 a.m 12:00 p.m.	Milpitas Room
September 27, 2018	9:30 a.m 12:00 p.m.	Oak Grove Room
October 18, 2018	9:30 a.m 12:00 p.m.	Milpitas Room
November 15, 2018*	9:30 a.m 12:00 p.m.	Oak Grove Room
January 24, 2019	9:30 a.m 12:00 p.m.	Milpitas Room
February 28, 2019	9:30 a.m 12:00 p.m.	Milpitas Room
March 28, 2019	9:30 a.m 12:00 p.m.	Milpitas Room
April 25, 2019	9:30 a.m 12:00 p.m.	Milpitas Room
May 23, 2019	9:30 a.m 12:00 p.m.	Milpitas Room

*Meeting cancelled due to CASBO CBO Symposium



INVESTING FOR



EQUITY • DIVERSITY • INCLUSION • PARTNERSHIP

Vision

Transforming Education through Leadership, Service, and Advocacy

Mission The Santa Clara County Office of Education

is committed to serving, inspiring, and promoting student and public school success.

Goals

Improve access to inclusive, equitable, high-quality education. Provide quality support to districts, schools, students, and communities. Be a premier service organization.

Values

Students First Collaboration Innovation Service Strengths-Based Focus on Student Success Leverage Collective Capacity Champion Creative Thinking Exceed Expectations Engage Strengths to Improve Results

