

Charter Leaders Meeting

May 13, 2021

Welcome!

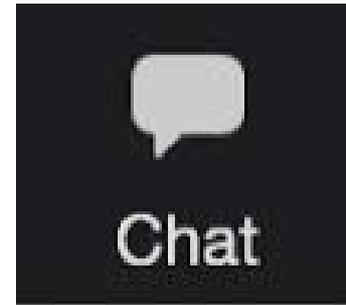
SCCOE's Charter Schools Department:

- Mefula Fairley– Director
- Justin Fallon – Administrative Assistant
- Michelle Johnson, Ed.D. – Associate Director
- Julie Aguirre, Ed.D. – Administrator
- Shallu Sharma – Financial Administrator
- Cynthia Tapia – Financial Administrator



Zoom Protocols

- Please mute microphones
- Use the "Chat" for questions
- Use "Raise Hand" to share



Introductions and Check-in



1. Name
2. School or CMO
3. What has been a silver lining during the pandemic?



Agenda

- Welcome and Introductions
- Continuous Improvement and Accountability
- English Language Development Services
- Fiscal Updates
- Annual Visit Reflections
- Celebrations, Recommendation and Next Steps



Continuous Improvement and Accountability Updates



Chris Izor, Director



The words "Q&A" are rendered in a 3D, blocky font. The "Q" and "A" are a vibrant blue, while the ampersand "&" is a light gray. Each character is suspended by a thin, vertical blue line, giving the impression of hanging weights or a mobile sculpture. The characters are slightly tilted and cast a soft, blue shadow on the surface below them.

Q&A



English Language Development



Deedy Camarena, Coordinator



School Climate, Leadership and Instructional Services Department

[Deedy Camarena](#)

Coordinator ELD, Dual and World Languages

Transforming Education through Leadership, Service, and Advocacy

Equity · Diversity · Inclusion · Partnership

Improve access to inclusive, equitable, high quality education.

Advocate for the whole child approach which includes academic, behavioral, and social-emotional learning

Build a system of support for the whole child approach which includes academic, behavioral, and social-emotional learning

Provide quality services and supports to districts, communities, schools & students.

Respond to the academic, behavioral, & social-emotional learning needs related to the global pandemic

Close the opportunity gap through high-quality professional learning and technical assistance through coherent & integrated services

Incorporate Ed Tech in design and delivery of virtual, hybrid, and/or in-person professional learning & technical assistance

Uplift youth voice

Be a premier Service organization.

Cultivate strong partnerships to leverage resources and expertise

Position SCCOE as a model service provider at the local, state, and national levels

Cultivate equity through building a sense of belonging

Values

Students First – Focus on Student Success

Collaboration – Leverage Collective Capacity

Strengths Based – Engage Strengths to Improve Results

Innovation – Champion Creative Thinking

Service – Exceed Expectations



SCLIS Department Support for English Learners

English Language Development	English Learner Services
Charting the ELD Standards	EL Rise!
ELD for Elementary & Secondary Teachers & Administrators	ELPAC/Alt ELPAC
Supporting Students of Immigrant, Refugee or Undocumented Origin	Optel
EL Toolkit of Strategies	EL's with Disabilities CoP
ELD Program Design & Structure	LCAP
EL Newcomer Series	Structuring District and School Site Support for Newcomer Students
The Newcomer Network	ELD Curriculum Adoption
Customized Support for Schools, Districts, & Networks	School, District, & Network EL Profesional Learning Plans

