

**PERSONNEL COMMISSION
REGULAR MEETING #484
JANUARY 15, 2020, 10:00 A.M.
APPROVED MINUTES**

I. CALL TO ORDER

The meeting was called to order by President Libby Spector at 10:00 a.m.

II. ROLL CALL

MEMBERS PRESENT	STAFF PRESENT
Libby Spector, President Nicholas Gervase, Vice President Rodney Martin, Member	Marisa Perry, Interim Director III-HR/Classified Personnel Services Linda Gore, Executive Assistant

OTHERS PRESENT
Anisha Munshi, Assistant Superintendent-Personnel Services Marilyn DeRouen, Foster Youth Services Liaison Tammy Dhanota, SEIU

III. APPROVAL OF AGENDA

MOTION #484-1: The Commission approved Agenda #484, January 15, 2020, moved by Mr. Nicholas Gervase, and seconded by Mr. Rodney Martin.

MOTION #484-1: carried unanimously.

IV. APPROVAL OF MINUTES

MOTION #484-2: The Commission approved the Minutes for the Regular Personnel Commission Meeting #483, December 11, 2019, moved by Mr. Rodney Martin, and seconded by Mr. Nicholas Gervase.

MOTION #484-2: carried unanimously.

V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS

None

VI. NEW BUSINESS

A. Approval / Ratification of Establishing and / or Extending Eligibility Lists

MOTION #484-3: The Commission approved and / or ratified the Eligibility Lists listed within Personnel Commission Agenda #484, moved by Mr. Nicholas Gervase, and seconded by Mr. Rodney Martin.

MOTION #484-3: carried unanimously.

#	CLASSIFICATION	DATE	UNIT	NUMBER OF ELIGIBLES	NUMBER OF RANKS
1	Manager - Security, Network & Systems Engineering	12/04/19	LT	3	3
2	Buyer, Senior	12/05/19	OTBS	5	3
3	Associate Teacher - Educare	12/06/19	AIDES	2	2
4	Network Administrator	12/09/19	OTBS	3	3
5	Head Start Program Analyst - Restricted	12/11/19	OTBS	4	3
6	Paraeducator - Special Education	12/12/19	AIDES	5	Unranked
7	Contracts Analyst	12/17/19	OTBS	2	2
8	Data Warehouse Analyst - Senior	01/07/20	OTBS	2	2

B. Monthly Vacancy Status Report – January 15, 2020

Ms. Marisa Perry, Interim Director III – HR/Classified Personnel Services, reported on the Monthly Vacancy Status Report and positions filled. The Commission accepted the report as delivered.

VII. SECRETARY'S REPORT

Ex-Officio Secretary Perry reported on the following:

A. ASL Interpreter

The waiver request for four interpreters has been submitted to the CDE.

B. CSPCA Annual Conference

Two staff members will attend the conference in February, 2020.

VIII. FUTURE MEETINGS OR DISCUSSION ITEMS

The next Personnel Commission regular meeting is scheduled for Wednesday, February 12, 2020, at 10:00 a.m.

IX. CLOSED SESSION (10:05 a.m.)

A. Public Employee Employment and/or Appointment: Director III–HR/Classified Personnel Services (Merit Rule 4.14 / Government Code Section 54957)

X. REPORT OUT OF ACTIONS TAKEN IN CLOSED SESSION, IF ANY (10:45 a.m.)

A. No actions to report

XI. ADJOURNMENT

The meeting adjourned at 10:46 a.m.

Respectfully submitted,



Marisa Perry
Ex-Officio Secretary, Personnel Commission