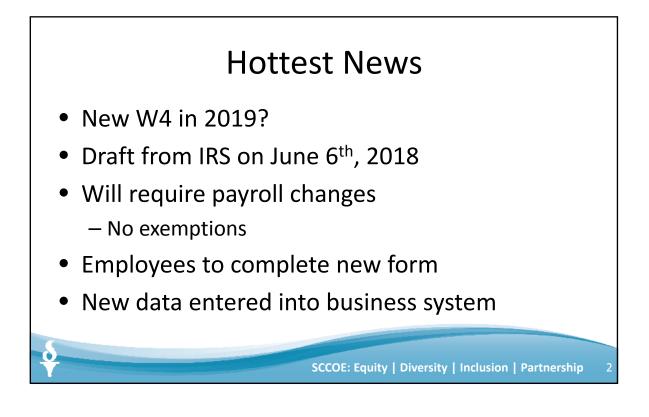


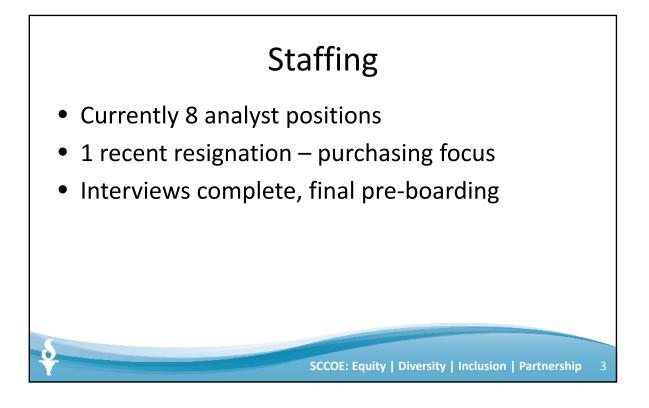
2018-19 CBO LIST

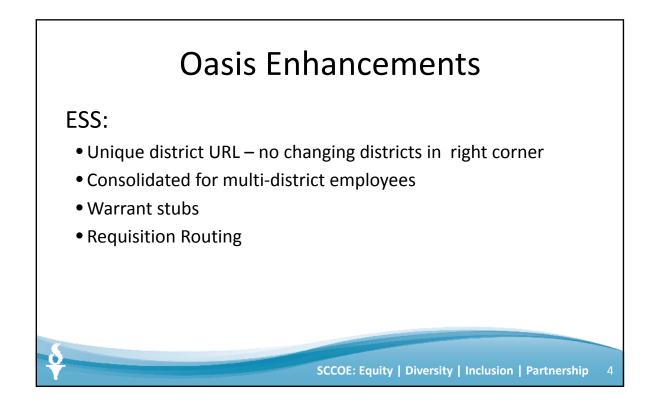
DISTRICT	СВО	EMAIL	PHONE NUMBER
Alum Rock Union School	Kolvira Chheng, Chief Business Officer	kolvira.chheng@arusd.org	(408) 928-6847
Berryessa Union School District	Phuong Le, Assistant Superintendent	ple@busd.net	(408) 923-1861
Cambrian School District	Penny Timboe, Chief Business Official	timboep@cambriansd.com	(408) 377-2103 Ext. 116
Campbell Union High School	Nancy Torres Pfeiffer, Chief Business Officer	npfeiffer@cuhsd.org	(408) 371-0960 Ext. 2030
Campbell Union School District	James Crawford, Chief Business officer	jcrawford@campbellusd.org	(408) 364-4200 Ext. 6214
Cupertino Union School District	Jeff Bowman, Interim Chief Business Official	Bowman_Jeff@cusdk8.org	(408) 252-3000 Ext. 61412
East Side Union School	Chris Jew, Associate Superintendent for Business Services	jewc@esuhsd.org	(408) 347-5050
Evergreen School District	Mary Stark, Interim Chief Business Official	mstark@eesd.org	(408) 270-6846
Franklin McKinley School District	Jason Vann, Assistant Superintendent Business Services	jason.vann@fmsd.org	(408) 283-6064
Fremont Union High School District	Christine Mallery, CBO / Associate Superintendent	christine_mallery@fuhsd.org	(408) 522-2245
Gilroy Unified School District	Alvaro Meza, Chief Business Officer	Alvaro.Meza@gusd.k12.ca.us	(408) 848-7126
Lakeside Joint School District	Susan Ady Chief Business Official	sady@lakesidelosgatos.org	(408) 354-2372
Loma Prieta Joint Union	Cathy Vance, Chief Business Official	c.vance@loma.k12.ca.us	(408) 353-1101 Ext. 5502
Los Altos School District	Randall Kenyon, Assistant Superintendent	rkenyon@lasdschool.org	(650) 947-1160
Los Gatos Union School	Ana Mendez, Interim Chief Business Official (Ryland School Business Consulting)	ana@rylandsbc.com	(408) 335-2022
Los Gatos-Saratoga Joint Union	Rosemarie Pottage - Chief Business Officer	rpottage@lgushsd.org	(408) 402-6330
Luther Burbank School District	Rudy Avalos-Sanchez, Chief Business Official	ravalos@lbsd.k12.ca.us	(408) 295-2450 Ext. 237
Metropolitan Education District	Marie Dela Cruz, CBO	mdelacruz@metroed.net	(408) 723-6419
Milpitas Unified School District	Wendy Zhang, Assitant Superintendent	WZhang@musd.org	(408) 635-2600 Ext. 6033 8/27/2018

DISTRICT	СВО	EMAIL	PHONE NUMBER
Moreland School District	Patricia Ernsberger, Chief Business Officer	pernsberger@moreland.org	(408) 874-2922
Morgan Hill Unified	Kirsten Perez - Assitant Superintendent	perezk@mhusd.org	(408) 201-6052
Mount Pleasant School District	Tracy Huynh, Director of Business Services	thuynh@mpesd.org	(408) 223-3719
Mountain View Whisman	Dr. Robert Clark, Chief Business Officer	rclark@mvwsd.org	(650) 526-3550
Mountain View-Los Altos Union	Mike Mathiesen, Chief Business Officer	mike.mathiesen@mvla.net	(650) 940-4667
Oak Grove School District	Laura Phan, Assitant Superintendent	lphan@ogsd.net	(408) 227-8300 Ext. 100216
Orchard School District	Jenina Moreno, Chief Business Official	JMoreno@orchardsd.org	(408) 944-0397 Ext. 202
Palo Alto Unified School District	Cathy Mak, Chief Business Official James Novak Effective 9/1/2018	cmak@pausd.org jnovak@pausd.org	(650) 329-3980 TBD
San Jose Unified School District	Stephen McMahon , Deputy Superintendent	stephen_mcmahon@sjusd.org	(408) 535-6131
Santa Clara County Office of Education	Megan Reilly	Megan_Reilly@sccoe.org	(408) 453-6519
Santa Clara Unified School	Eric Dill, Chief Business Official	edill@scusd.net	(408) 423-2024
Saratoga Union School District	Akur Varadarajan- Interim Chief Business Officer	avaradarajan@saratogausd.org	(408) 867-3424 Ext. 207
Sunnyvale School District	Lori Van Gogh, Chief Financial Officer	lori.vangogh@sesd.org	(408) 522-8200 Ext. 1007
Union School District	Rita Sohal, Assistant Superintendent	sohalr@unionsd.org	(408) 377-8010 Ext. 44202







