Santa Clara County Office of Education

Student Services & Support Division

CIVIL RIGHTS DATA COLLECTION

What is the Civil Rights Data Collection or CRDC?
Every 2 years, the U.S. Department of Education Office for Civil Rights' (OCR) conducts the Civil Rights Data Collection (CRDC). The CRDC is a survey mandatory for all local educational agencies (LEA), or public-school districts, in the U.S. *(For more information on this reporting requirement, visit* https://www2.ed.gov/about/offices/list/ocr/data.html?src=go*.)*

The CRDC consists of hundreds of questions about your school, students, staff and finances. Beyond that, they then ask things like, "Of those students, how many are male, female, ethnicity, Special Education and EL status." SCCOE uses Aeries as their student database. Aeries has a function that works specifically with CRDC. It produces a report that can then be uploaded, eliminating the need to data enter each question manually. Many of your schools have a similar feature within your student database software. There are also questions that will always need to be answered manually.

Reporting your data independently of the SCCOE will give your school complete control of your data, when and how it's uploaded, and the ability to correct your own errors. Your school will remain autonomous throughout the entire project.

Data Collection Day is October 2, 2017. All answers must reflect what was true on this date.

What is the Advance Web Site (AWS)?
The AWS stores district contact information used for the CRDC data collection. It also provides a list of schools for each district to review and update, as needed. The information collected by the AWS helps OCR finalize the school and district directory incorporated into the 2017-18 CRDC data submission tool. AWS is ONLY open until October 31, 2018.

Action Required: Each charter school has been designated as independent via the AWS web page and must now contact the CRDC Partner Support Center (PSC) to be assigned a Username and Password. This is necessary to both receive information about the CRDC, now and in the future, and to submit your required data. They can be reached at 855-255-6901 or at crdc@aemcorp.com.

CRDC Resource Center:
To assist you in preparing for the 2017-18 CRDC, please visit the CRDC Resource Center. The CRDC Resource Center contains numerous CRDC-related resources and tools, such as the instructions document for the AWS.

If you have questions regarding this mandatory data collection, please contact the CRDC PSC. The CRDC PSC provides technical assistance to school districts on behalf of the U.S. Department of Education. The PSC is available to address questions Monday through Friday between 8:00 a.m. and 6:00 p.m. Eastern Time, excluding Federal holidays.

If your school would like CRDC support from SCCOE, please contact Mike Ramer at 408-453-6560 or Mike_Ramer@sccoe.org.