

BULLIS-PURISSIMA ELEMENTARY SCHOOL

**Independent Auditor's Report
and Financial Statements
For the Year Ended
June 30, 2014**

BULLIS-PURISSIMA ELEMENTARY SCHOOL

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Bullis-Purissima Elementary School
Los Altos, CA

Report on the Financial Statements

We have audited the accompanying financial statements of Bullis-Purissima Elementary School (the School), a California nonprofit public benefit corporation, which comprise the statement of financial position as of June 30, 2014, and the related statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Board of Directors
Bullis-Purissima Elementary School

Opinion

In our opinion, the financial statements referred to on page one present fairly, in all material respects, the financial position of the School as of June 30, 2014, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the School's financial statements as a whole. The accompanying supplementary schedules on pages 14-16 are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated November 24, 2014 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.



VICENTI, LLOYD & STUTZMAN LLP
Glendora, CA
November 24, 2014

BULLIS-PURISSIMA ELEMENTARY SCHOOL

STATEMENT OF FINANCIAL POSITION

June 30, 2014

ASSETS

CURRENT ASSETS:

Cash and cash equivalents	\$ 90,638
Accounts receivable - federal and state	1,155,046
Accounts receivable - other	13,011
Prepaid expenses and other assets	21,671
Total current assets	<u>1,280,366</u>

LONG-TERM ASSETS:

Property, plant and equipment, net	<u>176,807</u>
Total long-term assets	<u>176,807</u>

OTHER ASSETS:

Loan receivable - related party (Note 6)	<u>250,000</u>
Total assets	<u>\$ 1,707,173</u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES:

Accounts payable and accrued liabilities	<u>\$ 513,367</u>
Total current liabilities	<u>513,367</u>

LONG-TERM LIABILITIES:

Notes payable - related party (Note 6)	<u>250,000</u>
Total long-term liabilities	<u>250,000</u>

NET ASSETS:

Unrestricted	<u>943,806</u>
Total net assets	<u>943,806</u>
Total liabilities and net assets	<u>\$ 1,707,173</u>

The accompanying notes are an integral part of these financial statements.

BULLIS-PURISSIMA ELEMENTARY SCHOOL

STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2014

REVENUES:

State revenue:	
State aid	\$ 603,237
Other state revenue	235,320
Local revenue:	
In-lieu property tax revenue	3,739,468
Contributions	3,033,992
Investment income	4,102
Other revenue	<u>198,055</u>
Total revenues	<u>7,814,174</u>

EXPENSES:

Program services	5,883,776
Management and general	<u>1,556,608</u>
Total expenses	<u>7,440,384</u>
Change in unrestricted net assets	373,790
Beginning unrestricted net assets	<u>570,016</u>
Ending unrestricted net assets	<u><u>\$ 943,806</u></u>

The accompanying notes are an integral part of these financial statements.

BULLIS-PURISSIMA ELEMENTARY SCHOOL

STATEMENT OF CASH FLOWS
For the Year Ended June 30, 2014

CASH FLOWS from OPERATING ACTIVITIES:

Change in net assets	\$ 373,790
Adjustments to reconcile change in net assets to net cash from operating activities:	
Depreciation	42,463
Change in operating assets:	
Accounts receivable - federal and state	(744,944)
Accounts receivable - other	176,823
Prepaid expenses and other assets	43,673
Change in operating liabilities:	
Accounts payable and accrued liabilities	<u>(33,348)</u>
Net cash flows from operating activities	<u>(141,543)</u>

CASH FLOWS from INVESTING ACTIVITIES:

Purchases of property, plant and equipment	<u>(174,205)</u>
Net cash flows from investing activities	<u>(174,205)</u>
Net change in cash and cash equivalents	(315,748)
Cash and cash equivalents at the beginning of the year	<u>406,386</u>
Cash and cash equivalents at the end of the year	<u>\$ 90,638</u>

The accompanying notes are an integral part of these financial statements.