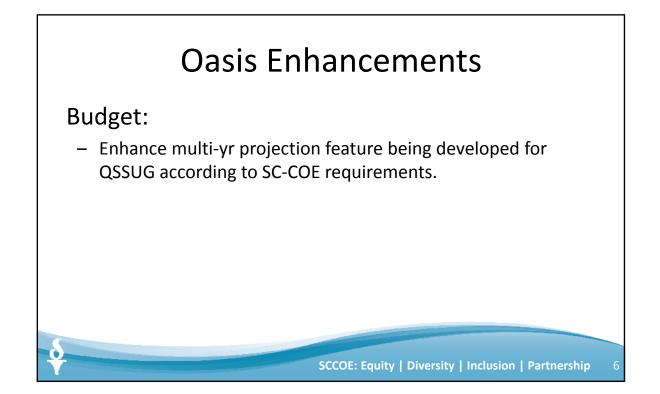


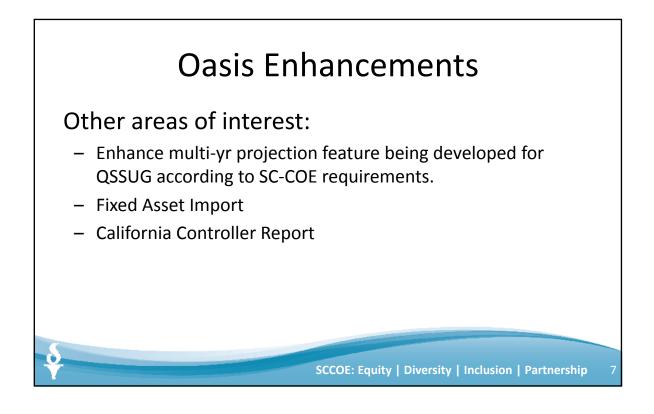
Oasis Enhancements

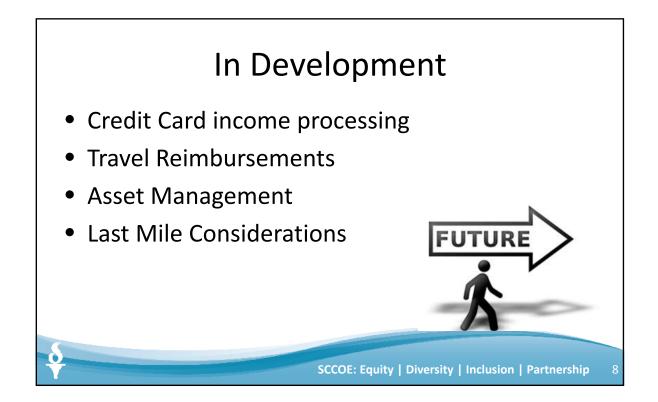
General Ledger:

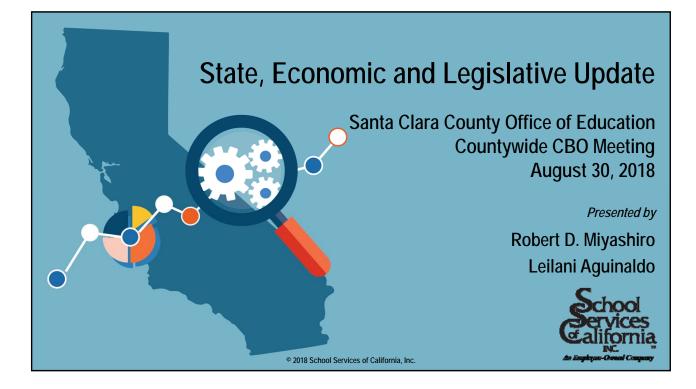
- Reoccurring payments via pay-vouchers scheduled multiple payments with roll process at the end of the fiscal year.;
- Make PO Payments using new invoice payment screen with splits across accts to make it easier to make purchase order payments when there are multiple accounts
- New mass liability/enc roll process. Search PO data for PO lines with remaining balance(s) and put in grid for mass generation of liability and roll-encumbrance transactions. Use security to limit end-user ability to do either function. Allow separate column for liab/enc roll amount so a single line could have two transactions generated when appropriate.
- Vendor ACH for employee vendors using payroll ACH

