

## **LOCAL PLAN**

### **Section D: Annual Budget Plan**

#### **SPECIAL EDUCATION LOCAL PLAN AREA**



California Department of Education

Special Education Division

Local Plan Annual Submission

## Local Plan Section D: Annual Budget Plan

Projected special education budget funding, revenues, and expenditures by LEAs are specified in **Attachments II–V**. This includes supplemental aids and services provided to meet the needs of students with disabilities as defined by the Individuals with Disabilities Education Act (IDEA) who are placed in regular education classrooms and environments, and those who have been identified with low incidence disabilities who also receive special education services.

**IMPORTANT:** Adjustments to any year’s apportionment must be received by the California Department of Education (CDE) from the SELPA prior to the end of the first fiscal year (FY) following the FY to be adjusted. The CDE will consider and adjust only the information and computational factors originally established during an eligible FY, if the CDE's review determines that they are correct. California *Education Code (EC)* Section 56048

Pursuant to *EC* Section 56195.1(2)(b)(3), each Local Plan must include the designation of an administrative entity to perform functions such as the receipt and distribution of funds. Any participating local educational agency (LEA) may perform these services. The administrative entity for a multiple LEA SELPA or an LEA that joined with a county office of education (COE) to form a SELPA, is typically identified as a responsible local agency or administrative unit. Whereas, the administrative entity for single LEA SELPA is identified as a responsible individual. Information related to the administrative entity must be included in Local Plan Section A: Contacts and Certifications.

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### TABLE 1

#### Special Education Projected Revenue Reporting (Items D-1 to D-3)

##### D-1. Special Education Revenue by Source

Using the fields below, identify the special education projected revenue by funding source. The total projected revenue and the percent of total funding by source is automatically calculated.

Funding Revenue Source	Amount	Percentage of Total Funding
Assembly Bill (AB) 602 State Aid	8,641,237	5.42%
AB 602 Property Taxes	111,358,381	69.88%
Federal IDEA Part B	31,633,268	19.85%
Federal IDEA Part C	515,361	0.32%
State Infant/Toddler	2,738,208	1.72%
State Mental Health	0	0.00%
Federal Mental Health	1,359,781	0.85%
Other Projected Revenue	3,112,060	1.95%
<b>Total Projected Revenue:</b>	<b>159,358,296</b>	<b>100.00%</b>

##### D-2. "Other Revenue" Source Identification

Identify all revenue identified in the "Other Revenue" category above, by revenue source, that is received by the SELPA specifically for the purpose of special education, including any property taxes allocated to the SELPA pursuant to *EC* Section 2572. *EC* Section 56205(b)(1)(B)

Workability/Transition Partnership Program, Early Intervention Preschool Grant

##### D-3. Attachment II: Distribution of Projected Special Education Revenue

Using the form template provided in **Attachment II**, complete a distribution of revenue to all LEAs participating in the SELPA by funding source.

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**TABLE 2****Total Projected Budget Expenditures by Object Code (Items D-4 to D-6)****D-4. Total Projected Budget by Object Code**

Using the fields below, identify the special education expenditures by object code. The total expenditures and the percent of total expenditures by object code is automatically calculated.

Object Code	Amount	Percentage of Total Expenditures
Object Code 1000—Certificated Salaries	203,013,173	29.54%
Object Code 2000—Classified Salaries	160,580,925	23.36%
Object Code 3000—Employee Benefits	170,025,742	24.74%
Object Code 4000—Supplies	4,266,001	0.62%
Object Code 5000—Services and Operations	131,239,863	19.09%
Object Code 6000—Capital Outlay	324,281	0.05%
Object Code 7000—Other Outgo and Financing	17,909,619	2.61%
<b>Total Projected Expenditures:</b>	687,359,604	100.00%

**D-5. Attachment III: Projected Local Educational Agency Expenditures by Object Code**

Using the templates provided in **Attachment III**, complete a distribution of projected expenditures by LEAs participating in the SELPA by object code.

**D-6. Code 7000—Other Outgo and Financing**

Include a description for the expenditures identified under object code 7000:

Indirect Costs Transfers, Tuition

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### TABLE 3

#### Federal, State, and Local Revenue Summary (Items D-7 to D-8)

##### D-7. Federal Categorical, State Categorical, and Local Unrestricted Funding

Using the fields below, enter the projected funding by revenue jurisdiction. The "Total Revenue From All Sources" and the "Percentage of Total Funding" fields are automatically calculated.

Revenue Source	Amount	Percentage of Total Funding
Projected State Special Education Revenue	124,626,155	18.13%
Projected Federal Revenue	34,732,141	5.05%
Local Contribution	528,001,308	76.82%
<b>Total Revenue from all Sources:</b>	687,359,604	100.00%

##### D-8. Attachment IV: Projected Revenue by Federal, State, and Local Funding Source by Local Educational Agency

Using the CDE-approved template provided in **Attachment IV**, provide a complete distribution of revenues to all LEAs participating in the SELPA by federal and state funding source.

##### D-9. Special Education Local Plan Area Allocation Plan

- Describe the SELPA's allocation plan, including the process or procedure for allocating special education apportionments, including funds allocated to the RLA/AU/responsible person pursuant to *EC* Section 56205(b)(1)(A).

