1. **Welcome, Introductions, Announcements, and Minutes** – *Mary Ann Burke, Santa Clara COE*
   Introductions were made and Mary Ann reviewed agenda and minutes.

2. **California State Action Plan for School, Family and Community Partnership Updates** – *Mary Ann Burke, Santa Clara COE*
   Mary Ann provided a review of the action plan’s development. Website links for the action plan and the letter from the State Superintendent are included below:
   - California State Action Plan for School, Family, and Community Partnerships (State APP)
   - Letter from the State Superintendent
   - [http://www.cde.ca.gov/nr/el/le/yr09ltr1123.asp](http://www.cde.ca.gov/nr/el/le/yr09ltr1123.asp)
   - SCCOE Parent Engagement Initiative Conferences, Workshops, and Resources

   The schedule of upcoming workshops and conferences was reviewed. Parent leaders and community partners highlighted current partnerships and services.

3. **Group Review of Topics for Future Trainings and Meetings** – *Mary Ann Burke, Santa Clara COE*
   Highlights include the following:
   - Content and schedule for January 29, 2011 Regional Conference was reviewed
   - Brainstormed workshop content for Region V Districts
   - Reviewed evaluation plan
   - Discussed June 7-9, 2011 K-8 Train-the-Trainer Needs

5. **Closure** – *Mary Ann Burke, Santa Clara County Office of Education*
   The next advisory meeting is scheduled for January 6, 2011.