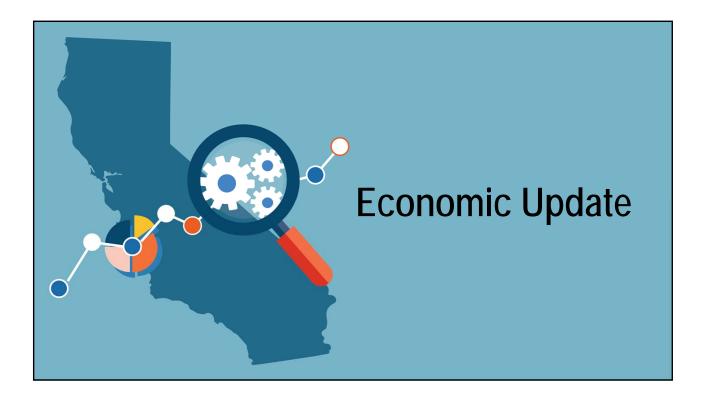
SCCOE: Equity | Diversity | Inclusion | Partnership 5





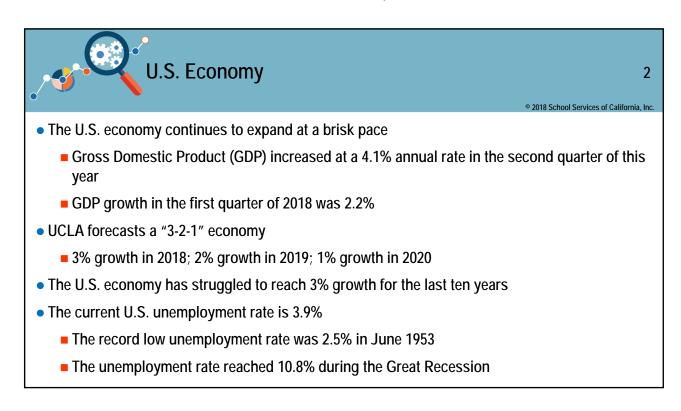


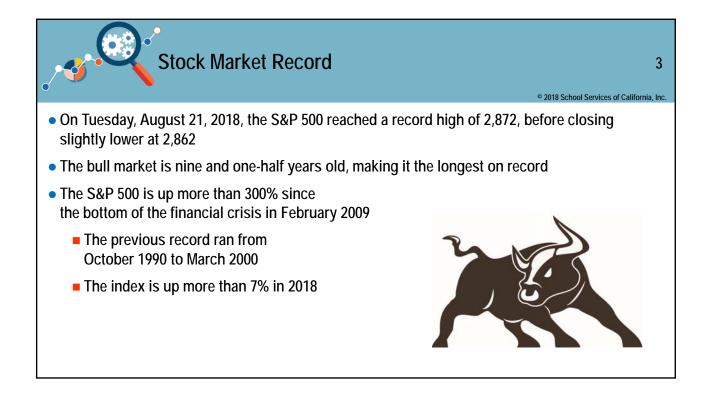






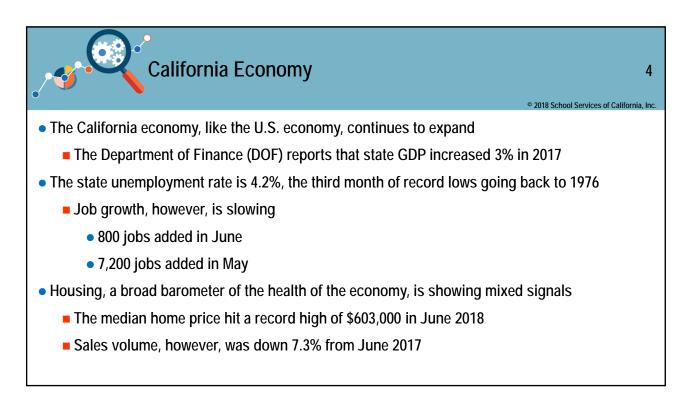
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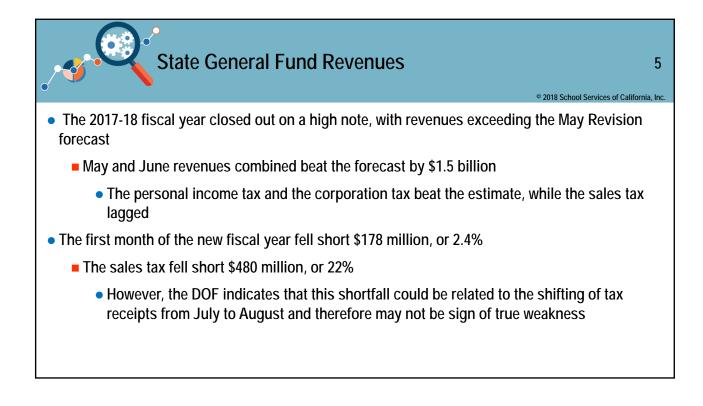




