

Santa Clara County  Office of Education

**REGIONAL PARTNERSHIPS NETWORK REPRESENTATIVES TO CISC MEETING MINUTES  
CO-HOSTED BY THE SANTA CLARA COUNTY OFFICE OF EDUCATION  
JANUARY 23, 2014**

**CONVENED 9:30 a.m./ADJOURNED 11:00 a.m.  
POSTED AT <http://parentengagement.sccoe.org>**

**NETWORK REPRESENTATIVES TO CISC**

	Region 1 - Annette Murray, Sonoma COE		Region 7 - Tou Herr, Fresno COE
X	Region 2 - Lorna Manuel, Tehama COE		Region 8 - TBD, Kern COE
	Region 3 - TBD, Sutter COE	X	Region 9 - Vanessa Galey, Orange COE
	Region 4 - TBD, Solano COE		Region 10 - Beth Higbee, San Bernardino Supt of Schools
X	Region 5 - Mary Ann Burke, Santa Clara COE		Region 10 - Jose Espinosa, San Bernardino Supt of Schools
	Region 6 - Mary Stires, Stanislaus COE	X	Region 11 - Liz Guerra, Los Angeles COE

**PARTICIPANTS**

Karen Bacica, Santa Clara COE	Kim Kenne, Board Member, Pasadena School District
Mimi Badura, Riverside COE	Ellen Larson, Riverside COE
Greg Brown, RAFT	Erika Lundblad, Milpitas Unified School District
Nancy Bodenhausen, CDE	Barbara Murchison, CDE
Maria Elena Calonje, Santa Clara Unified School District	Maria Nguyen, Milpitas Unified School District
Maria Gaudalupe Correa, Mount Pleasant School District	Rosemarie Perez, Santa Clara COE
Mirza Gutierrez, Santa Clara Unified School District	Hua Wen, Cupertino School District

**1. Welcome, Introductions and Announcements – Vanessa Galey, Orange COE**

Introductions were made and Mary Ann reviewed the agenda.

**2. Updates on Parent Engagement Regional Partnerships Network Meeting – Nancy Bodenhausen, CD**

- The Title I-required School-Parent Compact has been posted on the CDE’s Parent/Family Web page at <http://www.cde.ca.gov/ls/pf/pf>. The Title I Policy and Program Guidance Office worked closely with the Connecticut Department of Education and Anne Henderson on developing this excellent model. The model includes:
  - A sample of what a completed compact using this model looks like
  - A blank template for schools to use in creating their own compacts.
  - A Guide to Quality
  - Questions and answers about compacts
- Each CDE model document refers in the footer to the Connecticut Website <http://schoolparentcompact.org>, which has step by step videos and documents on how to implement the new compact model. Connecticut has piloted and continued testing of this process, and has found it to be an effective way to change the compact from a “check off requirement” that is put on the shelf to a working document aligned with school and district goals and used in parent-teacher conversations at parent conferences.
- The California Title I Conference will have a family engagement strand, and the California Parent Center of the San Diego State College of Education will present a pre-conference on leadership in family engagement aimed primarily at principals. Registration for the conference opens soon. The pre-conference is on March 24, and the conference is on March 25 and 26 in Burlingame. Nancy will be participating in two presentations. One is on cross-program planning for family engagement. CDE presenters will be from Special Education, Title I and English Learner programs. The other is on Support for Family Engagement work, with presenters from the state, county, district and school levels.

- The Title I Policy and Program Guidance Office has been collecting names of family engagement contacts for the counties. The next step is to email all the contacts gathered to date and verify that the contacts are the right people. Following that step, we would like to have this group look over the list, and include all county contacts on all our communications. We would also like to post county contacts on the Parent/Family Web site.
- Because of LCFF and the LCAP, family engagement is becoming abruptly a high priority everywhere. This is a good thing, but we will all need to work together to support districts and schools in family engagement planning. CDE has designated staff to work specifically on LCFF issues, including Christine Swenson, former Improvement & Accountability Division Director at CDE, and Jeff Breshears.
- Nancy would like your suggestions on topics / themes for a training targeting county-level family engagement staff, as part of continuing to build regional support for family engagement throughout the state.
- The facilitators of three Southern California FINs have been collaborating to collect tools that can be used in conjunction with the CDE Family Engagement Framework. This will be a work in progress, and members of this group will be welcome to add tools that you have found that are useful related to the District Principles for family engagement, as outlined in the framework.
- Pending final approval for travel, Nancy will be traveling to Riverside, San Bernadino and Ventura Counties in February for training that revolves around family engagement.
- NCPPIE phone call on National Head Start Framework is scheduled on January 29, 2014, 6:30-8:30 a.m. Pacific Time at Call-in number 1-866-846-3997. The code to connect to the call is 7888942#. Per Anne Henderson, the Office of Head Start (OHS) developed the Parent, Family and Community Engagement Framework (PFCE Framework), a comprehensive, research-based guide for organizing and planning effective family engagement in 2011. The PFCE Framework represents almost 50 years of evolving practice around family engagement in Head Start. It can be used to help state and local administrators, program leaders, teachers, family support staff, and direct service providers collaborate, plan and set priorities. The excellent definitions, assessment tools and suggested approaches could easily be adapted for elementary and secondary education programs. The Office of Head Start has invested in many resources to support implementation of the PFCE Framework that can be used by states and organizations looking to put forward the most effective approaches in making a difference for families and children. This phone in session will include Kiersten Beigel, program specialist with the Office of Head Start; Cristy DeLorenzo, Director of Early Childhood Program Operations, from the Children's Aid Society in New York; Linda Zang from the Maryland State Department of Education, and Jeff Capizzano from the Policy Equity Group. During the session, they will explore:
  - What is the PFCE Framework and how can it be used to guide effective family engagement?
  - How are programs and states implementing (or planning to implement) the PFCE Framework and what difference has it made?
  - What additional resources can be used to support effective implementation of family engagement?

