**Attendants**

Mary Ann Burke, Santa Clara COE  
Claudia Rizo, Alum Rock SD  
Norma Flores, Santa Clara COE  
Julio Salazar, San Benito HSD  
Leticia M. Guerrero, East Side Union SD

1. **Welcome, Introductions, Announcements, and Minutes** – *Mary Ann Burke, Santa Clara COE*
   
   Introductions were made and Mary Ann reviewed the agenda and minutes of the October 27, 2011 meeting.

2. **Parent Engagement Initiative Updates** – *Mary Ann Burke, Santa Clara COE*
   
   Mary Ann provided an update on activities including the March 24, 2012 Parent Engagement Conference at San Jose Unified School District, the March 31 Parent Workshop: Common Core State Standards for Mathematics Workshop, and the trainer-of-trainer workshops scheduled during the school year.

3. **Service Delivery Brainstorm** – *Mary Ann Burke, Santa Clara COE*
   
   The Migrant Education Program parents discussed effective strategies for implementing the various parent engagement training modules at school sites for parent education.

4. **Closure** – *Mary Ann Burke, Santa Clara COE*
   
   Next year’s advisory meetings will be scheduled at district sites with the following proposed schedule:
   - September in Alum Rock SD
   - November in East Side Union SD
   - February in Evergreen SD
   - May in Mt. Pleasant SD