

COVID-19 Operations Written Report for Opportunity Youth Academy

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Opportunity Youth Academy	Phil Morales Director/Principal	Phil_morales@sccoe.org 408-573-3261	

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Under the Santa Clara County Public Health Order to shelter in place on March 16, 2020, the Santa Clara County Superintendent of Schools publicly announced school campuses would stay closed for the remainder of the school year. In order to address the needs of our students within the Opportunity Youth Academy, Distance Learning guidelines were established and implemented for the remainder of the school year. The Distance Learning guidelines afforded staff and students an opportunity to adjust and plan for the unprecedented school closure. Essential processes such as internet access, device distribution, remote workspace, staff communication protocols were established. Flexible learning options provided to students and families during this time are not intended to replicate or replace classroom instruction. Instead, instruction and assessment practices were adapted to align with an online learning environment. Our virtual teaching and learning model emphasized student engagement and teacher interactions using a number of flexible online only platforms to include Schoology, Zoom, and Google Meets. Expectations for student engagement as well as non-academic needs were discussed in a virtual meeting. Students with non-academic needs were connected to support staff by their assigned teacher. Weekly schedule of activities and open session hours are posted to the Schoology home page calendar. Weekly activities are of high interest and support identified areas of student needs related to academics, social and emotion well-being, and life skills. Major impacts of the closures on our students range from unemployment, housing, food, and lack of technology. Fortunately, we were able to assist our students and families with many of those hardships.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

The unique learning needs of our English learners, foster youth and low-income students were considered and addressed in our Distance Learning plan. Our students' progress were evaluated to determine whether they need additional services supports to account for how distance learning may have impacted their progress toward achievement. We surveyed our students to identify their needs and provide additional supports and services to meet those needs. Some students utilized our Mental Health Therapist for weekly check ins. Our Navigators shared resources with students in need of food, shelter, and technology devices. Our English Language Learners use our ELLoquence online curriculum for extra support in English and Math.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Opportunity Youth Academy is committed to providing high-quality academic, social, and emotional education to all our students during this time. In transitioning to a Distance Learning environment, we established three essential learning phases. Phase I: Introduction and Adjustment to Flexible Learning Options. The goals in phase I provide connection to school and class communities, provide resources for continued learning, and provide virtual office hours for connecting and supporting students. Phase II: Increased expectations to provide connection to school and class communities. The flexible learning options end and required instruction begins, and students with learning needs and English learners receive appropriate support, through ELLoquence, to ensure continued learning in the online learning environment. Phase III: Virtual Opportunity Youth Academy (VOYA) student success includes targeted instructional delivery methods, student support systems for academic and non-academic needs, and attendance as it relates to student engagement. The Virtual Opportunity Youth Academy delivers an academic program that is entirely through an online learning environment. Content and assignments are hosted on Schoology. Teachers are encouraged to provide a balance of online and tech-free instructional activities. The emphasis is on essential learning of major clusters and supporting clusters within the standards in an online learning environment.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

The Santa Clara County Office of Education (SCCOE) maintains a database of all food distribution throughout the county which is updated weekly and publicized via the website, SCCOE School District Meal Distribution. On a weekly basis beginning in March of 2020, the Opportunity Youth Academy Staff contacted every student and family and provided information as to meal availability and meal pick up stations within their local communities. As new information became available, students and families were updated with this information.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

In partnership with the Santa Clara County Office of Education, arrangement for supervision of students engaged in distance learning was made available to families through the SCCOE Childcare for Essential Workers Portal. The portal was made publicly available on April 10, 2020 and was announced through a press release to district public information officers and media on April 15, 2020. A second press release was released the week of May 4th describing enhancements to the portal and directions for districts on how to communicate the information to families. In addition to press releases, the portal information was shared with students, families, and community partners.