### 3. Updates on Parent Engagement Programs –COE contacts

Kathleen Kennedy, Alvord School District emailed the report below:

- **Parent Engagement Leadership Initiative (PELI)** - We continue on our journey of helping all schools to increase parent leadership through effective Action Teams for Partnership. This year we added 8 schools to our training cycle and to the network. Our goal is to complete our training next year with our last two middle schools and last 4 elementary schools. We have year two plans in the works that will focus on academic modules beginning with math nights for parents.
- **National Parent Involvement Week (November 18-25, 2013)** - We expanded National Parent Involvement Day to a district-wide, week-long celebration. Our schools honored our parent contributions with Gratitude Day events, classroom visitations and lesson demonstrations, open houses, extended library times for parents and families, school-day lunchtime picnics for parents, Parent University courses, special flag assemblies, guest speaker assemblies and special Coffee with the Principal events.
- **NOVI High School Success Project** - We have started a community collaborative to support at-risk high school students to increase graduation rates by working with parents in educating and motivating their teens. Our team includes a member of the Riverside City Council, the Director of Outreach from a non-profit counseling

center, parents, a community fundraiser, District support staff, and school staff. We are modeling our work after a project from The Harvard Research Center: *The Family Engagement for High School Success Tool Kit* and incorporate modules of *the Why Try* curriculum. We have identified 80 students and are working together with the families to overcome their specific barriers to success.

- **Improving Communication and Parent Education** - Our office is working to increase communication by producing a parent newsletter three times in year in which we highlight the contributions of parents to our District and bring to their attention important program, school and District changes. We also publish informational brochures on district programs and parenting information. We support Parent University programs and hold District-wide parenting workshops and adult ESL classes. All of our work with parents focuses on increasing the academic achievement of our students, including our adult ESL classes.

Ellen Larson and Mimi Badura from Riverside COE reported on the following:

- **Parent Engagement Leadership Initiative (PELI) Training Series** - Riverside County Office of Education and the 23<sup>rd</sup> District PTA have created the Parent Engagement Leadership Initiative (PELI) to focus efforts on training and supporting parents, families, educators, and community members to become involved in public education and positively impact student success. The PELI Training Series is based on Dr. Joyce Epstein's *Six Types of Parent Involvement* and includes information on parenting, communicating, volunteering, learning at home, decision making, collaborating with the community, and Action Teams for Partnerships. Additionally, information from the California State PTA *Parents Empowering Parents (PEP) Guide* and other PTA resources are shared. Support is provided by the Initiative for parent leaders, educators, and administrators as they create and develop Action Teams for Partnerships to plan and implement parent and family engagement programs and events to support student academic success.
- **Early Childhood Education Training Series** - The PELI Training Series has been presented to the Head Start Policy Council for two years. While the information is relevant and beneficial to this group, we have realized that they need information that is more closely aligned with the Head Start Parent, Family, and Community Engagement (PFCE) Framework. Using the PFCE framework and blending it with Dr. Joyce Epstein's framework, the *Six Types of Parent Involvement*, allowed the creation of a custom presentation for the Head Start Policy Council. Implementation began in November and will continue through 2014 to train and inform the Policy Council.
- **Secondary PELI Training Series** - Secondary training and resource materials have been developed to better meet the needs of secondary Action Teams for Partnerships. Similar to the information already included in the Training Series, secondary sections have been created for the *Positive Parenting, Communicating, Volunteering* and *Learning at Home* modules. These can be added to the existing curriculum or used in place of the elementary resources.
- **Administrator's Academy** - The Administrator's Academy was created to allow administrators an opportunity to receive a condensed version of the PELI Training Series. We realize that administrators may not always be available to attend every module of the Training Series and that they need to know what information their team is receiving so that the whole team can have productive discussions about parent and family engagement activities. The Administrator's Academy was first presented at the 2013 Parent and Family Engagement Summit.
- **Common Core State Standards** - Basic information on Common Core State Standards (CCSS) has been included in the PELI Training Series through resources, links, and examples. Participants are encouraged to explore this subject in more detail through the resources provided, attendance at district and school site informational programs and with their child.
- **Local Control and Accountability Plan** - With the Local Control and Accountability Plan (LCAP) in place, schools and districts are looking for ways to involve parents and community members in the creation of the plan. The PELI Training Series addresses all areas of the LCAP, so those who participate, especially parents, have a better understanding of public education and their role in it. We continue to share the message of creating

