

# Charter Leaders Meeting

Santa Clara County  Office of Education

June 5, 2018  
Milpitas Room

# Welcome, Introduction & Agenda Review

- Khristel Johnson – **Director**
- Vickie Anderson – **Administrator**
- Michelle Johnson, Ed.D. – **Administrator**
- David Wong – **Administrator**
- Christine Carbone – **Financial Administrator**
- Marko Mosunic – **Financial Administrator**
- Karen Bennett – **Administrative Assistant**



# Agenda

ITEM

LEAD

NOTES

**12:00-12:30**

**Lunch and Networking**

1. Introduction

Khristel Johnson

2. Department's Goal 1

Khristel /Michelle

3. Department's Goal 2

Khristel/Vickie

4. Department's Goal 3

Christine/ Marko

5. Announcements/Other

All



# 2017-2018 Department Goals

## (I) Premier Authorizer

Focus	Whom	Desired Outcome	Evidence
Alignment of SCCOE Charter Schools Department with SCCOE Missions, Vision and Values	Superintendent & Board  (NACSA alignment)	All actions and decisions directly reflect student equity and access to high quality education.	Formal and Informal feedback Surveys from Charter Leaders meetings and Charter Symposium.
Consistently reflect charter department's goals against 12 "Best Practices" as set forth by NACSA.	Superintendent & Board  (NACSA alignment)	Objective calibration on charter department success against external measurable standards.	Goals presented to SCCBOE on January 28, 2017 & officially reviewed quarterly by department Reflection with NACSA staff
Ensure SCCOE policies are updated and aligned with state requirements and Board directives	Superintendent & Board	Submitted recommendations for change will be provided to the Board's subcommittee annually and/or as needed	Ongoing – as determined by the SCCBOE

# 2017-2018 Department Goals

## (I) Premier Authorizer

Focus	Whom	Desired Outcome	Evidence
Ensure timely communication with superintendent and SCCBOE of notable successes and challenges at charter schools	Superintendent & Charter Dept.  (NACSA alignment)	Establish and communicate clear timelines, and needed communication regarding charter school updates and agenda items	Superintendent's weekly Charter Update Annual Data Book Symposium
Develop mindful communication practices that reflect empathic practices as public servants and charter school leaders	Charter Dept.	Increase individual and collective awareness of the power of empathic communication; growth mindset as public servants and understanding of the diverse and changing population in our leadership capacity	Ten (10) training sessions for team
Empower all staff with fundamental knowledge and execution of standardized practices such as Board meeting set-up and procedure, receipt of new petition steps etc.	Superintendent Charter Dept.	In the event of staff changes or absences, team members will have operational knowledge of standardized critical procedures	Cross training and on-going discussions during weekly staff meetings. Decisions are made as a team Centralized housing of common information



# 2017-2018 Department Goals

## (II) Consistent Standard for all Authorizers

Focus	Whom	Desired Outcome	Evidence
Establish a consistent and healthy network with all local school districts regarding best authorizing practices.	Board, Superintendent & Charter Dept.	Actively engage and provide forums that allows for objective discussion and review of public and public charter schools. Celebrate the positive work that is being accomplished by ALL schools.	Ongoing – outreached & increased lines of communication with district superintendents as stakeholders of the charter school community The department hosted a two-day symposium in November
Assume a leadership role as an authorizing team in Santa Clara County. Conduct quarterly meetings with fellow authorizers of Santa Clara County	Board, Superintendent & Charter Dept.  (NACSA alignment)	Help to foster positive, productive and beneficial lines of communication around the common goal of student success	Ongoing – positive feedback regarding increased access, honored autonomy, fostered positive & productive working relationships with charter schools and districts. Scheduled meetings

# 2017-2018 Department Goals

## (II) Consistent Standard for all Authorizers

Focus	Whom	Desired Outcome	Evidence
Engage with local districts to highlight best practices that can be shared between public and public-charter schools	Board, Superintendent & Charter Dept.	Celebrate common goal for student success in all public school environment	Symposium Program visitations
Continue to develop, communicate and apply protocols that reflect quality authorizers' practices in a fair and consistent manner	Superintendent & Charter Dept.	Establish a reputation as a trustworthy authorizing team committed to service and excellence	Ongoing – department is adjusting to meet needs

# 2017-2018 Department Goals

## (III) Clear professional supportive relationship with Charter schools

Focus	Whom	Desired Outcome	Evidence
Foster positive and supportive relationships with our partners by increased access as recommended by NACSA and CARNet guidelines for quality authorizers.	Board & Charter Dept.	Active engagement with all authorized charters through informal, formal and scheduled visits. Additionally, team has been invited to and attended a number of school activities, programs and Board Meetings	Ongoing – positive feedback regarding increased access, honored autonomy, fostered positive & productive working relationships with charter schools and districts.
Continue outreach efforts to develop positive, productive and supportive relationships with charter schools	Charter Dept.	Build trusting relationship with charter schools	Formal and informal school visits Participation in school/CMO events
Clearly defined established standards for completion, support, review and criteria for approval for all petitions	Superintendent & Charter Dept.	Create a prioritization list of needed protocols and address issues at each staff meeting. The team has shown growth in collaborative efforts and collective mission.	Ongoing – developed standardized practices & procedures that are inclusive of all team members with different responsibilities toward a shared goal



# 2017-2018 Department Goals

## (III) Clear professional supportive relationship with Charter schools

Focus	Whom	Desired Outcome	Evidence
Develop and conduct capacity interviews for Initial and Renewal Petition Process.	Superintendent & Charter Dept.	The SCCOE's authorizers will develop clarifying questions to be used during the review process.	Goal met: incorporated questions in the Capacity Interview
Create a system of timely compliance regarding MOU agreements with all stakeholders	Board, Superintendent, & Charter Dept.	Establish standard language in all MOU that, while respecting autonomy and innovation, ensures that compliance and best practices are followed without jeopardizing the role of SCCBOE as authorizer	Pre-meetings with petitioners Continued discussions on MOU conditions as requested by Board during Decision hearing. Board Policy for "Standards of Excellence"
Establish regular charter school leadership meetings.	Charter Dept.	Team will review common theme, issues and state policies and practices as standardized agenda items for meetings	Ongoing



# 2017-2018 Department Goals

## (III) Clear professional supportive relationship with Charter schools

Focus	Whom	Desired Outcome	Evidence
Apply standardized Monitoring and Oversight protocols that address dependent charter schools for SCCOE	Charter Dept.	Consistent, fair and transparent system of accountability for all charter schools authorized under SCCBOE	Timelines on website.



# Closing Comments

**Wishing you a relaxing &  
enjoyable summer break...see  
you in the fall!**