

# LEAP

## Leaders in Educational Administration Program



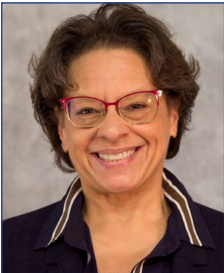
A credentialing program preparing education leaders  
to serve as 21<sup>st</sup> century school administrators

# LEAP

## Leaders in Educational Administration Program

The Santa Clara County Office of Education provides superior, innovative, educational credentialing programs grounded in research-based practices. We develop systems-thinking leaders who know how to build capacity in their organizations to ensure equity and access for all students.

LEAP offers credentialing programs for both the Preliminary Administrative Services Credential (PASC) and the Clear Administrative Services Credential (CASC). In addition, students participating in the PASC program have the option to obtain a Master of Science in Applied School Leadership with National University.



Adora Fisher  
*Director,  
Educator Preparation Programs*



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*Assistant Director,  
Educator Preparation Programs*

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## Interested? Have questions?

For more information or to apply for one of the credential programs visit [leap.sccoe.org](http://leap.sccoe.org) or contact LEAP at (408) 453-4255 or [leap@sccoe.org](mailto:leap@sccoe.org).

# LEAP Programs

## Preliminary Administrative Services Credential (PASC)

- LEAP offers an 11-month Preliminary Administrative Services Credential (PASC) program at an affordable cost of \$6,500
- Administrative candidates participate in a rigorous credentialing program taught by experienced practitioners
- Candidates build leadership skills with a focus on equity in a supportive cohort classroom environment

To accommodate work schedules, PASC classes meet in the evenings and on some Saturdays.

## Clear Administrative Services Credential (CASC)

- LEAP offers a Clear Administrative Services Credential (CASC) program at an affordable cost of \$3,750
- CASC candidates engage in a two-year coaching model based on CPSELs
- A coach is assigned to each candidate for a one-on-one coaching/mentoring

All Credentials are approved by the California Commission on Teacher Credentialing (CCTC).

Preliminary Administrative Services Credential candidates engage in a 11-month intensive program based on the California Professional Standards for Educational Leaders (CPSEL) and the California Administrative Professional Expectations (CAPEs) with job-embedded guided fieldwork. Attendance at two Equity and Social Justice symposiums is also required. Students progress through the academic coursework together as one cohort, attending weekly classes, clustered in six-week coursework intervals. Candidates may choose to add a second year of

academics resulting in a Master of Science in Applied Leadership with National University.

### Prerequisites for PASC Program

- Online application
- Statement of Intent
- Two letters of recommendation, one from immediate supervisor
- Valid California Clear Teaching Credential
- Minimum of four years of teaching experience verified by district employer

Clear Administrative Services Credential candidates engage in a two-year coaching model based on the California Professional Standards for Educational Leaders (CPSELs). A one-on-one coach/mentor is assigned to each participant.

### Four Professional Seminars Each Year

Topics include:

- Personnel Evaluation
- Leadership in a Standards Based System
- Culture and Climate
- Equity
- Fiscal Management and Budgets
- Schools and Law
- Community Engagement

### Coaching and Mentoring

- Participants are assigned a one-on-one coach/mentor
- Bi-weekly coaching sessions which include support with ongoing self-assessment and reflection
- Participants develop an Individual Learning Plan (ILP) with specific goals and objectives that align with their job-embedded fieldwork

### Prerequisites for CASC Program

- Online application
- Statement of Intent
- Two letters of recommendation, one from immediate supervisor
- Preliminary Administrative Services Credential
- Must submit verification of administrative position with application



# LEAP

**Leaders in Educational Administration Program**

**Preliminary and Clear Administrative Services  
Credentials Commission on  
Teacher Credentialing (CTC) Approved Program**

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the credential programs visit [leap.sccoe.org](http://leap.sccoe.org)  
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In accordance with applicable Federal and State law and SCCOE board policy, in regards to admission, retention, graduation and all other processes, Educator Preparation Programs does not discriminate on the basis of race, color, national origin, religion, sex, gender identity, pregnancy, physical or mental disability, medical condition (cancer related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship, or service in the uniformed services.

Santa Clara County  Office of Education

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