BULLIS-PURISSIMA ELEMENTARY SCHOOL

**STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended June 30, 2014**

	Program	Management	Total
	Services	and General	Expenses
Certified salaries	\$ 3,857,858	\$ 270,736	\$ 4,128,594
Classified salaries	31,455	415,112	446,567
Employee benefits	874,504	72,002	946,506
Books and supplies	303,333	26,953	330,286
Services and other operating expenses	816,626	729,342	1,545,968
Depreciation	-	42,463	42,463
	<u>\$ 5,883,776</u>	<u>\$ 1,556,608</u>	<u>\$ 7,440,384</u>

The accompanying notes are an integral part of these financial statements.

BULLIS-PURISSIMA ELEMENTARY SCHOOL

**NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2014**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities – The Bullis-Purissima Elementary School dba Bullis Charter School (the School) was incorporated on February 13, 2003 as a not-for-profit corporation under the laws of the State of California for the purpose of operating public charter schools. The mission of the School is to offer a collaborative, experiential learning environment that emphasizes individual student achievement. As a model of educational innovation, the School inspires children, faculty and staff to reach beyond themselves to achieve full potential. Using a global perspective to teach about the interconnectedness of communities and their environments, the School’s program nurtures mutual respect, civic responsibility, and a lifelong love of learning.

The Bullis-Purissima Elementary School has a charter granted by the Santa Clara County Board of Education. The School is economically dependent on state and federal funding.

Cash and Cash Equivalents – The School defines its cash and cash equivalents to include only cash on hand, demand deposits, and liquid investments with original maturities of three months or less.

Use of Estimates – The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, and disclosures. Accordingly, actual results could differ from those estimates.

Basis of Accounting – The financial statements have been prepared on the accrual method of accounting and accordingly reflect all significant receivables and liabilities.

Functional Allocation of Expenses – Costs of providing the School’s programs and other activities have been presented in the statement of functional expenses. During the year, such costs are accumulated into separate groupings as either direct or indirect. Indirect or shared costs are allocated among program and support services by a method that best measures the relative degree of benefit.

Basis of Presentation – The accompanying financial statements have been prepared in conformity with accounting principles generally accepted in the United States as prescribed by the Financial Accounting Standards Board.

Net Asset Classes – The School is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted. Net assets of the School are defined as:

- Unrestricted: All resources over which the governing board has discretionary control to use in carrying on the general operations of the School.
- Temporarily restricted: These net assets are restricted by donors to be used for specific purposes. The School does not currently have any temporarily restricted net assets.
- Permanently restricted: These net assets are permanently restricted by donors and cannot be used by the School. The School does not currently have any permanently restricted net assets.

BULLIS-PURISSIMA ELEMENTARY SCHOOL

**NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2014**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Receivables – Accounts receivable primarily represent amounts due from federal and state governments as of June 30, 2014. Management believes that all receivables are fully collectible, therefore no provisions for uncollectible accounts were recorded.

Property, Plant and Equipment – Property, plant and equipment are stated at cost if purchased or at estimated fair market value if donated. Depreciation is provided on a straight-line basis over the estimated useful lives of the asset.

Revenue Recognition – Amounts received from the California Department of Education are recognized as revenue by the School based on the average daily attendance (ADA) of students. Revenue that is restricted is recorded as an increase in unrestricted net assets if the restriction expires in the reporting period in which the revenue is recognized. All other restricted revenues are reported as increases in temporarily restricted net assets.

Contributions – All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are restricted to specific use or future periods are reported as temporarily restricted. Restricted contributions that are received and released in the same period are reported as unrestricted revenue. Unconditional promises to give expected to be received in one year or less are recorded at net realizable value. Unconditional promises to give expected to be received in more than one year are recorded at fair market value at the date of the promise. Conditional promises to give are not recognized until they become unconditional, that is, when the conditions on which they depend are substantially met.