The Special Education Apportionments flow from the California Department of Education (CDE) to the Santa Clara County Office of Education (SCCOE). The SELPA Governance Council of Superintendents has designated the SCCOE as NW SELPA's Responsible Local Agency (RLA) and Administrative Unit (AU). As the RLA and AU, SCCOE is the recipient of Special Education funds on behalf of the North West SELPA. Upon receipt of funds by the SCCOE, the NW SELPA Office then calculates and allocates the funds to member LEAs in accordance to the SELPA Budget Allocation Plan.

The distribution of revenue to each of the LEA members is managed by the NW SELPA Office and allocated according to the formulas agreed upon by the member LEAs as specified in the budget allocation plan.

The NW SELPA Budget Allocation Plan specifies how special education revenues are allocated to

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member LEAs. Annually, NW SELPA member LEAs meet to review and update the NW SELPA Budget Allocation Plan to make the necessary allocation adjustments, when needed. Changes to funding allocation is approved annually by the SELPA Governance Council of Superintendents. As specified in the NW SELPA Budget Allocation Plan, the regionalized operations budget of the NW SELPA office is shared by the LEA members. The Regionalized Services/Program Specialist (RS/PS) revenues are used to cover the costs of NW SELPA operations. Any Regionalized Services/Program Specialist (RS/PS) revenue balance is then allocated to member LEAs. Any applicable salaries of program specialist(s) are recorded and tracked by the LEA member.

The SCCOE serves as the RLA/AU for the NW SELPA. As the RLA/AU, SCCOE has administrative involvement in the pass-through of special education revenues and uses Fund 10 to account for such revenues. The RLA/AU receives funding for general management costs (indirect costs).

After deduction of NW SELPA operating expenditures, including RLA/AU general management costs, all remaining special education funds are allocated to SELPA member LEAs as outlined in the SELPA Budget Allocation Plan.

b. ☒ YES ☐ NO

If the allocation plan specifies that funds will be apportioned to the RLA/AU/AE, or to the SELPA administrator (for single LEA SELPAs), the administrator of the SELPA, upon receipt, distributes the funds in accordance with the method adopted pursuant to *EC* Section 56195.7(i). This allocation plan was approved according to the SELPA's local policymaking process and is consistent with SELPA's summarized policy statement identified in Local Plan Section B: Governance and Administration item B-4. If the response is "NO," then either Section D should be edited, or Section B must be amended according to the SELPA's adopted policy making process, and resubmitted to the COE and CDE for approval.

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## TABLE 4

### Special Education Local Plan Area Expenditures (Items D-10 to D-11)

#### D-10. Regionalized Operations Budget

Using the fields below, identify the total operating expenditures projected for the SELPA, exclusively. Expenditure line items are according SACS object codes. Include the projected amount budgeted for the SELPA's exclusive use. The "Percent of Total" expenses is automatically calculated. NOTE: Table 4 does not include district LEA, charter LEA, or COE LEA expenditures, there is no Attachment to be completed for Table 4.

Accounting Categories and Codes	Amount	Percentage of Total
Object Code 1000—Certificated Salaries	463,702	23.34%
Object Code 2000—Classified Salaries	597,725	30.08%
Object Code 3000—Employee Benefits	464,593	23.38%
Object Code 4000—Supplies	6,500	0.33%
Object Code 5000—Services and Operations	350,997	17.66%
Object Code 6000—Capital Outlay	0	0.00%
Object Code 7000—Other Outgo and Financing	103,593	5.21%
<b>Total Projected Operating Expenditures:</b>	<b>1,987,110</b>	<b>100.00%</b>

#### D-11. Object Code 7000 --Other Outgo and Financing Description

Include a description of the expenditures identified under "Object Code 7000—Other Outgo and Financing" by SACS codes. See Local Plan Guidelines for examples of possible entries.

Indirect Costs Transfers (Object code 7310)

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### TABLE 5

#### Supplemental Aids and Services and Students with Low Incidence Disabilities (D-12 to D-15)

The standardized account code structure (SACS), goal 5760 is defined as "Special Education, Ages 5–22." Students with a low incidence (LI) disability are classified severely disabled. The LEA may elect to have locally defined goals to separate low-incidence disabilities from other severe disabilities to identify these costs locally.

##### D-12. Defined Goals for Students with LI Disabilities

Does the SELPA, including all LEAs participating in the SELPA, use locally defined goals to separate low-incidence disabilities from other severe disabilities?

☒ YES ☐ NO

##### D-13. Total Projected Expenditures for Supplemental Aids and Services in the Regular Classroom and for Students with LI Disabilities

Enter the projected expenditures budgeted for Supplemental Aids and Services (SAS) disabilities in the regular education classroom.

36,351,276

##### D-14. Total Projected Expenditures for Students with LI Disabilities

Enter the total projected expenditures budgeted for students with LI disabilities.

3,921,690

##### D-15. Attachment V: Projected Expenditures by LEA for SAS Provided to Students with Exceptional Needs in the Regular Classroom and Students with LI Disabilities

Using the current CDE-approved template provided for Attachment V, enter the SELPA's projected funding allocations to each LEA for the provision of SAS to students with exceptional needs placed in the regular classroom setting and for those who are identified with LI disabilities. Information included in this table must be consistent with revenues identified in Section D, Table 5.