

2016 CISC Leadership Symposium
 PLANNING COMMITTEE MEETING AGENDA
 Jul 15, 2015 | 1pm-4pm | [GoToMeeting](#) Join: 1-408-501-7418

Topics	Notes	Person
Welcome		Angelica
Program Cover	Add CCSESA logo to program cover lower left corner	Angelica
Subcommittee Updates - Breakout Sessions - Hospitality - Preconference - Maker Space - Registration - School Visitations/Student Involvement - Signage/Logistics - Sponsors - Website & App	<p>Breakout Sessions – subcommittee members will be receiving email re: meeting to work on RFP for these sessions. 60 and 90 minutes non-conflicting sessions. ALL planning committee members should recommend folks for breakout sessions so we have full representation. This committee will also work on featured speakers (longer breakouts). Email Angelica and/or Peggy if you'd like to join this committee. (Presenters have historically received one complimentary registration.) Kitty reminded us that there are some special circumstances. Please keep Angelica and Kitty in the loop re: possible complimentary registrations. Angelica and Kitty will make those decisions and Angelica will communicate directly with Stephany when/if those decisions are being made. Stephany will then register those folks from her end.</p> <p>Hospitality – will get a list of alternate rooms (due to construction) to Breakout Session Committee so they know what space(s) they're working with. Everything is moving along.</p> <p>Pre-Conference – haven't heard back from MCOE. MHS is thrilled to host a visit, highlight their CTE pathway with A-G. New K-8 dual immersion language academy also willing to host a visit. Waiting to hear back from other districts (Carmel, Salinas, Alisal, etc.). Also looking at student entertainment from the area.</p> <p>CUE – Rock Star camps, interested in sponsoring the pre-conference, offering reduced memberships to CUE to all CISC symposium attendees, blogging, Tweeting, live broadcasts. Ensuring there is collaboration between CUE and our digital learning subcommittee. Great partnership! Space (Thu, Fri) for CUE to continue (Rock Star breakouts) – similar</p>	Melissa/Di/Yvonne Kitty Frank/Michael Cecilio/AutoDesk Stephany Frank Hilma Yee Cecilio

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	<p>to EdCamp, but around technology. Will look carefully at their assigned space to ensure capacity is aligned with this high-energy, very popular breakout.</p> <p>Maker Space – AutoDesk (SF) has volunteered to this up. Full workshop in SF with artists in residence – willing to bring toys. Smaller 3D printer, laser cutting, etc. Set up and bring a couple of artists in residence (Ferrante Bayview Room). Sharing how to be creative at all grade levels. Kudos to AutoDesk – willing to do this for free.</p> <p>Registration – working with CCSESA to get registration set up. Not issuing slots to each region. Will be tracking region reg. by passcodes (passcode for each region). Have been working on dates: Registration opens Aug 3; working on registration flyer; passkey links are working. Oct 30: refund deadline. CCSESA will not accept POs this year. Participants not paying by credit card can indicate they're paying via check. Stephany will be monitoring registrations to ensure there are no vendors and will still report registrations on a weekly basis. If paying by check, Jan 8 drop dead date (?). After Jan 9: credit cards only. Exceptions will be handled on a case-by-case by Stephany. Reg closes Feb 16. \$450 include pre-conference. The registration flyer will have all the information. Links to all information on reg. page and event website.</p> <p>Signage/logos – Hilma is in Australia, but she has done this for years and we're sure she's on track.</p> <p>Sponsorships – Yee was not in attendance; she needs everyone's help to come up with \$40,000 – send sponsorship "possibles" to Yee Wan, Angelica, or Peggy. Sponsors from last year and the year before? So far, lots of rejections, many pending requests.</p> <p>Event website – nothing to share today. There was a prototype, but it didn't live up to our expectations. A draft should be ready by next week. We'll send out a link</p>	
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	to the draft as soon as we have it. We are scheduled to go “live” on Aug 3. We’ll also be able to review it at next month’s meeting. Changes and additions can be made at any time. SCCOE tech services are also working on an app.	
Logo Wear Samples	Voted region by region – gray is the chosen color. We will sign up with sizes in September.	Angelica
September Meeting	In-person; lunch will be provided. Please communicate dietary needs to Angelica or Peggy.	Angelica
New Committee Member	Monica Sanchez Lopez (Senior Executive Assistant) has joined Angelica’s branch (Angelica has been promoted to Associate Superintendent) and has been voluntold to this committee. Monica is amazing!	

UPCOMING MEETINGS

DATE	TIME	IN-PERSON or CONF. CALL?	DETAILS
Aug 19, 2015	1-3pm	Conference call	https://global.gotomeeting.com/join/149378085 Join: 1-408-501-7418
Sep 16, 2015	1-4pm	In-person	SCOE Conference Room B (1 st Floor)
Oct 14, 2015	1-3pm	Conference call	https://global.gotomeeting.com/join/547569293 Join: 1-408-501-7418
Nov 18, 2015	1-4pm	In-person	Sacramento COE
Dec 9, 2015	1-3pm	Conference call	https://global.gotomeeting.com/join/149044893 Join: 1-408-501-7418
Jan 27, 2016	1-4pm	In-person	Sacramento COE
Feb 23, 2016	1-3pm	In-person	Monterey