

**SUPERINTENDENTS' REPRESENTATIVE COUNCIL  
MEETING MINUTES**

May 16, 2024

SCCOE SELPA AU Office  
Zoom Conference

**MEMBERS PRESENT:**

<u>  x  </u> SELPA I – Sandra McGonagle	<u>  x  </u> SELPA IV – Seth Reddy for Nancy Albarrán
<u>  x  </u> SELPA II – Michael Gallagher	<u>  x  </u> SELPA VII – Gary Waddell
<u>  x  </u> SELPA III – Robert Bravo	<u>  x  </u> SCCOE – Mary Ann Dewan

**OTHERS PRESENT:** Christine Case-Lo (SELPA I CAC), Sabeen Sattar (SELPA II CAC), Susan Humphries Salop (SELPA II CAC), Lori Larson (SELPA III CAC), Tina Chang (SELPA III CAC), Diane Capili (parent), Gabi Dobrescu (parent), Jane Chen (parent), Leo Mapagu (SELPA), Karen Santiago (SELPA), Marjorie Paeste (SELPA)

**TIME CONVENED:** 9:02 a.m.

**TIME ADJOURNED:** 9:40 a.m.

**RECORDER:** Marjorie Paeste

**I. PUBLIC SESSION**

**A. Roll Call and Welcome Guests**

The meeting was called to order by at 9:02 a.m. by Dr. Robert Bravo. Roll was taken by SELPA Exec Director, Mr. Leo Mapagu.

**B. Hearing of persons wishing to address the Council**

Parent representatives from SELPAs I, II, and III addressed the Council.

**II. CONSENT ITEMS**

**A. Setting the Agenda**

Dr. Michael Gallagher moved to approve the agenda as presented. Dr. Gary Waddell seconded and the motion carried, 6-0.

**B. Approval of Minutes from the February 8, 2024 Meeting**

Dr. Michael Gallagher moved to approve the minutes from the February 8, 2024 meeting. Dr. Gary Waddell seconded and the motion carried, 6-0.

**III. CLOSED SESSION (at 9:16 a.m.)**

**A. Evaluation of SELPA Executive Director**

**IV. OPEN SESSION (at 9:25 a.m.)**

**A. Report of Action/s taken in Closed Session**

Discussion was held on the status update provided by the SELPA Executive Director. No reportable actions taken.

**V. ACTION ITEM**

**A. SELPA Administrative Unit (AU) Budget for 2024-2025 based on an estimated revenue of \$1,953,865 to fund the SELPA AU.**

The SELPA AU budget for 2024-25 includes the yearly renewal cost for the SIRAS IEP system, operating expenses and supplies, and staff salaries/benefits. Chief Business Officer Seth Reddy moved to approve

**SUPERINTENDENTS' REPRESENTATIVE COUNCIL  
MEETING MINUTES**

May 16, 2024

SCCOE SELPA AU Office  
Zoom Conference

the SELPA AU budget for 2024-25 as presented. Supt. Sandra McGonagle seconded and the motion carried, 6-0.

**VI. INFORMATION ITEMS**

**A. SELPA Executive Director's Updates**

Director Leo Mapagu reported on the following:

1) SELPA Consolidation:

- Santa Clara NW SELPA will be the 5<sup>th</sup> largest SELPA in the state once consolidated, with more than 121,000 students/ADA.
- CAC members have provided input through a series of meetings regarding the consolidated CAC Bylaws. The final draft of the Bylaws will be presented to the SELPA Executive Councils for approval in June 2024.
- Input from SpEd program and fiscal administrators have also been gathered during Budget Allocation Planning (BAP) meetings held throughout the year. Consensus has been met on majority of the BAP items, and only a few more items (i.e., CAC budget, LCI & Skilled Nursing Facilities, Interdistrict Transfer, Funding Allocation for SpEd Costs, and SELPA II Regional Cost Share) need approval from the Executive Councils this month.
- The SELPA Procedural Handbook sections have been reviewed by SELPA legal counsel to ensure consistency with language specified in Ed Code, CCR, and/or CFR. Revisions have been shared with district SpEd administrators. Chapter 11: NPS Placement will be approved by Executive Council this month. The policy on Parentally Placed Students in Private Schools will need to be updated based on recent guidelines from CDE, which states that parentally placed preschool students in private schools can receive a Service Plan or an IEP when the private school is attached to an elementary school.
- The final draft of the SELPA Local Plan Section B: Governance and Administration will be presented to the Executive Councils for review in May and for approval in June. The proposed governance structure for the consolidated NW SELPA includes a Governance Council of Superintendents, an Administrative Unit Council, a Finance Committee, Coordinating Committee, and the Community Advisory Committee.

2) Other updates:

- SELPA LCAP consultations with LEAs are ongoing, per Ed Codes 52062(a)(5) and 52068 (a)(5).
- SELPA is working with member LEAs and has provided them with an IEP Implementation Excel calculator to assist in fulfilling CDE's monitoring requirements. The data collection final due date is June 28, 2024.

**VII. ADJOURNMENT**

Dr. Michael Gallagher moved to adjourn the meeting at 9:40 a.m. Supt. Sandra McGonagle seconded, and the motion carried 6-0.