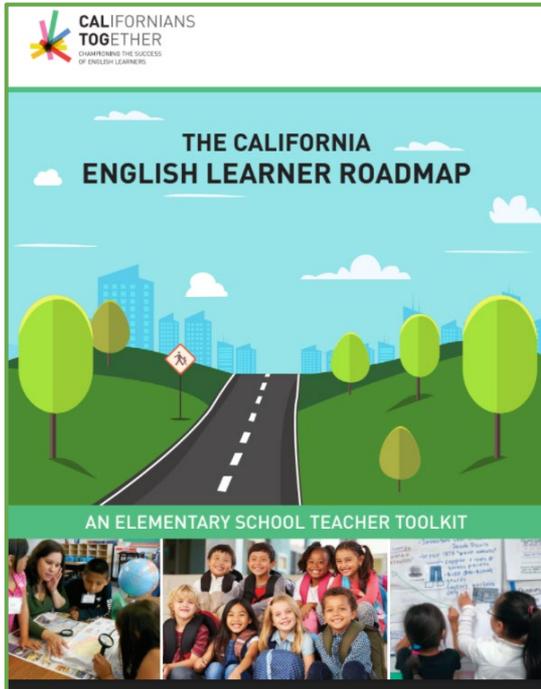


Examples of Network/District Work

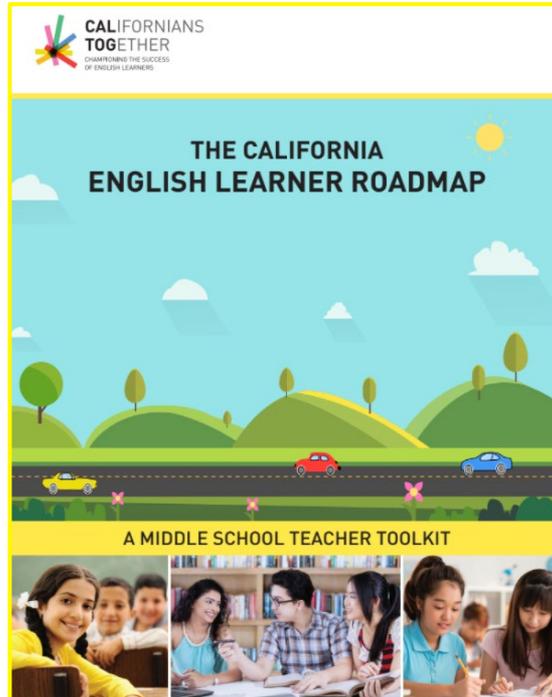
- EL Toolkit of Strategies
- ELD Standards Scope & Sequence
- Training EL Specialists
- EL Program Alignment
- Classroom Walkthroughs
- 3-year program development
- ELPAC/Strategy alignment



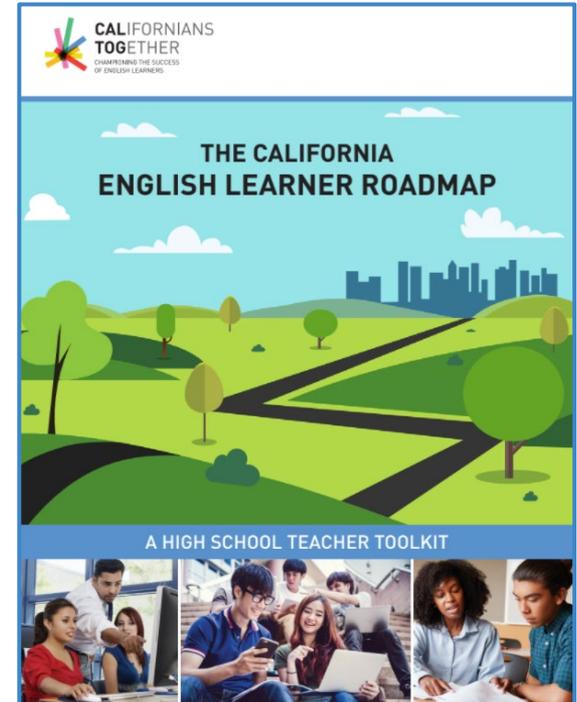
English Learner Roadmap Self Assessment Tools



pp. 11-14, 23-28, 36-37, 40



pp. 11-13, 20-22, 28-30, 33



pp. 11-15, 24-28, 35-37, 40



An Educator Workforce Investment Grant

ELRISE!

ENGLISH LEARNER ROADMAP IMPLEMENTATION FOR SYSTEMIC EXCELLENCE

2021 – 2022 Offerings

*Will not be offering all of these.

	Program/Content Area	Service Type	Service (100 Character Limit)	Intended Audience: T: Teacher A: Administrator C: Coach SS: Support Staff G: Parent/Guardians S: Student P: Partner	State Priorities	Keywords/Terms (Limit of 3, includes Content Area if applicable)
English Learners						
	Training	Support District Teams in Delivering the EL Roadmap Workshops to Parents	Provide a Training of Trainers model to district/school teams to use the information in English Learner Roadmap to foster stronger relationships, personal investment, and robust implementation of the English Learner Roadmap.	TK - 12	4.5,6	Equity, English Learners, Parent Engagement
	Network	Support for English Learners with Disabilities: Community of Practice	To improve services and outcomes for English learners with disabilities with research-based practices that are aligned to the EL Roadmap and the California Practitioners' Guide for Educating ELs with Disabilities.	TK - 12	2,4,5	English learners, English learners with Disabilities, EL Roadmap
	Network	The Newcomer Network	By leveraging the expertise of others, this Network will serve as a learning community with the common interest/goal of gaining knowledge related to Newcomer students. Each meeting a guest will present a strategy, questions and collaboration will follow.	K-12	2,4,5,6	Newcomers, Designated ELD, English Learners
	Training	Instructional Strategies in Student Engagement	Support teachers, instructional coaches and administrators in using high leverage instructional strategies and digital tools to engage and accelerate learning for English learners.	TK-12	2,4,5	Equity, Instructional Strategies, English Learners
	Technical Assistance	Inquiry-Based Learning through Global Exchange Experience	Provide opportunities for students to engage in authentic projects and collaborate with students in another country through integration of global competence, 4Cs and technology skills.		3-12, 2,4,5	Equity, Global Competence, 4Cs

What services meet my needs?

