LOCAL PLAN

Section A: Contacts and Certifications

SPECIAL EDUCATION LOCAL PLAN AREA

California Department of Education

Special Education Division

January 2020
Section A: Contacts and Certifications

SELPA  4301 - Santa Clara Area 1 SELPA  Fiscal Year  2020-21

Contact Information and Certification Requirements

From the five choices below, check the box that best represents the Special Education Local Plan Area's (SELPA's) planned submission to the CDE:

- [ ] Initial Local Plan (new SELPAs only)
- [ ] Amended Governance and Administration
- [ ] Annual Plan
- [ ] Amended Annual Plan
- [ ] Amended Local Educational Agency Membership

Special Education Local Plan Area Contact Information

Include current contact information for the SELPA administrator and the administrative unit and fiscal agency responsible for the implementation of the local plan.

Special Education Local Plan Area Administrator

SELPA administrator position changes do not require amendments to the local plan. However, in such cases, new SELPA administrators assume the responsibility for the contents and implementation of the last submitted and approved local plan filed with the California Department of Education (CDE).

### SELPA Contact Information

<table>
<thead>
<tr>
<th>SELPA Name</th>
<th>4301 - Santa Clara Area 1 SELPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>SELPA Code</td>
<td>4301</td>
</tr>
<tr>
<td>Street Address</td>
<td>1290 Ridder Park Drive</td>
</tr>
<tr>
<td>Zip Code</td>
<td>95131</td>
</tr>
<tr>
<td>City</td>
<td>San Jose</td>
</tr>
<tr>
<td>County</td>
<td>Santa Clara</td>
</tr>
<tr>
<td>Administrator First Name</td>
<td>Leo</td>
</tr>
<tr>
<td>Administrator Last Name</td>
<td>Mapagu</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:LMapagu@sccoe.org">LMapagu@sccoe.org</a></td>
</tr>
<tr>
<td>Telephone</td>
<td>(408) 453-6566</td>
</tr>
<tr>
<td>Extension</td>
<td></td>
</tr>
<tr>
<td>Contact Title</td>
<td>SELPA Executive Director</td>
</tr>
<tr>
<td>Web Address</td>
<td><a href="http://www.selpa.sccoe.org">www.selpa.sccoe.org</a></td>
</tr>
</tbody>
</table>
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Responsible Local Agency (RLA)/Administrative Unit (AU) Contact Information

<table>
<thead>
<tr>
<th>RLA/AU</th>
<th>Santa Clara County Office of Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Address</td>
<td>1290 Ridder Park Drive</td>
</tr>
<tr>
<td>City</td>
<td>San Jose</td>
</tr>
<tr>
<td>Superintendent First Name</td>
<td>Mary Ann</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:MDewan@sccoe.org">MDewan@sccoe.org</a></td>
</tr>
<tr>
<td>Telephone</td>
<td>(408) 453-6878</td>
</tr>
<tr>
<td>Web Address</td>
<td><a href="http://www.sccoe.org">www.sccoe.org</a></td>
</tr>
</tbody>
</table>

Special Education Local Plan Agency Review Requirements

Community Advisory Committee

The SELPA must provide the local plan Governance and Administration component (Section B) to the Community Advisory Committee (CAC) for review. The CAC must be provided with at least 30 days to conduct this review.

The local plan was provided to the CAC for review on what date

County Office of Education

(California Education Code (EC) sections 56140, 56195.1(c), and 56205)

Within 45 days, the County Office of Education (COE), or COEs (as applicable) must approve or disapprove any proposed initial local plan submitted by a local educational agency (LEA) or group of LEAs within the county or counties, and any amendment to the Governance and Administration element thereafter.

COE responsible for approving the Local Plan is the Santa Clara County Office of Education

The local plan was submitted to the COE on what date
Section A: Contacts and Certifications

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Public Hearing Requirements

Local Educational Agency

Annual Budget and Service Plans (Sections D, E, and Attachments)

LEAs participating in a SELPA's governance structure are not required to convene a separate public hearing for the adoption of the Annual Budget and Service Plans. However, LEAs must post PH notices at each school site with information related to the SELPA's PH for the adoption of the Annual Budget Plan, and/or Annual Service Plan at least 15 days before the hearing. Evidence of the posting should be maintained and made available upon request by the CDE.

Special Education Local Plan Area

Annual Budget and Services Plans (Sections D, E, and Attachments)

A PH notice for the adoption of the Annual Budget and/or Annual Service Plan(s) shall be posted at least 15 days before the hearing.

- Annual Budget Plan PH Posting Date: May 28, 2020
- Annual Budget Plan PH Date: Jun 18, 2020
- Annual Services Plan PH Posting Date: May 28, 2020
- Annual Services Plan PH Date: Jun 18, 2020

Submitting the Local Plan to the California Department of Education

STEP 1:
Section A is required when submitting any and all local plan sections to the CDE for approval.

STEP 2:
Select the radio button and check-box that represents whether the SELPA’s organization is a single-LEA, or multiple-LEA structure; and the membership participation (including charter schools, COEs, and whether the SELPA meets the criteria for a small and sparse SELPA).

- Single-LEA
- Multiple-LEAs

  - Charter Schools Only
  - LEAs Only (including Charter LEAs)
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☐ COE/LEA

☐ Small and Sparse (EC sections 56211 through 56212)

STEP 3:

Is the local plan component (Governance and Administration, Annual Budget Plan, or Annual Service Plan) an amendment to a previously submitted plan?

☐ Yes  ☐ No  If "Yes," enter the fiscal year of the previously approved plan

STEP 4:

Include the agency, name, and title of the participants who collaborated in the development of the local plan sections. Select the "Add" button to insert a new row and the "-" button to delete the corresponding row.

