

## GOVERNANCE COUNCIL OF SUPERINTENDENTS (GCS) MEETING MINUTES

May 27, 2026

1290 Ridder Park Drive, San Jose, CA 95131

### MEMBERS PRESENT:

|                      |                               |                       |                                 |
|----------------------|-------------------------------|-----------------------|---------------------------------|
| ✓ Cambrian           | Kristi Schwiebert             | ✓ Moreland            | Clover Codd                     |
| ✓ Campbell Elem      | Shelly Viramontez             | ✓ MVLA                | Eric Volta                      |
| ✓ Campbell High      | Robert Bravo                  | □ MVWSD               | Jeff Baier                      |
| ✓ Cupertino          | Jennifer Willis for Stacy Yao | □ Palo Alto           | Yolanda Conaway                 |
| ✓ Fremont Union      | Graham Clark                  | □ San Jose Unified    | Seth Reddy for Nancy Albarran   |
| ✓ Lakeside           | Steve Burrell                 | ✓ SCCOE               | David Toston, Sr.               |
| □ Loma Prieta        | Kevin Grier                   | ✓ Santa Clara Unified | Rozina Kapadia for Damon Wright |
| ✓ Los Altos          | Sandra McGonagle              | ✓ Saratoga            | Erin Granger for Ken Geisick    |
| □ Los Gatos          | Paul Johnson                  | □ Sunnyvale           | Michael Gallagher               |
| ✓ Los Gatos-Saratoga | Heath Rocha                   | □ Union               | Carrie Andrews                  |
| □ Luther Burbank     | Ladislao Lopez                | ✓ SELPA               | Leo Mapagu                      |

TIME CONVENED: 9:30 a.m.

TIME ADJOURNED: 10:38 a.m.

RECORDER: Marjorie Paeste

### I. PUBLIC SESSION

#### A. Roll Call and Welcome of Guests

The meeting was called to order at 9:30 a.m. by NW SELPA Governance Council Chair, Dr. Shelly Viramontez. Attendance was taken through a sign-in sheet.

#### B. Hearing of persons wishing to address the Council

Ms. Tanya Shevnina spoke about IEP services and accommodations and advocated for how they could be delivered more effectively or differently.

Ms. Christine Case-Lo advocated for the establishment of special education advisory committees at the district level to help address local issues.

Ms. Tina Chang spoke about the Deaf-Hard of Hearing program and low-incidence students, emphasizing the need to ensure appropriate placement, and highlighting the importance of inclusion and Universal Design for Learning.

### II. CONSENT ITEMS

#### A. Setting the Agenda

In the interest of time, it was initially recommended that Item VI (Closed Session) be moved ahead of Item V (Information/Discussion Items). Dr. Robert Bravo moved to approve the revised agenda, and Dr. David Toston, Sr. seconded the motion. The motion carried unanimously, 13–0. However, because the meeting progressed more quickly than anticipated, the adjustment ultimately was not necessary.



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### **B. Approval of Minutes**

Dr. Clover Codd moved to approve the minutes of the March 24, 2026 meeting. Supt. Kristi Schwiebert seconded, and the motion carried 12-0.

### **III. PUBLIC HEARING**

The public hearing on the 2026-2027 Annual Budget Plan and Annual Service Plan was opened by Dr. Shelly Viramontez at 9:36 a.m. No one addressed the Council. The public hearing was closed at 9:37 a.m.

### **IV. ACTION ITEMS**

#### **A. Approval of the following NW SELPA Local Plan Sections - A: Contacts & Certifications, D: Annual Budget Plan & Attachments, and E: Annual Service Plan & Attachments for 2026-2027**

Section A of the Local Plan includes the contact information and certification requirements for the SELPA. The Annual Budget Plan outlines the revenue sources, the breakdown of total budget by object code, and operating expenditures, while the Annual Service Plan identifies the full continuum of service options and locations provided within the SELPA. Dr. Clover Codd moved to approve the 2026-27 NW SELPA Local Plan Sections A, D, E, and Attachments as presented. Supt. Graham Clark seconded, and the motion carried 12-0.

#### **B. Approval of the NW SELPA Office Operations Budget for 2026-2027**

The NW SELPA Office operations budget for 2026-27 is based on an estimated revenue of \$2,063,949.00, which includes the annual renewal cost for the SIRAS IEP system that is utilized by all member LEAs, operating expenses and supplies, and staff salaries/benefits. Supt. Eric Volta moved to approve the NW SELPA Office budget for 2026-27 as presented. Dr. Robert Bravo seconded, and the motion carried, 12-0.

#### **C. Approval to allocate \$1.5M through SELPA to support the California Children Services Medical Therapy Unit (CCS-MTU)-related costs**

CCS-MTUs provide medically necessary physical and occupational therapy services, and SELPAs are required to ensure adequate space is available for these programs. NW SELPA currently supports two CCS-MTUs: Juana Briones in Palo Alto and Chandler Tripp at SCCOE. Beginning in 2027, PAUSD will reclaim the Juana Briones CCS-MTU site, requiring NW SELPA to secure and prepare a new location for continued service delivery. As the responsible entity, SELPA will need funding to support relocation-related costs, including facility acquisition or lease expenses, tenant improvements, renovations, furnishings, equipment relocation, and other transition costs.

The proposed \$1.5 million allocation would provide the necessary resources to support this transition and ensure uninterrupted services for eligible students. Any portion of the allocation that remains unspent following the relocation will be returned to member LEAs. Dr. Clover Codd moved to approve this allocation, and Director Erin Granger seconded. The motion carried unanimously, 13-0.