Income Taxes – The School is a non-profit entity exempt from the payment of income taxes under Internal Revenue Code Section 501(c)(3) and California Revenue and Taxation Code Section 23701d. Accordingly, no provision has been made for income taxes. Management has determined that all income tax positions are more likely than not of being sustained upon potential audit or examination; therefore, no disclosures of uncertain income tax positions are required. The School files informational returns in the U.S. federal jurisdiction, and the state of California. The statute of limitations for federal and California state purposes is generally three and four years, respectively.

Evaluation of Subsequent Events – The School has evaluated subsequent events through November 24, 2014, the date these financial statements were available to be issued.

NOTE 2: CONCENTRATION OF CREDIT RISK

The School maintains its interest-bearing cash at a financial institution. Accounts at this institution are insured by the Federal Deposit Insurance Corporation (FDIC). At times, cash in these accounts exceeds the insured amounts. The School has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on its cash and cash equivalents.

BULLIS-PURISSIMA ELEMENTARY SCHOOL

**NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2014**

NOTE 3: PROPERTY, PLANT AND EQUIPMENT

Property, plant and equipment in the accompanying financial statements is presented net of accumulated depreciation. The School capitalizes all expenditures for land, buildings and equipment in excess of \$5,000. Depreciation expense was \$42,463 as of June 30, 2014.

The components of property, plant and equipment as of June 30, 2014 are as follows:

Furniture, fixtures, equipment	\$ 447,669
Leasehold improvements	<u>667,065</u>
	1,114,734
Less accumulated depreciation	<u>(937,927)</u>
Property, plant and equipment, net	<u>\$ 176,807</u>

NOTE 4: EMPLOYEE RETIREMENT

State Teachers' Retirement System (STRS)

Plan Description

The School contributes to the State Teachers' Retirement System (STRS), a cost-sharing multi-employer public employee retirement system defined benefit pension plan administered by STRS. Plan information for STRS is not publicly available. The plan provides retirement, disability and survivor benefits to beneficiaries. Benefit provisions are established by State statutes, as legislatively amended, within the State Teachers' Retirement Law. According to the most recently available Comprehensive Annual Financial Report and Actuarial Valuation Report for the year ended June 30, 2013, total plan net assets are \$166.3 billion, the total actuarial present value of accumulated plan benefits is \$277 billion, contributions from all employers totaled \$2.3 billion, and the plan is 66.9% funded. The School did not contribute more than 5% of the total contributions to the plan.

Copies of the STRS annual financial reports may be obtained from STRS, 7667 Folsom Boulevard, Sacramento, CA 95826 and www.calstrs.com.

Funding Policy

Active plan members are required to contribute 8.0% of their salary and the School is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the STRS Teachers' Retirement Board. The required employer contribution rate for year ended June 30, 2014 was 8.25% of annual payroll. The contribution requirements of the plan members are established and may be amended by State statute.

BULLIS-PURISSIMA ELEMENTARY SCHOOL

**NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2014**

NOTE 4: EMPLOYEE RETIREMENT

The School's contributions to STRS for the past three years are as follows:

Year Ended <u>June 30,</u>	Required <u>Contribution</u>	Percent <u>Contributed</u>
2012	\$ 240,935	100%
2013	\$ 261,355	100%
2014	\$ 326,706	100%

NOTE 5: OPERATING LEASES

The School notified Los Altos School District (LASD) intent to use properties located at 102 W Portola and 1124 Covington Road, Los Altos, California. The intent does not require the School to pay a lease amount for the use of the property, but instead the School pays a Pro Rata Share Charge for the maintenance of the facility and other services \$98,180 annually, due in 10 monthly installments payable to LASD.

In July 2014, the School entered into a five-year agreement with LASD that replaces the pro-rata share with a fixed facilities fee. Future payments for the agreement are as follows:

Year Ended <u>June 30,</u>	
2015	\$ 200,000
2016	206,000
2017	212,180
2018	218,545
2019	<u>225,101</u>
Total	<u>\$ 1,061,826</u>

NOTE 6: RELATED PARTY TRANSACTIONS

Loan Receivable

In May 2010, the Superintendent/Principal signed a note secured by Deed of Trust to the School for \$250,000. This note carries an annual interest rate of 1.2%. The interest is paid monthly and deducted from the employee's paycheck. Any principal and accrued interest will be paid in nine years. There is no accrued interest balance at June 30, 2014.

