



## LPC MEMBERSHIP NOMINATION FORM 2025

The Local Early Education Planning Council of Santa Clara County is seeking individuals who are interested in applying for membership to the Council.

### Local Early Education Planning Council Visions, Mission and Goals:

The Local Early Education Planning Council (LPC) was established by an act of the State Legislature in 1991 and is a collaborative association of representatives from the early care and education field. The Vision and Mission of the LPC is as follows:

#### Vision:

Every Child a Learner  
Every Teacher a Professional  
Every Family Connected

**Mission:** The Mission of the LPC is to assess, represent, and promote the early care and education needs of children and families in Santa Clara County.

### LPC functions and responsibilities:

The LPC advises on child care program and policy issues, conducts research and analysis, makes recommendations on California Department of Education (CDE) and California Department of Social Services (CDSS) funding, and coordinates county wide projects to assist the development of child care. The LPC has a membership of 30 individuals **who volunteer** from 5 categories: Parents/Child Care Consumers, Child Care Providers, Public Agency representatives, Community Representatives, and Public/Discretionary Members (descriptions are noted below). Committee Members serve three-year terms. All LPC meetings are open to the public.

Additionally, each LPC member serves on at least 1 LPC sub-committee: Communications & Outreach Data, and Workforce.

Each of the 5 categories represented on the LPC has 6 positions:

1. **Parents/Child Care Consumers:** parents or persons who receive or who have received child care services within the past 36 months;
2. **Child Care Providers:** persons who provide child care services or represent persons who provide child care services;
3. **Public Agency Representatives:** persons who represent a city, a county, or a local education agency;
4. **Community Representatives:** persons who represent an agency or business that provides private funding for child care services or who **advocate** for child care services through participation in civic or community based organizations, but are not child care providers and do not represent agencies that contract with the California Department of Education to provide child care and development services;
5. **Public/Discretionary Member:** persons from any of the above categories or outside of these categories at the discretion of appointing agencies.

### Applicants are being sought for these positions. The application process is as follows:

1. Applicants must submit the **Nomination Form** on the reverse side, an **application statement, and the nominee questionnaire** to: Michael Garcia, Director – Child Care at [Michael.Garcia@sccoe.org](mailto:Michael.Garcia@sccoe.org), by **Friday, April 18, 2025, by 3:00 p.m.**
2. Applicants must participate in interviews with the Membership Nomination Committee, during which they will be asked supplemental questions about the LPC, UPK, and related work. Interviews will be held between April 24 and May 1, 2025.
3. The Membership Nomination Committee will debrief and establish a slate for elections between May 2 to May 6.
4. The Membership Elections will take place at the LPC meeting on May 14<sup>th</sup>, 2025, from 1:00 – 3:00 in person at SCCOE Ridder Park located at 1290 Ridder Park Drive, San Jose, CA 95131.
5. The election results will be forwarded to the LPCs oversight committee, the Joint Child Care Committee, for review & approval.
6. New LPC members will be invited to attend the first LPC meeting of the school year scheduled for August 29, 2025.
7. A mandatory Orientation will be held for new LPC members.

**All applicants will be informed of their status at each step of this process.**

This Nomination Form, Application Statement & Nominee Questionnaire must be received by Michael Garcia, Director – Child Care Planning & Support by email [Michael\\_Garcia@sccoe.org](mailto:Michael_Garcia@sccoe.org) or mail (1290 Ridder Park Drive, MC 261, San Jose, CA 95131)

**Nominations must be received by Friday, April 18, 2025, by 3 p.m. for consideration.**

Name: \_\_\_\_\_

Address (work or home): \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Applicants must work or live in Santa Clara County and exhibit:**

- a strong commitment to advocating for increased quality child care and early learning services;
- an ability to make information-based decisions;
- an ability to work in a team environment;
- an ability to work collaboratively with multiple LPC members;
- excellent leadership skills

**Council Member duties and responsibilities include:**

1. Complete orientation prerequisites such as: completing the CECO LPC Module, reviewing the LPC Member Binder, and the UPK Introduction Presentation
2. Participate in a new member orientation.
3. Attend LPC General Meetings and an LPC Retreat as scheduled by the Council. LPC members will adhere to the attendance policy.
4. Serve on at least 1 LPC Committee and attend Committee meetings in person or virtually (meeting schedule to be determined by Committee Chairs).

**Check all categories under which you are applying for nomination. See the previous page for category descriptions.**

- Child Care Consumer       Child Care Provider
- Public Agency Representative       Community Representative

**The LPC has a strong commitment to ensuring geographical, ethnic, and gender diversity on the Council. Please complete the following:**

- Northern Santa Clara County: Los Altos, Mountain View, Sunnyvale, Palo Alto, East Palo Alto
- West Valley: Campbell, Cupertino, Los Gatos, Saratoga
- City of San Jose
- South County: Gilroy, Morgan Hill, San Martin
- Central/East Santa Clara County: Alviso, Milpitas, Santa Clara

In what part of the county do you work:

- North SCC       West Valley       San Jose       South County       Central/East SCC       None

In what part of the county do you live:

- North SCC       West Valley       San Jose       South County       Central/East SCC       None

**APPLICATION STATEMENT:** On a separate page, attached to this form, please explain your qualifications for serving on the LPC. Describe your community, professional, or personal experiences that enable you to provide leadership and work collaboratively with diverse people. Please list specific contributions you would make to the work of the LPC. **We are unable to accept statements longer than one 8½ x 11 typed page (or two handwritten pages) or without signature and date below.**

**NOMINEE QUESTIONNAIRE:** Please complete the supplemental questions on page 2 of the Nomination Form.

I, the undersigned, understand that this application will be processed as described on the reverse side and does not guarantee me a position on the LPC. I will be informed of my status during each stage of the process.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

