



## **SUPERINTENDENTS' REPRESENTATIVE COUNCIL MEETING MINUTES**

February 8, 2024

SCCOE SELPA AU Office  
Zoom Conference

### **MEMBERS PRESENT:**

<u>x</u> SELPA I – Sandra McGonagle	<u>x</u> SELPA IV – Seth Reddy for Nancy Albarrán
<u>x</u> SELPA II – Michael Gallagher	<u>x</u> SELPA VII – Gary Waddell
<u>x</u> SELPA III – Robert Bravo	<u>x</u> SCCOE – Mary Ann Dewan

**OTHERS PRESENT:** Chiao Mei Hsu (SCUSD parent), Leo Mapagu (SELPA), Karen Santiago (SELPA), Marjorie Paeste (SELPA)

**TIME CONVENED:** 9:03 a.m.

**TIME ADJOURNED:** 9:26 a.m.

**RECORDER:** Marjorie Paeste

### **I. PUBLIC SESSION**

#### **A. Roll Call and Welcome Guests**

The meeting was called to order by at 9:03 a.m. by Dr. Robert Bravo. Roll was taken by SELPA Exec Director, Mr. Leo Mapagu.

#### **B. Hearing of persons wishing to address the Council**

Ms. Chiao Mei Hsu addressed the Council.

### **II. CONSENT ITEMS**

#### **A. Setting the Agenda**

Dr. Mary Ann Dewan moved to approve the agenda as presented. Supt. Sandra McGonagle seconded and the motion carried, 6-0.

#### **B. Approval of Minutes from the November 16, 2023 Meeting**

Dr. Mary Ann Dewan moved to approve the minutes from the November 16, 2023 meeting. Supt. Sandra McGonagle seconded and the motion carried, 6-0.

### **III. INFORMATION ITEMS**

#### **A. SELPA Executive Director's Updates**

Director Leo Mapagu reported on the following:

##### **1) High Quality IEP:**

Work is underway with respect to the High Quality IEP Grant. The team from Santa Clara NW SELPA and East San Diego County SELPA conducted presentations at the recent ACSA Symposium, the San Diego County Office of Education Equity Symposium, and to CDE's Special Education Division Focused Monitoring and Technical Assistance Consultants and Administrators. Team members also served as a panelist at the System Improvement Lead Summit held in December 2023. The team is also slated to provide guidance to LEAs once the statewide IEP template is released by CDE.

**SUPERINTENDENTS' REPRESENTATIVE COUNCIL  
MEETING MINUTES**

February 8, 2024

SCCOE SELPA AU Office  
Zoom Conference

2) SELPA Consolidation:

- CAC representatives have been meeting under the facilitation of Dr. Anna Marie Villalobos to put together consolidated Bylaws for NW SELPA CAC. The goal is to have the final draft ready by the end of February 2023. One concern brought up by CAC members is to establish an operating budget to meet their Ed Code responsibilities.
- Budget Allocation Planning (BAP) meetings with SpEd program and fiscal administrators are ongoing. Consensus has been met on majority of the BAP items, although there are a few more items that will need further review and discussion such as the CAC budget, LCI & Skilled Nursing Facilities, Interdistrict Transfer, Funding Allocation for SpEd Costs, and SELPA II Regional Cost Share.
- The SELPA Procedural Handbook sections have been reviewed by SELPA legal counsel to ensure consistency with language specified in Ed Code, CCR, and/or CFR. Revisions have been shared with district SpEd administrators. Chapters 5-9, 11-13 will be presented to Executive Council in March 2023 for approval.
- SELPA Local Plan Section B: Governance and Administration - Director Leo Mapagu presented the current governance structure of SELPAs I, II, III, IV, VII. Council members asked if there is a proposal for the new governance structure under the consolidated NW SELPA. Dr. Mary Ann Dewan mentioned that updates will be provided at the countywide superintendents' meeting taking place that same day.

3) CDE Monitoring:

- SELPA is coordinating with member LEAs and submitting rationale to CDE for the Personnel Data Report Audit (SELPAs I, II, IV, VII)
- Correspondence to Cambrian and Union school districts related to CDE's Compliance and Improvement Monitoring process for Comprehensive Coordinated Early Intervening Services is being reviewed.

**IV. ADJOURNMENT**

Dr. Michael Gallagher moved to adjourn the meeting at 9:26 a.m. Dr. Mary Ann Dewan seconded, and the motion carried 6-0.