#### **D. Approval of NW SELPA Cost-Share for CCS-Chandler Tripp Site**

Operational costs for the CCS-MTU at Chandler Tripp are currently included in the SCCOE Special Education Block rate. It was proposed for SCCOE special education to bill SELPAs for *actual* facility and operational costs, with expenses allocated to member districts proportionally based on total K-12 ADA.

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Dr. Clover Codd moved to approve the proposed Northwest SELPA cost-sharing process for the CCS–Chandler Tripp site. Director Erin Granger seconded and the motion carried, 13–0.

### E. Approval of the NW SELPA Governance Council of Superintendents 2026-27 Meeting Dates

Dr. David Toston, Sr. moved to approve the proposed meeting dates for the NW SELPA Governance Council of Superintendents in 2026-27 as presented. Supt. Kristi Schwiebert seconded and the motion carried, 13-0.

### F. Nomination and Election of Governance Council Chairperson for 2026-27

Dr. Eric Volta moved to nominate Supt. Sandra McGonagle as the Chairperson of the NW SELPA Governance Council of Superintendents for the 2026-27 school year. The motion was seconded by Supt. Graham Clark, and the motion carried 13-0.

### G. Nomination and Election of Governance Council Vice Chairperson for 2026-27

Dr. Shelly Viramontez moved to nominate Dr. Clover Codd as the Vice Chairperson of the NW SELPA Governance Council of Superintendents for the 2026-27 school year. As vice chairperson, Dr. Codd will assume the role of Chairperson in the following fiscal year (2027-28), in accordance with the SELPA Local Plan. The motion was seconded by Supt. Sandra McGonagle, and the motion carried 13-0.

## V. INFORMATION ITEMS

### A. SELPA Executive Director's Update

Dr. Leo Mapagu provided updates on the following:

- 1. MOU for SELPA-level NPS Master Contract** – NW SELPA has established master contracts with 38 Nonpublic Schools (NPS) on behalf of 14 of its member Local Educational Agencies (LEAs) in the 2026–27 school year. This approach is intended to streamline processes and reduce duplication of effort among member LEAs. Through this process, the SELPA will hold the master contract with each NPS, while LEAs will execute Individual Service Agreements (ISAs) for individual student placements.
- 2. CA Children's Services (CCS) Medical Therapy Units (MTUs)** – CCS has indicated the possible non-renewal of lease for the Juana Briones MTU in Palo Alto in 2027. Dr. Mapagu has been meeting with the CA Department of Education and the Department of Health Care Services, as well as with administrators from Palo Alto Unified SD, CCS, and legal counsel for an interim plan since no new location/host has been identified. An interim plan cannot be approved with a new site identified.
- 3. Facilities Committee** – districts must provide classroom space or equivalent financial support for resident students enrolled in SCCOE Special Education programs, including related facility costs such as utilities, custodial services, maintenance, and repairs. This requirement can be met by either providing classroom space or paying the facilities rate, which has remained unchanged since 2018 at \$27,148 per classroom (equivalent to \$136/day for 200 days or \$123/day for 220 days). During several SCCOE Special Education Rebenchmarking/Facilities discussions, NW SELPA districts agreed that the current rate no longer fairly reimburses host districts for operational and maintenance expenses and supported updating the rate, such as through COLA or CPI adjustments. South East SELPA districts have not yet reached consensus on any rate changes/adjustments.

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4. **NW SELPA CAC Recommendations for 2026-27 SELPA Priorities** – NW SELPA CAC representatives met with Dr. Leo Mapagu throughout the 2025–26 school year and identified the following priorities for focus and action during the 2026–27 school year:
- Increase/Improve Communication about events and meetings within the SELPA and member districts (1)
  - Provide Disability Awareness Activities (2A)
  - Improve inclusive practices and LRE rates (2B)
  - Improve Parent Education Events and Opportunities (3)
  - Address/Improve Disproportionality (4)

5. **SELPA Activities:**

- Fiscal – the Governor’s May Revise Budget proposal for special education includes 2.87% COLA applied to AB-602 base rate, low incidence ad RS/PS funds; base rate is estimated at \$1,340 vs. \$999 initially. Other fiscal updates include completion of 2026-27 Annual Budget Plan, quarterly federal IDEA expenditure reports submission to CDE, 2026-27 special ed revenue projections to districts as of P-1 Certification, 2026-27 SCCOE Special Ed costs projections, calculation of SELPA Base Grant funding, Federal IDEA Part B Grant calculation, distribution and quarterly reporting of expenditure reports, calculation and distribution of State Special Ed Apportionment, and CCEIS budget review for districts identified as Significantly Disproportionate.
- Data – Personal Data Report CDE data submissions and certification, District of Special Education Accountability (DSEA) review on SIRAS and CALPADS with LEAs, Timeline Compliance Data submission and review for Prong I for 2024-2025, NW SELPA Annual Service Plan submission, reports for fiscal to calculate CDE’s new proportionate share process, and new updates to SIRAS IEP 8 form have all been completed. SIRAS Private School Service Plan forms implementation and testing, IEP implementation data collection and certification, Spring 2025 DRDP data collection and certification, EOY 3 and EOY 4 Siras and CALPADS trainings and data submissions, and 2025-2026 Siras rollover are all ongoing.
- Professional Development – a recap of trainings/events hosted by NW SELPA in 2026-26 was presented: a total of 37 trainings were held, with 2,525 combined registrations from district staff and parent participants.

VI. **CLOSED SESSION (at 10:21 a.m.)**

Evaluation of SELPA Executive Director

VII. **OPEN SESSION (at 10:37 a.m.)**

Report on Action/s taken in Closed Session

No reportable actions were taken.

VIII. **ADJOURNMENT**

Dr. Shelly Viramontez moved to adjourn the meeting at 10:38 a.m. Dr. David Toston, Sr., seconded, and the motion carried 13-0.