

Book: Board Policies and Administrative Regulations
Section: 0000 - Philosophy, Goals, Objectives, and Comprehensive Plans
Title: Charter Schools
Code: 0420.4 Exhibit
Status: Active
Adopted: _____, 2020
Last Revised: _____, 2020
Last Reviewed: _____, 2020

The following are the signed certification forms as provided for in Board policy 0420.4:

- Appeal Petitioner Certification Form
- Countywide Petitioner Certification Form
- Direct County Charter Petitioner Certification Form
- Material Revision Petitioner Certification Form
- Renewal Petitioner Certification Form
- Renewal Appeal Petitioner Certification Form

Appeal Petitioner Certification Form

(TO BE USED FOR AN APPEAL OF A LOCAL SCHOOL DISTRICT'S DENIAL OF AN INITIAL CHARTER PETITION)

This form constitutes the petitioner's signed certification that the petitioner deems the petition to be complete for purposes of commencing the timelines, as specified in Education Code §47605(b).

Instructions to Lead Petitioner
1. Complete the SCCOE Charter Renewal Review Matrix Form (including petition page numbers).
2. Complete and sign this Petitioner Certification Form.
3. Submit completed & signed Petitioner Certification Form, Matrix, budget documents, and all other required documents with the charter petition to SCCOE Charter Schools Department.

<i>(A) The petition is signed by a number of parents or legal guardians of pupils that is equivalent to at least one-half of the number of pupils that the charter school estimates will enroll in the charter school for its first year of operation, and the signatures are attached to the petition.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(B) The petition is signed by a number of teachers that is equivalent to at least one-half of the number of teachers that the charter school estimates will be employed at the charter school during its first year of operation, and the signatures are attached to the petition.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(C) The petition packet includes a hard-copy version and electronic (Word & pdf) versions, including an Excel spreadsheet of the budget and the LCFF calculator.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(D) A copy of the appeal petition, including all documents submitted to the County Board, was concurrently provided to the school district.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(E) The petition submitted to the County Board on appeal is unchanged from that denied by the school district, other than changes necessary to reflect the County Board as the chartering entity, with no new or different material terms.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(F) A description of any and all changes to the renewal charter necessary to reflect the County Board as the chartering entity is attached.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(G) The charter petitioner and charter school will comply with all applicable laws.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(H) Evidence of the district governing board's denial is attached.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(I) Evidence of the district governing board's written factual findings for denial is attached.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO

I hereby certify in accordance with Education Code Section 47605(b) and County Board Policy 0420.4 that the attached petition, including any appendices and attachments, is deemed complete and the terms of this certification form are true and correct. I understand and acknowledge that failure to provide accurate or complete information may subject the charter to denial or revocation if later discovered and the omission/inaccuracy is material.

Name of Charter School: _____

Name & Title of Lead Petitioner

DATE

Signature of Lead Petitioner

Name & Title of County Personnel Receiving Petition

DATE

Signature of County Personnel Receiving Petition

Petition Appeal Consideration & Acceptance E.C. §47605(k)(1)(A) (COE Office Use Only)

Petitioner submitted the charter school petition appeal to the County Board of Education within 30 days of denial by the governing board of the school district, as required by law.

YES NO

The charter school petition appeal includes new or different material terms from the original petition that was submitted to the district.

If yes, the petition will be immediately remanded back to the district for review.

YES NO

This is a resubmission of the charter school's petition appeal.
The school district governing board denied the petition after reconsideration of the petition's new or different material terms to its charter.

YES NO

Countywide Petitioner Certification Form

(TO BE USED FOR INITIAL COUNTYWIDE CHARTER PETITIONS)

This form constitutes the petitioner's signed certification that the petitioner deems the petition to be complete for purposes of commencing the timelines, as specified in Education Code 47605.6(b).