Do I want to partner with another school?

What questions do I have?





**KEEP
CALM
AND
DEBRIEF**

1. Do I know my needs?
2. What services meet my needs?
3. Do I want to partner with another school?
4. What questions do I have?





Deedy Camarena
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and World Languages
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Charter Schools Department

Fiscal Team Updates

Shallu Sharma and Cynthia Tapia



Upcoming Deadlines



- **In Person Instruction (IPI) LEA certification** – due by **June 1, 2021**
- **Expanded Learning Opportunities (ELO) Grant Plan Adoption**— due by **June 1, 2021**
 - Submit to SCCOE Charter Schools Department **within 5 days of adoption**
- **Charter School Budget and LCAP** – due by **July 1, 2021**
 - Adopted budget along with the signed certification
 - LCFF Calculator
- **2021-22 Other misc. documents submission** – due by **July 1, 2021**
 - Updated/Revised fiscal policies
 - Updated Lease and/or Facility Use Agreement
 - Copies of Bonds and Contracts
 - Student and Employee Handbook
 - Updated Finance and Business Operation Manager Contact List
 - Complete duplicate originals of Insurance policy
- **Summer Meal Service Operations**—Summer Operations Waiver Extension – [due to CDE](#) by **July 1, 2021**



Key Takeaways 2020-21

- **What Went Well**
 - Timely submission of reports
 - Continue to meet with key finance team members (Network and Site) during annual visits
- **Opportunities**
 - **More Robust Fiscal Policies and Procedures**
 - Clear outline of different responsibilities of finance team, school leadership team, finance committee, audit committee and board of trustees.
 - Budgeting and Financial Reporting
 - Audit Procedure
 - Policies (Procurement and Contracting , Credit card, Cash receipt & disbursement, Checks and balance, Accounts Payables)
 - **Accurate Attendance Reporting**
 - **Cash Flow projections are prepared and updated regularly**
 - **In Alternative Forms the Narrative Tab is not the same as the Assumptions Tab**
 - Tell us your story...in more detail!
 - Explain the variances
 - **Communicate**
 - Keep us in the loop!



AB 86 Expanded Learning Opportunity (ELO) Grant



Status

[Estimated Allocations](#): released March 19, 2021

Expending Timeline

July 1, 2020, through August 31, 2022

Cash Distribution

[May 2021](#): Initial 50% of estimated allocations (Based on 2020-21 P-1)

August 2021: Remaining based on final allocations (Based on 2020-21 P-2)



ELO Grant Plan



Grant Plan Template requires:

- **AT LEAST 85%** on allowable costs for **In-Person Services**
 - **AT LEAST 10%** used to hire paraprofessionals
- **UP TO 15%** to increase or improve services for students in distance learning or prepare a school for in-person instruction
- Schools are encouraged to post plans to inform your stakeholders

Reporting:

- Plan must be updated by **December 1, 2022**
 - **Actual Expenditures for the grant funds received**

Compliance:

- Will be monitored through the annual audit process for 2021-22



NEW



What?

- Data submission platform for fiscal and program reporting

When?

- Beginning July 1, 2021

Status?

- Pilot Phase— Need volunteers to test the process
- Pilot Link— [Monthly Financial Report Submission Form](#)



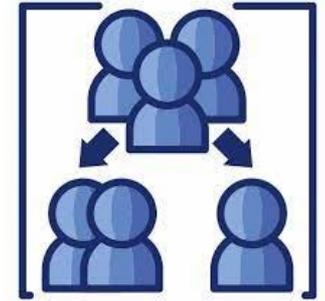
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Q&A



Breakout Discussion Topics

- Integrated & Designated ELD
- School Reopening
- Local Control & Accountability Plan (LCAP)
- Extended Learning Opportunity Grant



Breakout Room Discussions



1. What went well in this area?
2. What challenges did your school(s) face in this area?
3. What are the next steps for your school(s) in this area and how might you SCCOE help?

debrief



Annual Visit Reflections



Annual Visit Reflections

- What worked?
- What can we improve on?
- What suggestions do you have?



