

## EXECUTIVE COUNCIL MEETING MINUTES

SELPA VII  
June 12, 2024

### MEMBERS PRESENT:

x SCUSD Kathy Alaniz for Gary Waddell      x SELPA Leo Mapagu  
x SCCOE Mary Ann Dewan

**OTHERS PRESENT:** Karen Santiago (SELPA), Marjorie Paeste (SELPA)

**TIME CONVENED:** 1:04 p.m.      **TIME ADJOURNED:** 1:19 p.m.      **RECORDER:** Marjorie Paeste

### I. PUBLIC SESSION

#### A. Roll Call and Welcome of Guests

Director Kathy Alaniz called the meeting to order at 1:04 p.m. Roll was taken by SELPA Executive Director Leo Mapagu.

#### B. Hearing of persons wishing to address the Council

There was no one wishing to address the Council.

### II. CONSENT ITEMS

#### A. Setting the Agenda

Dr. Mary Ann Dewan moved to approve the agenda as presented. Director Kathy Alaniz seconded and the motion carried, 2-0.

#### B. Approval of Minutes from the May 31, 2024 meeting

Dr. Mary Ann Dewan moved to approve the minutes from the May 31, 2024 meeting. Director Kathy Alaniz seconded and the motion carried, 2-0.

### III. PUBLIC HEARING

The public hearing on the 2024-2025 Annual Budget Plan and Annual Service Plan was opened by Director Kathy Alaniz at 1:05 p.m. No one addressed the Council. SELPA Executive Director Leo Mapagu presented a brief background on the Annual Budget and Annual Service Plans. Director Kathy Alaniz moved to close the public hearing at 1:07 p.m. Dr. Mary Ann Dewan seconded and the motion carried, 2-0.

### IV. ACTION ITEM

#### A. Approval of the following NW SELPA Local Plan Sections - A: Contacts & Certifications, B: Governance & Administration, D: Annual Budget Plan & Attachments, and E: Annual Service Plan & Attachments for 2024-2025.

Director Kathy Alaniz moved to approve the NW SELPA Local Plan Sections A, B, D, & E, as presented. Dr. Mary Ann Dewan seconded and the motion carried, 2-0.

#### B. Approval of the NW SELPA Community Advisory Committee (CAC) Bylaws

The NW SELPA CAC Bylaws was drafted with the help of Dr. Anna Marie Villalobos, district special education administrators, and CAC members. Director Kathy Alaniz moved to approve the Santa Clara NW SELPA CAC Bylaws. Dr. Mary Ann Dewan seconded and the motion carried, 2-0.

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**C. Approval of the NW SELPA Governance Council of Superintendents 2024-25 meeting dates**

Director Kathy Alaniz moved to approve the proposed 2024-25 meeting dates for the NW SELPA Governance Council of Superintendents, with a note that there could be possible changes in the future due to a scheduling conflict with SCUSD's cabinet meetings on Tuesdays. Dr. Mary Ann Dewan seconded and the motion carried, 2-0.

**V. INFORMATION ITEMS**

**A. SELPA Executive Director's Update & SELPA Activities**

Director Leo Mapagu provided updates on the following:

- CDE Monitoring: IEP Implementation due date is June 28, 2024.
- EOY 3 & 4 certification: certification errors are currently being worked on.

**VI. ADJOURNMENT**

Director Kathy Alaniz moved to adjourn the meeting at 1:19 p.m. Dr. Mary Ann Dewan seconded and the motion carried, 2-0. *(This is the last SELPA Executive Council meeting as the Governance Council of Superintendents will be the new SELPA governing body beginning 2024-25.)*