(MUST BE COMPLETED AND SIGNED BY PETITIONER)

Instructions to Lead Petitioner
1. Complete the SCCOE Charter Renewal Review Matrix Form (including petition page numbers).
2. Complete and sign this Petitioner Certification Form.
3. Submit completed & signed Petitioner Certification Form, Matrix, budget documents, and all other required documents with the charter petition to SCCOE Charter Schools Department.

<i>(A) The petition is signed by a number of parents or legal guardians of pupils residing in the county that is equivalent to at least one-half of the number of pupils that the charter school estimates will enroll in the charter school for its first year of operation.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(B) The petition is signed by a number of teachers that is equivalent to at least one-half of the number of teachers that the charter school estimates will be employed at the charter school during its first year of operation.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(C) Each of the school districts where the charter school petitioner proposes to operate a facility has received at least 30 days' notice of the petitioner's intent to operate a charter school pursuant to Education Code 47605.6, and proof of such notice is attached.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(D) The petition packet includes a hard-copy version and electronic (Word & pdf) versions, including an Excel spreadsheet of the budget and LCFF calculator.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(E) The petition sets forth a reasonable justification for why the proposed charter school could not be established by petition to a school district pursuant to Education Code § 47605.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO

I hereby certify in accordance with Education Code Section 47605.6(b) and County Board Policy 0420.4 that the attached petition, including any appendices and attachments, is deemed complete and the terms of this certification form are true and correct. I understand and acknowledge that failure to provide accurate or complete information may subject the charter to denial or revocation if later discovered and the omission/inaccuracy is material.

_____ Name & Title of Lead Petitioner	_____ DATE	_____ Signature of Lead Petitioner
_____ Name & Title of County Personnel Receiving Petition	_____ DATE	_____ Signature of County Personnel Receiving Petition

Direct County Charter Petitioner Certification Form

(TO BE USED FOR AN INITIAL DIRECT COUNTY CHARTER PETITION SUBMITTED PURSUANT TO EDUCATION CODE § 47605.5)

This form constitutes the petitioner's signed certification that the petitioner deems the petition to be complete for purposes of commencing the timelines, as specified in Education Code § §47605(b) and 47605.5.

Instructions to Lead Petitioner
1. Complete the SCCOE Charter Renewal Review Matrix Form (including petition page numbers).
2. Complete and sign this Petitioner Certification Form.
3. Submit completed & signed Petitioner Certification Form, Matrix, budget documents, and all other required documents with the charter petition to SCCOE Charter Schools Department.

(A) The petition is signed by a number of parents or legal guardians of pupils that is equivalent to at least one-half of the number of pupils that the charter school estimates will enroll in the charter school for its first year of operation, and the signatures are attached to the petition.	<input type="checkbox"/> YES <input type="checkbox"/> NO
(B) The petition is signed by a number of teachers that is equivalent to at least one-half of the number of teachers that the charter school estimates will be employed at the charter school during its first year of operation, and the signatures are attached to the petition.	<input type="checkbox"/> YES <input type="checkbox"/> NO
(C) The petition packet includes a hard-copy version and electronic (Word & pdf) versions, including an Excel spreadsheet of the budget and the LCFF calculator.	<input type="checkbox"/> YES <input type="checkbox"/> NO
(D) The petition will serve pupils for whom the County Office would otherwise be responsible for providing direct education and related services, which student population is specifically identified in the petition.	<input type="checkbox"/> YES <input type="checkbox"/> NO

I hereby certify in accordance with Education Code Sections 47605(b) and 47605.6 and County Board Policy 0420.4 that the attached petition, including any appendices and attachments, is deemed complete and the terms of this certification form are true and correct. I understand and acknowledge that failure to provide accurate or complete information may subject the charter to denial or revocation if later discovered and the omission/inaccuracy is material.