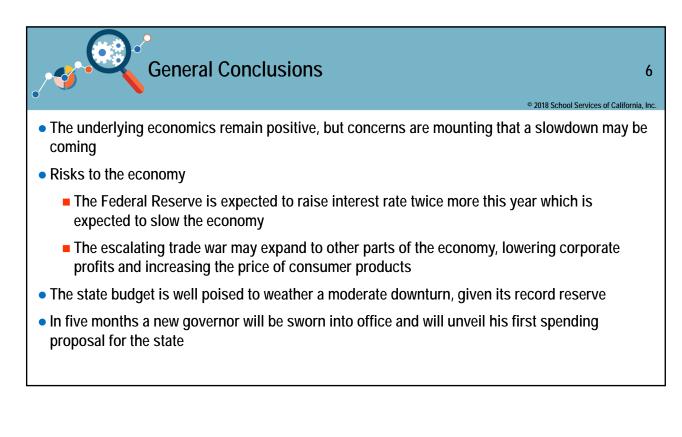


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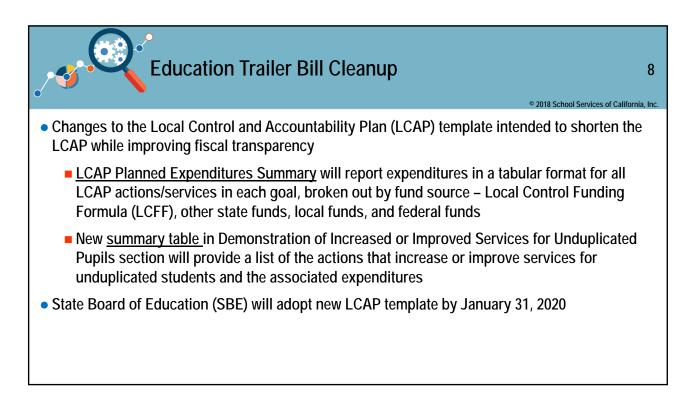


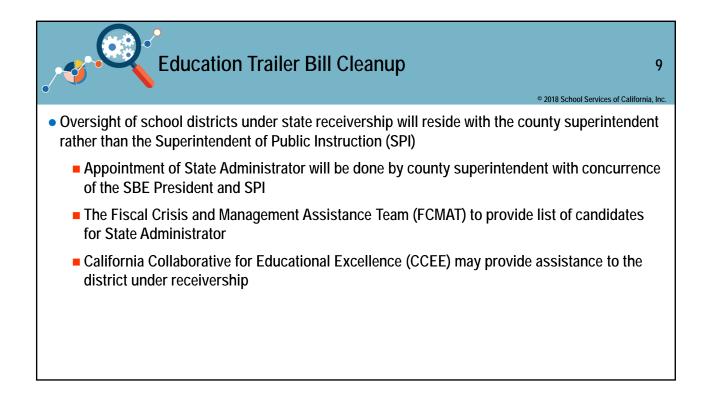




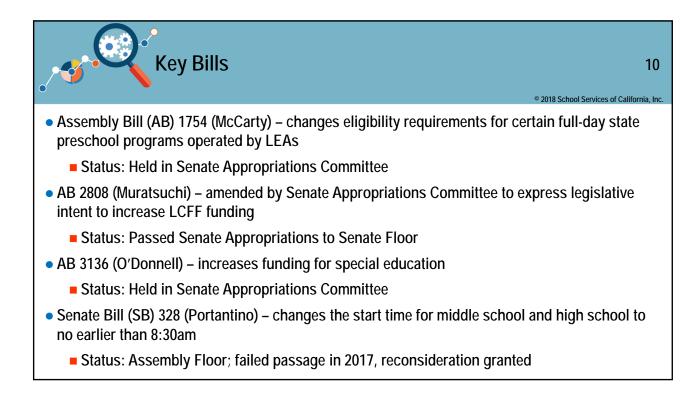


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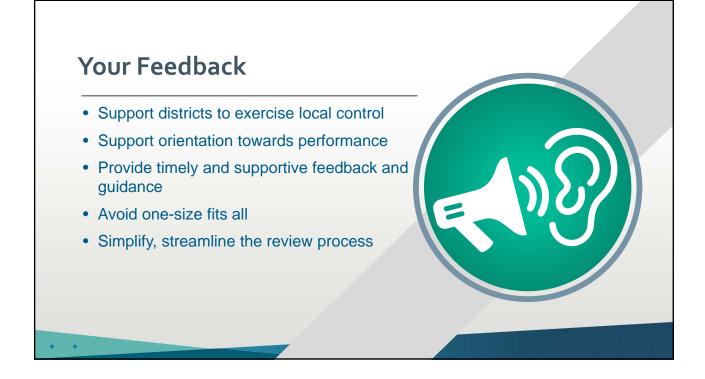