sustainable, positive relationships with parents beyond the development of the LCAP per the chart attached to these minutes.

#### 4. CISC Regional Representative Reports – CISC Regional Liaisons

Regional updates include the following:

**Region 2 – Lorna Manuel, Tehama COE, representative:** The COE hosted a Shine the Light Parent Choice conference in December for 100 parents. Breakout sessions were provided to parents in Spanish and English on time management, stress management, job hunting, and nutrition. A guest speaker spoke on Raising a Reader. We also convened local high school and elementary school LCFF/LCAP meetings for the public to increase awareness with moderate attendance.

**Region 5 – Mary Ann Burke, Santa Clara COE, representative (co-facilitator):** Santa Clara COE has expanded the training conferences and workshops with new video clips that explain and demonstrate how parents can support their children's learning using common core standards. Upcoming events include workshop sessions at the National Title I Conference, CISC Conference in Monterey, and two workshops at ALAS at San Jose State University. Common Core Standards trainings for parents are being expanded at Mount Pleasant and Alum Rock District school sites with intensive parent training workshops, parent volunteer coaching in the classroom, and follow-up workshops. We have partnered with RAFT to sell online common core standards kits with scripts for parents and teachers to use in small learning groups in the classroom and at home.

**Region 9 – Vanessa Galey, Orange COE, representative (co-facilitator):** Orange COE has convened parent workshops and an advanced placement course virtual tour for parents and students. The COE is hosting a FIN in April and May on parent services.

**Region 11 – Liz Guerra, Los Angeles COE, representative:** LACOE's Regional System of District and School Support (RSDSS) is in high gear preparing for this year's Student Achievement Symposium on July 17 2014 for LA County district leaders and administrators. This year, Region 11 RSDSS is featuring family engagement as a critical link to student success. The symposium will be from 8 a.m. - 3:00 p.m. at the Pasadena Hilton, for approximately 300-400 district/school administrators. Key family engagement topics include Common Core State Standards, LCFF, LCAP as well as sharing innovative best-practices to increasing overall parental involvement. Stay tuned for more information. LACOE's Family Literacy Support Network (FLSN) has shared details of the future LACOE/RSDSS Family Engagement website at the CIS managers meeting on Dec 2nd. Key features of this online toolkit for schools and districts will ensure that current, innovative, and research-based resources that are linked to student learning are found in a user-friendly and practical on-line format. The domain address has been set up as: <http://familyengagement@lcoe.edu>. FLSN is collaborating with RSDSS staff to conduct a book review of Building Trust for Better Schools Researched-based Practices by Julie Reed Kochanek. Each team member will review a chapter and draft a ppt. slide. The ppt. will be used to work with districts/schools interested in building trust with parents. Additionally, the FLSN/RSDSS collaborative is also working on developing three goals and a menu of strategies that can be used to support districts/schools in preparing their LEA IP Plan Addendum plan. Once completed RSDSS staff will use with the districts/schools they serve. LACOE/FLSN was featured in the National Center for Families Learning Meta Anaysis of the Studies of High Performing Family Literacy Programs. The data and information in this report answered some very critical questions that support the success of children and families who become involved in education together. What is shared in the report will validate and inspire others to replicate the family literacy program model in communities across the nation. As per the NCFL the synthesis has been picked up by other organizations and initiatives such as Campaign for Grade Level Reading. You can access the research document online by going to <http://familieslearning.org/pdf/TFLPSynthesis.pdf>.

#### 5. Next Steps and Closure – Vanessa Galey, Orange COE

- The May 1 WebEx Meetings will start at 9:30 a.m. and end at 11:00 a.m. These WebEx meeting will be facilitated by Co-Chair Vanessa Galey. Regional partnership representatives will share their best program and training practices with parent and staff leadership teams at these meetings.
- Presenters must email PowerPoints and presentation postings to Vanessa at [vgaley@ocde.us](mailto:vgaley@ocde.us) one week before the meeting. We are excited about providing a shared leadership service delivery with expanded technology support.