Name of Charter School: _____

Name & Title of Lead Petitioner	DATE	Signature of Lead Petitioner
Name & Title of County Personnel Receiving Petition	DATE	Signature of County Personnel Receiving Petition

Material Revision Petitioner Certification Form

(TO BE USED FOR A REQUEST FOR MATERIAL REVISION TO A SANTA CLARA COUNTY BOARD OF EDUCATION-AUTHORIZED CHARTER)

This form constitutes the petitioner's signed certification that the petitioner deems the petition to be complete for purposes of commencing the timelines, as specified in Education Code §47605(b) and 47605.6(b).

(MUST BE COMPLETED AND SIGNED BY PETITIONER)

Instructions to Lead Petitioner
1. Complete the SCCOE Charter Renewal Review Matrix Form (including petition page numbers).
2. Complete and sign this Petitioner Certification Form.
3. Submit completed & signed Petitioner Certification Form, Matrix, budget documents, and all other required documents with the charter petition to SCCOE Charter Schools Department.

(A) The petition includes a reasonably comprehensive description of any new requirement of charter schools enacted into law after the charter was originally granted or last renewed and has been updated as necessary to reflect the current program offered by the charter school.	<input type="checkbox"/> YES <input type="checkbox"/> NO
(B) The petition includes the requested material changes to the charter, including but not limited to: changes in location and changes in grades served.	<input type="checkbox"/> YES <input type="checkbox"/> NO
(C) The petition includes a redlined version indicating all changes to the petition from when the petition was originally granted or last renewed. The petition packet includes a hard-copy version and electronic (Word & pdf) versions, including an Excel spreadsheet of the budget, LCFF calculator, and an executive summary of the changes from the current charter.	<input type="checkbox"/> YES <input type="checkbox"/> NO

I hereby certify in accordance with Education Code Section 47605(b) or 47605.6(b) and County Board Policy 0420.4 that the attached petition, including any appendices and attachments, is deemed complete and the terms of this certification form are true and correct. I understand and acknowledge that failure to provide accurate or complete information may subject the charter to denial or revocation if later discovered and the omission/inaccuracy is material.		
Name of Charter School: _____		
Name & Title of Lead Petitioner	DATE	Signature of Lead Petitioner
Name & Title of County Personnel Receiving Petition	DATE	Signature of County Personnel Receiving Petition

Renewal Petitioner Certification Form

(TO BE USED FOR RENEWAL OF A SANTA CLARA COUNTY BOARD OF EDUCATION-AUTHORIZED CHARTER)

This form constitutes the petitioner's signed certification that the petitioner deems the petition to be complete for purposes of commencing the timelines, as specified in Education Code §47605(b) and 47605.6(b).

(MUST BE COMPLETED AND SIGNED BY PETITIONER)

Instructions to Lead Petitioner
1. Complete the SCCOE Charter Renewal Review Matrix Form (including petition page numbers).
2. Complete and sign this Petitioner Certification Form.
3. Submit completed & signed Petitioner Certification Form, Matrix, budget documents, and all other required documents with the charter petition to SCCOE Charter Schools Department.

<i>(A) The petition includes a reasonably comprehensive description of any new requirement of charter schools enacted into law after the charter was originally granted or last renewed and has been updated as necessary to reflect the current program offered by the charter school.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(B) The petition contains academic performance data of the charter school on the state and local indicators included in the evaluation rubrics adopted pursuant to Section 52064.5 for the most recent preceding two years and any/all other data, plans, or information necessary to support renewal.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(C) The dashboard data is not available for the most recently completed year before renewal, and the petition contains verifiable data related to the dashboard indicators, such as data from the California Assessment of Student Performance and Progress, or any successor system for the most recent academic year.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(D) The petition includes a redlined version indicating all changes to the petition from when the petition was originally granted or last renewed. The petition packet includes a hard-copy version and electronic (Word & pdf) versions, including an Excel spreadsheet of the budget, LCFF calculator, and an executive summary of the changes from the current charter.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO

I hereby certify in accordance with Education Code Section 47605(b) or 47605.6(b) and County Board Policy 0420.4 that the attached petition, including any appendices and attachments, is deemed complete and the terms of this certification form are true and correct. I understand and acknowledge that failure to provide accurate or complete information may subject the charter to denial or revocation if later discovered and the omission/inaccuracy is material.