Survey Completion Time



Annual Visit Reflections

Common Trends

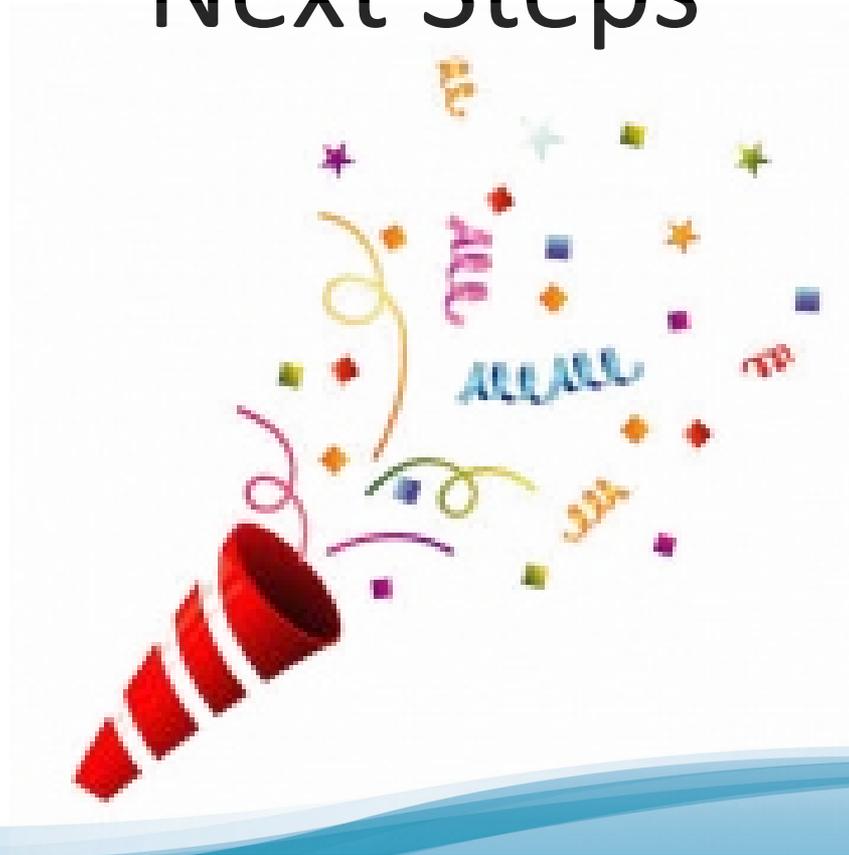
- Document submission
- Online class visit schedules
- Zoom meeting fatigue
- Integration of platforms from distance learning during return to in-person

Shout Outs!

- Discovery – creative use of volunteers!
- Summit – closed captioning on zoom!
- UPA - overall access!
- Sunrise & ACE – invitations of SCCOE to school events!
- Rocketship – Launch!
- COVID Protocols!

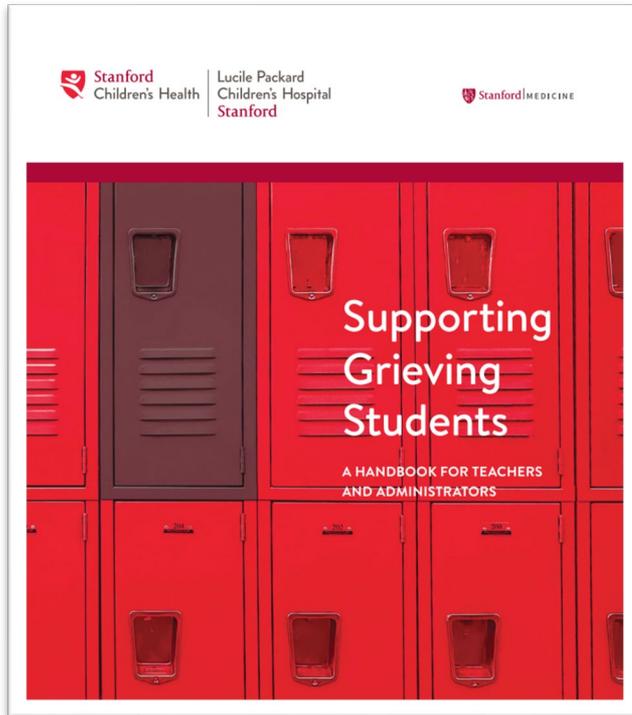


Celebrations/Recommendations/ Next Steps



Announcements

Supporting Grieving Students Handbook



CalFresh P-EBT

Need help buying groceries?

CalFresh

You might qualify for CalFresh, a free EBT card you can use to buy food at most stores and select online retailers.



If you receive CalFresh benefits, you may also be eligible for P-EBT, a grocery benefit that provides \$375 per child 18 and under over the summer months.



Want to find out if you qualify?



Call us at 1-800-984-3663, Monday through Friday, from 8 a.m. to 5 p.m. or scan the QR code to request a call. We speak English, Spanish, Vietnamese, Cantonese, Mandarin and Tagalog.

Second Harvest can also connect you to other food programs in your community. Call us!



Second Harvest of Silicon Valley is not a government agency.



Save-the-Date

2021-22 Charter Leaders Meetings:

- October 7, 2021
- January 20, 2022
- May 12, 2022