BULLIS-PURISSIMA ELEMENTARY SCHOOL

**NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2014**

NOTE 6: RELATED PARTY TRANSACTIONS

Note Payable

In May 2010, the School signed a \$250,000 loan with the Foundation. The note carries an annual interest rate of 2.85%. The principal and any unpaid accrued interest is due at maturity on May 12, 2019. Accrued interest balance at June 30, 2014 was \$26,053.

NOTE 7: CONTINGENCIES

The School has received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate disallowances under terms of the grants, it is believed that any required reimbursement would not be material.

NOTE 8: JOINT POWERS AGREEMENT

The School entered into a Joint Powers Agreement (JPA) known as the “California Charter Schools Association Joint Powers Authority (CCSA-JPA),” a self-insurance plan for workers’ compensation, property/casualty, and school board liability insurance. The CCSA-JPA is governed by a board consisting of a representative from each member organization. The board controls the operation of the CCSA-JPA including selection of management and approval of operating budgets, independent of any influence by the number of organizations beyond their representation on the board. Each member organization pays a premium commensurate with the level of coverage requested and share surpluses and deficits proportionate to their participation in the CCSA-JPA. The CCSA-JPA is a separate entity which is audited by an independent accounting firm.

The CCSA-JPA has budgeting and financial reporting requirements independent of member units and therefore the CCSA-JPA’s financial statements are not presented in these financial statements; however, transactions between the CCSA-JPA and the School are included in these statements. Audited financial statements for CCSA-JPA were not available for Fiscal Year 2012-13 at the time this report was issued. However, financial statements are available upon request from the respective agency.

NOTE 9: BULLIS-PURISSIMA ELEMENTARY SCHOOL FOUNDATION

The Bullis-Purissima Elementary School Foundation (the Foundation) is a non-profit public benefit corporation established to support public education. The Foundation raises a significant portion of money to support the School. For the year ended June 30, 2014, the Foundation made contributions to the School totaling \$2,898,000.

BULLIS-PURISSIMA ELEMENTARY SCHOOL

**NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended June 30, 2014**

NOTE 10: SUBSEQUENT EVENT

In July 2014, the School entered into a settlement agreement with Los Altos School District in which both parties agreed to dismiss all existing litigation. In November 2012, as a result of one of these litigations, the Santa Clara County Superior Court issued an order imposing a monetary sanction against the School of \$51,086, which the School did not accrue. This sanction is lifted following this settlement agreement and therefore any related accrual is not considered necessary.

SUPPLEMENTARY INFORMATION

BULLIS-PURISSIMA ELEMENTARY SCHOOL

**LOCAL EDUCATION AGENCY ORGANIZATION STRUCTURE
For the Year Ended June 30, 2014**

The Bullis-Purissima Elementary School dba Bullis Charter School (the School) is a California non-profit public benefit corporation and is organized to manage and operate a public charter school. The School began serving students in August 2004 and is chartered by the Santa Clara Board of Education.

Charter school number authorized by the State: 615

The Board of Directors and the Administrator for the fiscal year ended June 30, 2014 were as follows:

BOARD OF DIRECTORS

<u>Member</u>	<u>Office</u>	<u>Term Expires</u>
Ken Moore	Board Chair	6/30/2014
Peter Evans	Secretary	6/30/2015
Andrea Eyring	Treasurer	6/30/2016
Janet Medlin	Member	6/30/2014
Francis La Poll	Member	6/30/2015
John Phelps	Member	6/30/2015
Joe Hurd	Member	6/30/2014
Sang Yoo	Member	6/30/2016
Jennifer Carolan	Member	6/30/2016