Name of Charter School:

Name & Title of Lead Petitioner	DATE	Signature of Lead Petitioner
---------------------------------	------	------------------------------

Name & Title of County Personnel Receiving Petition	DATE	Signature of County Personnel Receiving Petition
---	------	--

Renewal Appeal Petitioner Certification Form

(TO BE USED FOR AN APPEAL OF A LOCAL SCHOOL DISTRICT'S DENIAL OF A CHARTER RENEWAL)

This form constitutes the petitioner's signed certification that the petitioner deems the petition to be complete for purposes of commencing the timelines, as specified in Education Code §47605(b).

(MUST BE COMPLETED AND SIGNED BY PETITIONER)

Instructions to Lead Petitioner
1. Complete the SCCOE Charter Renewal Review Matrix Form (including petition page numbers).
2. Complete and sign this Petitioner Certification Form.
3. Submit completed & signed Petitioner Certification Form, Matrix, budget documents, and all other required documents with the charter petition to SCCOE Charter Schools Department.

<i>(A) The petition includes a reasonably comprehensive description of any new requirement of charter schools enacted into law after the charter was originally granted or last renewed and has been updated as necessary to reflect the current program offered by the charter school.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(B) The petition contains academic performance data of the charter school on the state and local indicators included in the evaluation rubrics adopted pursuant to Section 52064.5 for the most recent preceding two years and any/all other data, plans, or information necessary to support renewal.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(C) The dashboard data is not available for the most recently completed year before renewal, and the petition contains verifiable data related to the dashboard indicators, such as data from the California Assessment of Student Performance and Progress, or any successor system for the most recent academic year.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(D) The petition packet includes a redlined version indicating all changes to the petition from when the petition was originally granted or last renewed. The petition packet includes a hard-copy version and electronic (Word & pdf) versions, including an Excel spreadsheet of the budget, LCFF calculator, and an executive summary of the changes from the current charter.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(E) A copy of the appeal renewal petition, including all documents submitted to the County Board, was concurrently provided to the school district.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(F) The renewal petition submitted to the County Board on appeal is unchanged from that denied by the school district, other than changes necessary to reflect the County Board as the chartering entity, with no new or different material terms.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(G) A description of any and all changes to the renewal charter necessary to reflect the County Board as the chartering entity is attached.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(H) The charter petitioner and charter school will comply with all applicable laws.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(I) Evidence of the district governing board's denial is attached.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
<i>(J) Evidence of the district governing board's written factual findings for denial is attached.</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO

I hereby certify in accordance with Education Code Section 47605(b) and County Board Policy 0420.4 that the attached petition, including any appendices and attachments, is deemed complete and the terms of this certification form are true and correct. I understand and acknowledge that failure to provide accurate or complete information may subject the charter to denial or revocation if later discovered and the omission/inaccuracy is material.

Name of Charter School: _____

 Name & Title of Lead Petitioner DATE Signature of Lead Petitioner

 Name & Title of County Personnel Receiving Petition DATE Signature of County Personnel Receiving Petition

Petition Appeal Consideration & Acceptance E.C. §47605(k)(1)(A) (COE Office Use Only)

Petitioner submitted the charter school renewal petition appeal to the County Board of Education within 30 days of denial by the governing board of the school district, as required by law.	<input type="checkbox"/> YES <input type="checkbox"/> NO
The charter school renewal petition appeal includes new or different material terms from the original petition that was submitted to the district. If yes, the petition will be immediately remanded back to the district for review.	<input type="checkbox"/> YES <input type="checkbox"/> NO
This is a resubmission of the charter school's renewal petition appeal. The school district governing board denied the petition after reconsideration of the petition's new or different material terms to its charter.	<input type="checkbox"/> YES <input type="checkbox"/> NO