

## SANTA CLARA COUNTY OFFICE OF EDUCATION

### **CLASS TITLE: AUDIOLOGIST**

#### **General Description**

Under the direct supervision of the Principal-Special Education, identifies and diagnoses audiologic needs of students enrolled in special education classes; assesses and evaluates the degree of hearing impairment; monitors condition of equipment.

#### **Certification and Education**

A California Clinical or Rehabilitative Services Credential authorizing service in educational Audiology; and a Master's Degree in Audiology, Educational Audiology or Aural Rehabilitation; qualify for an Education Code option.

#### **Knowledge, Abilities and Experience**

Knowledge of audiology and educational learning theories; knowledge of, and ability to implement the intent of federal and state mandates for special education; ability to communicate successfully with parents and staff, and coordinate information and activities regarding audiologic assessment, data, policies, procedures and alternatives.

#### **Duties and Responsibilities**

##### **ESSENTIAL DUTIES:**

Conducts audiologic evaluation of students at intake; provides ongoing diagnosis, utilizing a variety of assessment techniques; evaluates and interprets the range and degree of impairment; confers with parents, teachers and administrators; attends and participates in individualized educational program meetings; provides information to parents and students regarding medical and audiologic test results; develops written documentation of student audiologic evaluations and recommendations; prioritizes audiologic services, coordinates audiologic evaluations; recommends changes in policies or procedures regarding audiologic services; administers amplification program; instructs and monitors the proper use of amplification devices; conducts electroacoustic analysis of devices; oversees the maintenance of special equipment; calibrates and tests equipment; repairs, replaces or requests service of equipment; maintains inventory of special audiologic equipment and their supplies.

##### **OTHER RELATED DUTIES:**

Schedules appointments for assessment and administration of tests; and prepares written reports with audiological recommendation; participates in IEP meetings by assisting in developing and writing appropriate auditory skill objectives; assesses auditory comprehension abilities; demonstrates auditory training techniques to students, parents and teachers; assists in the coordination of annual otologic evaluation for hearing impaired students; consults with teachers, parents and other agencies in regard to curriculum and auditory training; refers students to appropriate medical facilities, community agencies and clinics; maintains a referral guide for parents.

#### **Working Conditions**

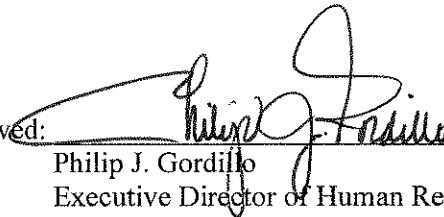
Working conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions. Variations in conditions may occur under certain circumstances.

**Physical Demands**

Incumbents stand and sit for long periods of time; walk short distances on a regular basis; use hands and fingers to operate a computer keyboard or other office equipment; reach with hands and arms; stoop, kneel, or crouch; speak clearly and distinctly to answer telephones and to provide information; see to read fine print and operate computer; hear and understand voice over telephone and in person; and move and transport materials weighing up to 20 pounds.

**Environment**

Duties are performed in a specialized classroom environment.

Approved:  \_\_\_\_\_ 07/31/12  
Philip J. Gordillo Date  
Executive Director of Human Resources

Approved: 9/8/86 by Assistant Superintendent, Personnel  
Revised: 5/18/2011, 6/14/2011 (Updated Working Conditions and Physical Demands)