ADMINISTRATOR

Wanny Hersey Superintendent/Principal

BULLIS-PURISSIMA ELEMENTARY SCHOOL

**SCHEDULE OF INSTRUCTIONAL TIME
For the Year Ended June 30, 2014**

	Instructional Minutes			Instructional Days	Status
	Requirement	Reduced	Actual		
Kindergarten	36,000	34,971	41,400	180	In compliance
Grade 1	50,400	48,960	61,200	180	In compliance
Grade 2	50,400	48,960	61,200	180	In compliance
Grade 3	50,400	48,960	61,200	180	In compliance
Grade 4	54,000	52,457	61,200	180	In compliance
Grade 5	54,000	52,457	61,200	180	In compliance
Grade 6	54,000	52,457	67,500	180	In compliance
Grade 7	54,000	52,457	75,600	180	In compliance
Grade 8	54,000	52,457	75,600	180	In compliance

See auditor's report and the notes to the supplementary information.

BULLIS-PURISSIMA ELEMENTARY SCHOOL
SCHEDULE OF AVERAGE DAILY ATTENDANCE
For the Year Ended June 30, 2014

	<u>Second Period Report</u>		<u>Annual Report</u>	
	Classroom		Classroom	
	<u>Based</u>	<u>Total</u>	<u>Based</u>	<u>Total</u>
Grades TK/K-3	318.91	320.29	318.50	319.66
Grades 4-6	217.42	217.64	216.85	217.11
Grades 7-8	<u>80.64</u>	<u>80.68</u>	<u>80.09</u>	<u>80.11</u>
ADA Totals	<u><u>616.97</u></u>	<u><u>618.61</u></u>	<u><u>615.44</u></u>	<u><u>616.88</u></u>

See auditor's report and the notes to the supplementary information.

BULLIS-PURISSIMA ELEMENTARY SCHOOL

**RECONCILIATION OF ANNUAL FINANCIAL REPORT
WITH AUDITED FINANCIAL STATEMENTS
For the Year Ended June 30, 2014**

June 30, 2014 Annual Financial Report Fund Balances (Net Assets)	\$ 935,705
Adjustments and Reclassifications:	
Increasing (Decreasing) the Fund Balance (Net Assets):	
Cash and cash equivalents	<u>8,101</u>
Net Adjustments and Reclassifications	<u>8,101</u>
June 30, 2014 Audited Financial Statement Fund Balances (Net Assets)	<u><u>\$ 943,806</u></u>

See auditor's report and the notes to the supplementary information.

BULLIS-PURISSIMA ELEMENTARY SCHOOL

**NOTES TO THE SUPPLEMENTARY INFORMATION
For the Year Ended June 30, 2014**

NOTE 1: PURPOSE OF SCHEDULES

Schedule of Instructional Time

This schedule presents information on the amount of instructional time offered by the School and whether the School complied with the provisions of Education Code Sections 46200 through 46206.

Schedule of Average Daily Attendance

Average daily attendance is a measurement of the number of pupils attending classes of the School. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to charter schools. This schedule provides information regarding the attendance of students at various grade levels.

Reconciliation of Annual Financial Report with Audited Financial Statements

This schedule provides the information necessary to reconcile the net assets of the charter schools as reported on the Annual Financial Report form to the audited financial statements.

**INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors
Bullis-Purissima Elementary School
Los Altos, CA

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Bullis-Purissima Elementary School (the School), a nonprofit California public benefit corporation, which comprise the statement of financial position as of June 30, 2014, and the related statements of activities, cash flows and functional expenses for the year then ended, the related notes to the financial statements, and have issued our report thereon dated November 24, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School’s internal control. Accordingly, we do not express an opinion on the effectiveness of the School’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency or a combination of deficiencies in internal control such that there is a reasonable possibility that a material misstatement of the financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



VICENTI, LLOYD & STUTZMAN LLP
Glendora, CA
November 24, 2014

INDEPENDENT AUDITOR’S REPORT ON STATE COMPLIANCE

Board of Directors
 Bullis-Purissima Elementary School
 Los Altos, CA

We have audited Bullis-Purissima Elementary School’s (the School) compliance with the types of compliance requirements described in the *2013-2014 Standards and Procedures for Audits of California K-12 Local Educational Agencies*, published by the Education Audit Appeals Panel for the year ended June 30, 2014. The School’s State compliance requirements are identified in the table below.