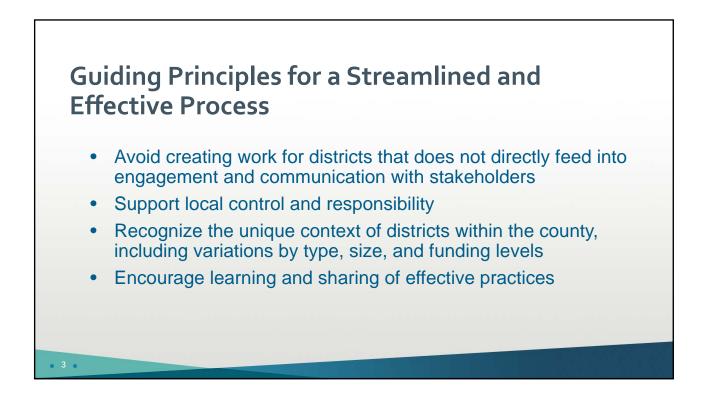


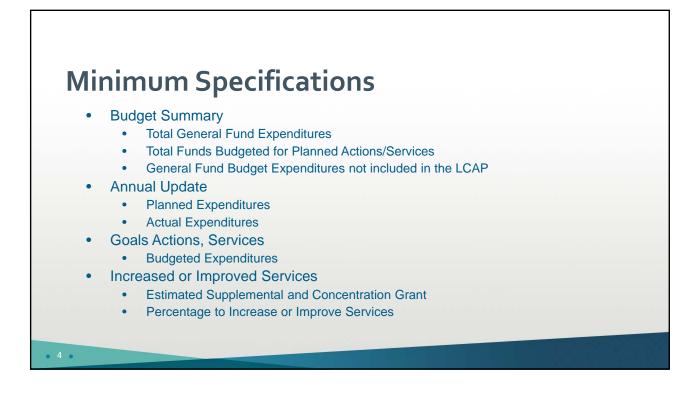


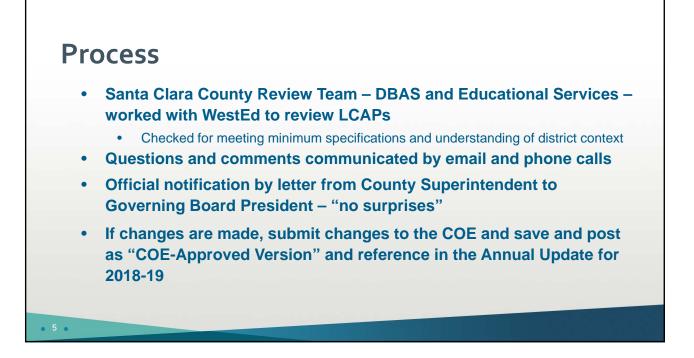


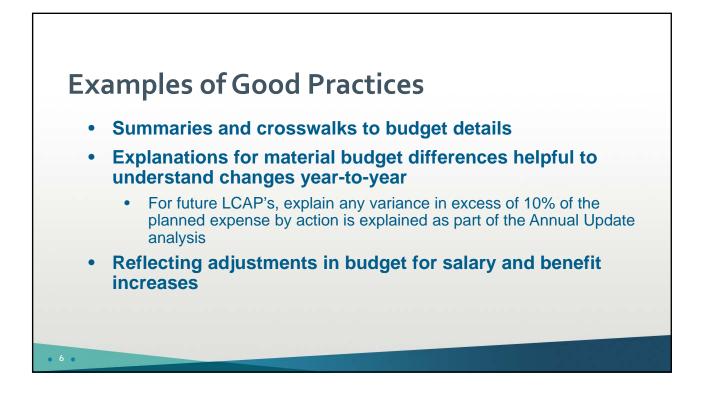














Action			Other State	Local	Federal	Total
	Students will demonstrate grade level knowle	edge in all core s	ubiects and gra	duate in 4 years	exemplifying or	
	graduate profile. All students [and student gr	oups that have b	een less acade	mically successf	ul in the nastl wi	il have accord
Goal 1:	to a robust course selection and will show ac	ademic achieven	nent.		and the past wi	in nave access
1	Instructional coaches (28 FTE)	2,157,951	0	0	931008	3,088,959 **
2	English learner support and leaderhship	693285			501000	693,285 **
3	Instructional and socio-emotional support	500000		· · · · · · · · · · · · · · · · · · ·		500,000 **
4	Curriculum content specialist (ELA, math, sci	137247	350000		150000	637,247 **
5	Instructional leadership, College/Career	460908			150000	460,908 **
6	Instructional tech coaches	248000				248,000 **
7	Above ratio staffing for high-need schools	282883				282,883 **
	Intervention teachers (targeted schools)	599550			163000	762,550 **
	CTE teachers (10.8 FTE)	983813	994454	238665	105000	2,216,932 **
10	Supplemental teachers (new-comer academy	120000				120,000 **
	Art instruction	735332				735,332 **
12	Foster youth supports	2000000				2,000,000 **
13	Enrichment intruction (TOSA, dual immersion	1395522				1,395,522 **
14	Site-level allocations (instruction)	1000030				1,000,030 **
	Extended learning programs	370945				370,945 **
16	Instructional resources	356324				356,324 **
17	Computer/technology support	197946				197,946 **
	Library services (middle and high school)	800924				800,924 **
	Professional development	610422			352000	962,422 **
	College and career readiness outreach and tr	108708			552000	108,708 **
	Site-level allocations (services)	1650000				
	School counselors (middle/high school)	2681629				1,650,000 **
	Class-size reduction (K-3)	4070858				2,681,629
otals		22,162,277	1,344,454	238,665	1,596,008	4,070,858 25,341,404
			2,511,154	230,005	1,00,000	23,341,404

LCAP Planned Expenditures Summary

Action	Description	LCFF	Other State	Local	Federal	Total
Goal 2:	A well-trained and qualified teacehr in every	classroom, eve	ry day supporte	ed by adequa	ate, well-trained s	upport staff

