

## EXECUTIVE COUNCIL MEETING MINUTES

SELPA III  
June 13, 2024

### MEMBERS PRESENT:

-	Cambrian	Kristi Schwiebert	-	Luther B.	Edith Mourtos
X	Campbell Elem	Heather Wellendorf for Shelly Viramontez	-	Moreland	Clover Codd
X	Campbell High	Robert Bravo	X	Saratoga	Kenneth Geisick
-	Lakeside	Sean Joyce	-	Union	Carrie Andrews
X	Loma Prieta	Kevin Grier	X	SCCOE	Mary Ann Dewan
X	Los Gatos	Misty Hartung for Paul Johnson	X	SELPA	Leo Mapagu
X	Los Gatos-Saratoga	Bill Sanderson			

**OTHERS PRESENT:** Tina Chang (CAC), Karen Santiago (SELPA), Marjorie Paeste (SELPA)

**TIME CONVENED:** 11:07 a.m. **TIME ADJOURNED:** 11:17 a.m. **RECORDER:** Marjorie Paeste

### I. PUBLIC SESSION

#### A. Roll Call and Welcome of Guests

Dr. Kenneth Geisick called the meeting to order at 11:07 a.m. Roll was taken by SELPA Executive Director Leo Mapagu.

#### B. Hearing of persons wishing to address the Council

Ms. Tina Chang addressed the Council.

### II. CONSENT ITEMS

#### A. Setting the Agenda

Supt. Bill Sanderson moved to approve the agenda as presented. Dr. Mary Ann Dewan seconded and the motion carried, 7-0.

#### B. Approval of Minutes from the May 23, 2024 meeting

Supt. Bill Sanderson moved to approve the minutes from the May 23, 2024 meeting. Dr. Mary Ann Dewan seconded and the motion carried, 7-0.

### III. PUBLIC HEARING

The public hearing on the 2024-2025 Annual Budget Plan and Annual Service Plan was opened by Dr. Kenneth Geisick at 11:08 a.m. No one addressed the Council. SELPA Executive Director Leo Mapagu presented a brief background on the Annual Budget and Annual Service Plans. Dr. Kenneth Geisick moved to close the public hearing at 11:10 a.m. Dr. Robert Bravo seconded and the motion carried, 7-0.

### IV. ACTION ITEM

#### A. Approval of the following NW SELPA Local Plan Sections - A: Contacts & Certifications, B: Governance & Administration, D: Annual Budget Plan & Attachments, and E: Annual Service Plan & Attachments for 2024-2025.

Dr. Robert Bravo moved to approve the NW SELPA Local Plan Sections A, B, D, & E, as presented. Dr. Kevin Grier seconded and the motion carried, 7-0.

## EXECUTIVE COUNCIL MEETING MINUTES

### SELPA III

June 13, 2024

**B. Approval of the NW SELPA Community Advisory Committee (CAC) Bylaws**

The NW SELPA CAC Bylaws was drafted with the help of Dr. Anna Marie Villalobos, district special education administrators, and CAC members. Supt. Bill Sanderson moved to approve the Santa Clara NW SELPA CAC Bylaws. Dr. Robert Bravo seconded and the motion carried, 7-0.

**C. Approval of the NW SELPA Governance Council of Superintendents 2024-25 meeting dates**

Dr. Robert Bravo moved to approve the proposed 2024-25 meeting dates for the NW SELPA Governance Council of Superintendents, with a note that there could be possible changes in the future due to scheduling conflicts for some school districts. Dr. Mary Ann Dewan seconded and the motion carried, 7-0.

**V. INFORMATION ITEMS**

**A. SELPA Executive Director's Update & SELPA Activities**

Director Leo Mapagu provided updates on the following:

- CDE Monitoring: IEP Implementation due date is June 28, 2024.
- EOY 3 & 4 certification: certification errors are currently being worked on.

**VI. ADJOURNMENT**

Dr. Kenneth Geisick moved to adjourn the meeting at 11:17 a.m. Dr. Robert Bravo seconded and the motion carried, 7-0. *(This is the last SELPA Executive Council meeting as the Governance Council of Superintendents will be the new SELPA governing body beginning 2024-25.)*