

SANTA CLARA COUNTY OFFICE OF EDUCATION

CLASS TITLE: TEACHER - ORTHOPEDIC IMPAIRMENTS (ITINERANT)

BASIC FUNCTION:

Under the direction and supervision of the assigned supervisor, provides and teaches the operation of special equipment to students and staff based on the physical needs of students; provides for direct learning experiences in the cognitive, psychomotor, and affective domains, in individual and consultative specialized instruction for students with an orthopedic impairment.

REPRESENTATIVE DUTIES:

Completes initial evaluations, additional assessments and triennials evaluations within the applicable timelines as well as develop legally compliant assessment reports and Individual Educational Programs (IEP), and/or Individual Transition Plans (ITP) and/or Individual Family Service Plans (IFSP).

Conducts and completes, educational assessments related to student's access to the academic core curriculum and progress towards meeting instructional academic goals; conducts assessments in order to create goals and plans related to activities for daily living and community-based instruction.

Provides instruction and special education support to individuals with a primary and/or secondary disability of orthopedic impairment, other health impairment, multiple disabilities, and/or traumatic brain injury, to students from birth through age 22.

Conducts in-services across the continuum of program options available, as assigned (SCCOE and/or district programs).

Conducts periodic academic assessment and/or performance testing, as required.

Communicates and consults with parents and/or caregivers and professional staff members regarding student progress.

Designs educational program(s) and provides instruction to meet the individual learning needs of students, which have been identified while taking into consideration the students least restrictive environment.

Determines individual goals and objectives based on diagnostic information for each student to meet academic, communication, personal care, activities of daily life, assistive technology and needs related to specialized equipment and utilizing it within the context of the school environment and/or community.

Maintains data collection and anecdotal records to substantiate student progress toward annual goals.

Monitors student progress on a regular basis and participates in the review and revision of the IEP/ITP/IFSP.

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Prepares and maintains a current work schedule as assigned.

Prepares, maintains, and submits accurate records, reports, files, and documentation as assigned for each student enrolled, including but not limited to, Medi-Cal reports and RIM billing, diagnostic information, student goals and objectives, conference information from parents and other professionals.

Recommends and supports operation of special equipment to students and staff.

Provides appropriate individual assessment of needed accommodations resulting from orthopedic impairments and makes recommendations for program placement and referrals; secures physician's report and other information as needed.

Utilizes comprehensive assessment results in developing appropriate IEP/ITP/IFSP goals and objectives to accommodate the wide variety of individual needs of each student.

Works closely and cooperatively with general education classroom teachers, paraeducators, assigned supervisor, site administrator, Designated Instructional Service (DIS) staff, nurse, psychologists, parents and community agencies to provide a complete program; serves as a liaison to community agencies, parents, districts, contracted service providers, and caregivers.

Attends and participates in a variety of assigned meetings, committees, conferences, in services and/or special events.

Complies with schedules, policies, regulations, procedures, orders, and directives of the County Superintendent.

Exhibits professionally appropriate interpersonal skills including but not limited to tact, patience, flexibility, and courtesy.

Maintains a safe work environment.

Operates a variety of office equipment, including but not limited to a computer and assigned software applications.

Serves as a liaison between County Superintendent and administrators, personnel, outside organizations, or the public concerning the assigned area; serves as a technical resource concerning assigned program, function or instructional area.

Works collaboratively and maintains effective working relationships with others in the course of work in the assigned area.

Attends IEP meetings and other after school meetings as appropriate; attends professional development seminars as needed to ensure best practices are being instilled within the program.

ABILITY TO:

Serve as a team member in a variety of settings;

Provide case management of and advocacy for individual students;
 Coordinate and reconcile input from diverse sources.
 Collect, assemble, and analyze data, preparing reports and monitoring progress;
 Analyze situations accurately and adopt an effective course of action;
 Plan and organize work;
 Meet schedules and timelines;
 Prepare and maintain records and reports related to assigned activities;
 Establish and maintain cooperative and effective working relationships with others;
 Operate a computer and standard office equipment;
 Demonstrate working knowledge of lesson objectives and effective use of direct teacher instruction as appropriate;
 Utilize an IEP/ITP/IFSP;
 Provide appropriate creative learning experiences in the areas identified by the IEP/ITP/IFSP.

LICENSES AND OTHER REQUIREMENTS

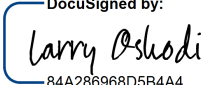
Education Specialist Instruction Credential - Physical & Health Impairments or other valid California Special Education Credential authorizing the teaching of orthopedically impaired students, or a Mild to Moderate Supports Needs Credential or an Extensive Supports Needs Credential; English Learner authorization and a Bachelor's degree from an accredited college or university.

WORKING CONDITIONS:

Drive a vehicle to conduct work, using your own transportation;
 Family or caregiver home environments, childcare, and community settings;
 Office and/or school facility environment; school playground or campus and community based instructional environments;
 Regular interruptions;
 Small and large group meetings.

PHYSICAL DEMANDS:

Incumbents stand and sit for long periods of time; walk short distances on a regular basis; use hands and fingers to operate a computer keyboard or other office equipment; reach with hands and arms; stoop, kneel, or crouch; speak clearly and distinctly to answer telephones and to provide information; see to read fine print and operate computer; hear and understand voice over telephone and in person; and move and transport materials weighing up to 20 pounds.

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Approved: Larry Oshodi Date
 Assistant Superintendent-Personnel Services

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Authorized: Mary Ann Dewan, Ph.D. Date
 County Superintendent of Schools