2 Professional development (classified)	26992	26,992 **
3 Recruitment and training	129608	129,608 **
4 Ensure qualified staffing/ratio	99544985	99,544,985
Totals	99976585	99,976,585

Action	Description	LCFF	Other State	Local	Federal	Total	
	Students will be in school every day in a clear	n, safe, caring a	nd conducive se	tting. All facilitie	s will be clean a	nd in good	+
Goal 3:	repair and equipped for 21st century learning	g.		-		0	
1	Child welfare attendance and safety (staffing	577017				577,017	**
	2 Child welfare attendance and safety (service:	161010					**
3	3 Foster youth liaison and support staff	70987				70,987	**
L	1 Social workers	224335				224,335	**
<u> </u>	5 Behavior project aides	375000				375,000	
e	5 Health services staff	890802				890,802	+
7	Foster youth intervention services	1400000					-
8	3 Secondary security staff	278859					-
9	Mentors (attendance and behavior)	1916				1,916	-
10	Site-level allocations (receess/general)	400000				400,000	**
11	Facilities (staffing)	9867535	2638622	95960		12,602,117	1
12	2 School safety officers	1434411				1,434,411	+
13	School nurses (13 FTE)	223911	1170549			1,394,460	1
Totals		15905783	3809171	95960	0		

Action	Description	LCFF	Other State	Local	Federal	Total	Τ
	Parents an guardians feel welcomed at th	eir school, have su	fficient two-wa	y communica	ation with their so	chool and are	
Goal 4:	provided with knowledge and skills to suc						
	1 Family and community engagement	104738	1			104,738	**
	2 School community liaison	126910				126,910	
	3 Community assessments	402624					
	4 Professional development for parents	22695				22,695	-
	5 Materials and services	0				-	**
	6 Translation services	245450				245,450	**
	7 Communication	155809				155,809	_
	8 Community parternships (City)	75000					_

9 School site allocation	293418	293,418 **
10 Parent/Community Ombudsman	225000	225,000 **
Totals	1651644	1,651,644

Action	Description	LCFF	Other State	Local	Federal	Total	T
	Systems and processes of the district are e	ffective, transpare	ent, and efficier	nt. The central of			t
Goal 5:	of the school sites.						1
1	Continuous improvement and planning	305654				305,654	**
2	2 Data analysis and research	150000				150,000	_
3	3 Technology	1000000				1,000,000	_
Totals		1455654				1,455,654	+
Owenell Te		1					-
Overall 10	otal (All Goals)	141,151,943	5,153,62	5 334,625	1,596,008	148,236,201	

