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| **Enforcement*** **File case with the District Attorney’s Office**
* **DAs office will move forward with the case or they will write a letter to the school district explaining why the case will not be filed**
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| **Intervention Level 3:****SARB** (School Administrator, SRO, District Attendance Administrator, School Liaison, School Administrator, School Linked Services Coordinator, Student, Parent, * Monitor student attendance
* Make regular contact with the family
* Provide parent with (Santa Clara County) resources
* Offer the Community Service Project (CSP) for community service hours
* Make referral for student/family support
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| **Intervention Level 2:****(Mediation Meeting)** (District Attorney, Attendance Administrator, School Admin./, Attendance Liaison, School Linked Services Coordinator, Parents and/or Students) **Group Meeting/Individual Meeting if needed*** Outline attendance expectations
* Inform students and parents of the law pertaining to compulsory education and consequences associated with truancy
* Provide student and parent with resources and referrals for programs that address barriers to good attendance
* Monitor student attendance
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| **Intervention Level 1:****SART** Meeting (School Admin. and/or, District Attendance Admin.,Attendance Liaison, School Linked Services Coordinator, Parents, Students) **Group Meeting/ Individual Meeting for No-Shows*** Outline attendance expectations
* Inform students and parents of the law pertaining to compulsory education and consequences associated with truancy
* Provide student and parent with resources and referrals for programs that address barriers to good attendance
* Monitor student attendance
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| **Prevention:** School-wide efforts to support all students* Inform students and parents of attendance policies
* Teachers record absences with care
* Monitor student attendance
* Ensure the classroom and school climate is safe and supportive for all students
* Create engaging classroom environments
* Share key messages with students and families and students during assemblies, in class, in the handbook, on Schoolloop
* Recognize good and improved attendance
* Provide school based health supports using a universal referral form
* Identify reasons why a student is not coming to school and address them
* Home visit
* Phone calls

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