<table>
<thead>
<tr>
<th>Add</th>
<th>Agency</th>
<th>First and Last Name</th>
<th>Title</th>
<th>Section</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>SELPA Administrative Unit</td>
<td>Leo Mapagu</td>
<td>Administrator</td>
<td>All Sections</td>
</tr>
<tr>
<td></td>
<td>SELPA Administrative Unit</td>
<td>Karen Santiago</td>
<td>Finance</td>
<td>Multiple Sections</td>
</tr>
<tr>
<td></td>
<td>Santa Clara COE, SpEd</td>
<td>Jennifer Ann</td>
<td>Administrator</td>
<td>Multiple Sections</td>
</tr>
<tr>
<td></td>
<td>Los Altos SD</td>
<td>Jennifer Keicher</td>
<td>Administrator</td>
<td>All Sections</td>
</tr>
<tr>
<td></td>
<td>Los Altos SD</td>
<td>Katrina Watters</td>
<td>General Ed. Teacher</td>
<td>Multiple Sections</td>
</tr>
<tr>
<td></td>
<td>Mtn View Whisman SD</td>
<td>Arianna Mayes</td>
<td>Administrator</td>
<td>All Sections</td>
</tr>
<tr>
<td></td>
<td>Mtn View Whisman SD</td>
<td>Heidi Galassi (Gen Ed)</td>
<td>Administrator</td>
<td>Multiple Sections</td>
</tr>
<tr>
<td></td>
<td>Mtn View Whisman SD</td>
<td>Adelina Bonano</td>
<td>Special Ed. Teacher</td>
<td>Multiple Sections</td>
</tr>
<tr>
<td></td>
<td>Palo Alto Unified SD</td>
<td>Jennifer Baker</td>
<td>Administrator</td>
<td>All Sections</td>
</tr>
<tr>
<td></td>
<td>Palo Alto Unified SD</td>
<td>Marissa Ciardella</td>
<td>Administrator</td>
<td>Multiple Sections</td>
</tr>
<tr>
<td></td>
<td>CAC</td>
<td>Christine Case-Lo</td>
<td>CAC Member</td>
<td>Multiple Sections</td>
</tr>
<tr>
<td></td>
<td>CAC</td>
<td>Rika Yamamoto</td>
<td>CAC Member</td>
<td>Multiple Sections</td>
</tr>
<tr>
<td></td>
<td>CAC</td>
<td>Adriana Suvaiala</td>
<td>CAC Member</td>
<td>Multiple Sections</td>
</tr>
</tbody>
</table>
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STEP 5:

Select the check box to indicate which of the five certifications are being submitted. Include the total number of each type of certification being submitted.

☐ Certification 1  Number Submitted  
☐ Certification 2  Number Submitted 1  
☐ Certification 3  Number Submitted  
☐ Certification 4  Number Submitted  
☐ Certification 5  Number Submitted  

STEP 6:

Make sure all applicable certifications are signed electronically and are attached to this pdf.

STEP 7:

Electronically submit the completed section(s) to the CDE at SELPALocalPlan@cde.ca.gov. SELPAs may individually email the corresponding Sections (B, D, E), and the Attachments file to the CDE in the same manner. Or, SELPA may attach all files to a single email.

**IMPORTANT**: Include the SELPA name, "Local Plan" and the Sections (A, B, D, E, and/or Attachments) being submitted in the "Subject" line of all emails sent to the CDE.
Section A: Contacts and Certifications

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Certification 1: Governance and Administration

Certification 1 is required for an initial Section B submission to the CDE, and each subsequently amended submission.

I certify the attached Governance and Administration local plan section has been adopted at LEA public hearings by the represented local board(s) (LEA/county) and is the basis for the operation and administration of special education programs. I further assure the agency(ies) represented herein will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), Title 20 of United States Code (USC) 1400 et seq., implementing regulations under Title 34 Code of Federal Regulations (34 CFR) Parts 300 and 303, 29 USC 705 (20) and 794-794b, the Federal Rehabilitation Act of 1973 as amended, the provisions of the California EC Part 30, and Chapter 3 Division 1 of Title 5 of the California Code of Regulations (5 CCR). Copies of all interagency agreements have been attached to the Governance and Administration section of the local plan.

I further certify written agreements have been developed and entered into by LEAs participating in the local plan. Such agreements include, but are not limited to all provisions pursuant to EC Section 56195.7.

Web address where the SELPA local plan, including all sections, is posted.

RLA/AU Authorized Agent  Date

Local Governance Council Chairperson  Date

SELPA Administrator  Date

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Section A: Contacts and Certifications

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Certification 2: Annual Budget Plan and Annual Service Plan

Certification 2 is required for an initial Section D, and/or E submission to the CDE and each subsequent annual revision.

I certify the attached local plan section(s) including, (1) the Annual Budget Plan; and/or (2) the Annual Service Plan has/have was/were adopted at a SELPA public hearing and is/are the basis for the operation and administration of special education programs specified herein. I further assure the agency(ies) represented will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), 20 USC 1400 et seq., and implementing regulations under 34 CFR Parts 300 and 303, 29 USC 705 (20) and 794-794b, the Federal Rehabilitation Act of 1973 as amended, the provisions of the California EC Part 30, and Chapter 3 Division 1 of 5 CCR.

Web address where the SELPA local plan, including all sections, is posted.

https://www.sccoe.org/selpa/Pages/Local-Plans.aspx

RLA/AU Authorized Agent

Dr. Mary Ann Dewan

6/25/2020

Local Governance Council Chairperson

Dr. Ayinde Rudolph

6/24/2020

SELPA Administrator

Leo Mapaquin

6/24/2020

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