Subtotals of Personnel and Non-Personnel Expenditures

Total Personnel Expenditures	140,934,188 Total Non-Personnel Expenditures	7,302,013
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mark Total with * if action is repeated across multiple goals (counted only once in Overall Total)

mark Total with ** if action contributes to increased or improved services

Estimated Supplemental and Concentration Grant Funds	23,358,584
Percentage to Increase or Improve Servces	18.35%

Increased or Improved Services Summary	
This section includes all actions that contribute to increased or	r improved services for unduplicated pupils.
It is organized into three groupings: (1) actions provided LEA-w	vide to all students; (2) actions that are
targeted to one or more unduplicated student group; (3) and, f	

of education only, actions provided only at certain schools or school serving certain grade spans.

1. Actions provided LEA-wide to all students

Action Description	Scope/Location	Planned Exp.
1.1 Instructional coaches (28 FTE)	All schools	3,088,959
1.3 Instructional and socio-emotional support	All schools	500,000
1.4 Curriculum content specialist (ELA, math, scien	ce) All schools	637,247
1.5 Instructional leadership, College/Career	All schools	460,908
1.6 Instructional tech coaches	All schools	248,000
1.11 Art instruction	All schools	735,332
1.13 Enrichment intruction (TOSA, dual immersion,	IB) All schools	1,395,522
1.14 Site-level allocations (instruction)	All schools	1,000,030
1.15 Extended learning programs	All schools	370,945
1.16 Instructional resources	All schools	356,324
1.17 Computer/technology support	All schools	197,946
1.19 Professional development	All schools	962,422
1,20 College and career readiness outreach and train	ning All schools	108,708
1.21 Site-level allocations (services)	All schools	1,650,000
2.1 Beginning teachers support and assessment	All schools	275,000
2.2 Professional development (classified)	All schools	26,992
2.3 Recruitment and training	All schools	129,608
3.1 Child welfare attendance and safety (staffing)	All schools	577,017
3.2 Child welfare attendance and safety (services)	All schools	161,010
3.4 Social workers	All schools	224,335
3.5 Behavior project aides	All schools	375,000
3.6 Health services staff	All schools	890,802
4.1 Family and community engagement	All schools	104,738
4.2 School community liaison	All schools	126,910
4.3 Community assessments	All schools	402,624
4.4 Professional development for parents	All schools	22,695
4.5 Materials and services	All schools	0
4.7 Communication	All schools	155,809
4.8 Community parternships (City)	All schools	75,000
4.9 School site allocation	All schools	293,418
4,10 Parent/Community Ombudsman	All schools	225,000
5.1 Continuous improvement and planning	All schools	305,654
5.2 Data analysis and research	All schools	150,000
5.3 Technology	All schools	1,000,000
	Total	17,233,955

2. Actions provided to one or more unduplicated group (EL, FY, LI)

Action	Description	Scope/Location	Planned Exp.
1.2	English learner support and leaderhship	EL, All schools	693,285
1,10	Supplemental teachers (new-comer academy)	EL, Blair HS	120,000
1.12	Foster youth supports	FY & LI, All schools	2,000,000
3.3	Foster youth liaison and support staff	FY, All schools	70,987
3.7	Foster youth intervention services	FY, All schools	1,400,000
4.6 Translation services	Translation services	EL, All schools	245,450
		Total	4,529,722

3. Actions provided only at certain schools or schools serving certain grade spans

Action	Description	Scope/Location	Planned Exp.
1.7	Above ratio staffing for high-need schools	Blair & Muir HS	282,883
1.8	Intervention teachers (targeted schools)	6 schools	762,550
1.9	CTE teachers (10.8 FTE)	All HS	2,216,932
1.18	Library services (middle and high school)	MS & HS	800,924
3.8	Secondary security staff	MS & HS	278,859
3.9	Mentors (attendance and behavior)	MS	1,916
3,10 Site-level allocations (receess/general)	Site-level allocations (receess/general)	Elementary	400,000
	Total	4,744,064	

Overall Total 26,507,741

For each action/service being funded and provided on a schoolwide or LEA-wide basis identified above, include the required descriptions supporting each schoolwide or LEA-wide use of funds. [Answer]

Describe how services provided for unduplicated pupils are increased or improved by at least the percentage identified above, either qualitatively or quantitatively, as compared to services provided for all students in the LCAP year.

[Answer]