Management’s Responsibility

Management is responsible for the compliance with the State laws and regulations as identified below.

Auditor’s Responsibility

Our responsibility is to express an opinion on the School’s compliance based on our audit of the types of compliance requirements referred to below. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the *2013-2014 Standards and Procedures for Audits of California K-12 Local Educational Agencies*, published by the Education Audit Appeals Panel. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the specific areas listed below has occurred. An audit includes examining, on a test basis, evidence about the School’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion on State compliance. Our audit does not provide a legal determination of the School’s compliance.

Compliance Requirements Tested

In connection with the audit referred to above, we selected and tested transactions and records to determine the School’s compliance with the laws and regulations applicable to the following items:

<u>Description</u>	<u>Procedures in Audit Guide</u>	<u>Procedures Performed</u>
Attendance accounting:		
Attendance reporting	6	Not applicable
Teacher Certification and Misassignments	3	Not applicable
Kindergarten continuance	3	Not applicable
Independent study	23	Not applicable
Continuation education	10	Not applicable

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INDEPENDENT AUDITOR'S REPORT ON STATE COMPLIANCE

<u>Description</u>	<u>Procedures in Audit Guide</u>	<u>Procedures Performed</u>
Instructional time for School Districts	10	Not applicable
Instructional materials general requirements	8	Not applicable
Ratios of administrative employees to teachers	1	Not applicable
Classroom teacher salaries	1	Not applicable
Early retirement incentive	4	Not applicable
GANN limit calculation	1	Not applicable
School Accountability Report Card	3	Not applicable
Juvenile Court Schools	8	Not applicable
Local Control Funding Formula Certification	1	Yes
California Clean Energy Jobs Act	3	Not applicable
After School Education and Safety Program:		
General requirements	4	Not applicable
After school	5	Not applicable
Before school	6	Not applicable
Education Protection Account Funds	1	Yes
Common Core Implementation Funds	3	Yes
Unduplicated Local Control Funding Formula Pupil Counts	3	Yes
Charter Schools:		
Contemporaneous records of attendance	8	Yes
Mode of Instruction	1	Yes
Nonclassroom-based instructional/independent study	15	No ¹
Determination of funding for nonclassroom-based instruction	3	Not applicable
Annual instructional minutes – classroom based	4	Yes
Charter School Facility Grant Program	1	Not applicable

¹We did not perform testing for independent study because the independent study ADA was under the level which requires testing.

Opinion on State Compliance

In our opinion, the School complied with the laws and regulations of the state programs referred to above in all material respects for the year ended June 30, 2014.

Purpose of this Report

The purpose of this report on state compliance is solely to describe the results of testing based on the requirements of the *2013-2014 Standards and Procedures for Audits of California K-12 Local Education Agencies*, published by the Education Audit Appeals Panel. Accordingly, this report is not suitable for any other purpose.



VICENTI, LLOYD & STUTZMAN LLP
Glendora, CA
November 24, 2014

BULLIS-PURISSIMA ELEMENTARY SCHOOL
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Year Ended June 30, 2014

All audit findings must be identified as one or more of the following eleven categories:

<u>Five Digit Code</u>	<u>Finding Types</u>
10000	Attendance
20000	Inventory of Equipment
30000	Internal Control
40000	State Compliance
41000	CalSTRS
50000	Federal Compliance
60000	Miscellaneous
61000	Classroom Teacher Salaries
70000	Instructional Materials
71000	Teacher Misassignments
72000	School Accountability Report Card

There were no findings and questioned costs related to the basic financial statements state awards for the year ended June 30, 2014.

BULLIS-PURISSIMA ELEMENTARY SCHOOL

**STATUS OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS
For the Year Ended June 30, 2014**

There were no findings and questioned costs related to the basic financial statements state awards for the year ended June 30, 2013.