

**Opportunity Youth Academy**  
1290 Ridder Park Drive  
San Jose, California 95131

APPROVED  
Governance Council Minutes  
February 13, 2020  
Regular Meeting #001  
Board Room/SCCOE  
4:00 pm

**1. Call to Order**

a. Roll Call/Introductions

GC Member(s) Present:

Dr. Olmos, Chairperson  
Courtney Portal  
Deryk Clark  
Joell Hanson  
Demerris Brooks

Guests

Phil Morales	Katherine Everett
Dana Bunnett	Blanca Morales

b. Pledge of Allegiance – Lead by Dr. Olmos

**2. Public Comments of Persons Desiring to Address the Board**

Dana Bunnett – Opportunity Youth Academy Registration Process  
Voiced concerns about the process to register students and how information regarding waiting lists are communicated to the potential student. It doesn't seem that there is a set process in place, and the communication about how long a student might be on a waiting list isn't conveyed clearly. Would like the registrar to say "so glad you want to go back to school, and here are the options available at OYA and at other reengagement programs" (including how long it might take.) Perhaps make a referral to other programs that currently have openings or the SJ Library program that connects students to getting their secondary certificate and maybe have a handout to give to the student. Dana Bunnett communicated that it is important to connect the student when she or he has momentum to go back to school and to have some type of engagement follow-up in place for those applicants that are waiting for an opening. It is also important to have data about what actually happens to students who are on the waiting list and to have a process for disenrolling students who stop showing up that is based on data/research about attendance and persistence. Has requested to see or create a clear, standardized registration process and customer service protocols.

### **3. Informational Items**

**a. Western Association of Schools and Colleges (WASC) Update**

Dr. Everett presented the WASC visiting committee's Self-Study Report from their visit on January 29, 2020 to all the OYA's sites. Dr. Everett also highlighted the school wide strengths and growth areas of continuous improvement.

**b. School Accountability Report Card (SARC)**

Phil Morales presented the School Accountability Report for Opportunity Youth Academy. The SARC contained information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

**c. Local Control and Accountability Plan Update**

Phil Morales shared Opportunity Youth Academy's Local Control and Accountability Plan (LCAP) is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs.

**d. ConnectED: The National Center for College and Career**

Phil Morales presented Opportunity Youth Academy's partnership with ConnectED on a three-year plan to implement Linked Learning College and Career Pathways into the Santa Clara County Office of Education's Opportunity Youth Academy. The three-year project seeks to move the school's traditional alternative school program of study into a program of study aligned with best practices around getting graduates college and career ready. This will allow the school to provide the youth who come through their doors with viable options for future success by giving those opportunities to enter into aligned college programs and gain a continuum of work-based learning experiences all of which will leave them better positioned and prepped for success. Each year of the three-year plan will focus on a different aspect of the ConnectED four phases of engagement:

- Year One will focus on Readiness Assessment and Planning,
  - A Readiness Assessment
  - District/Leadership Implementation Plan Development
  - Advisory Board Development
  - Orientation to Linked Learning
  - Pathway Design Institute
  - Analysis and Development of Teacher Capacity to Engage in Project Based Learning
  
- Year Two will focus on Implementation

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- Analysis and Development of Leadership Capacity to implement the Leadership Domains and foundational Critical Conditions Criteria which include: Partnerships and High Quality Learning and Teaching.
- The Development of Ongoing Instructional Communities of Practice to help teachers share best-practice and problem-solve together around shared dilemmas and challenges
- Building in and refining a metrics system to track engagement and outcomes
- Year Three will focus on Sustaining practices.
  - Assisting Pathways develop continuous improvement self-assessment practices
  - Assisting community and academy leadership develop continuous improvement self-assessment practices
  - Tracking data and generating reports to share with the community on academy successes and challenge

**e. Enrollment and Attendance**

- Current enrollment is 370
- Waitlist is 15
- Processing applications currently 50; Registrar working closely with applicants
- Foster Youth applicants do have priority on the waitlist

**f. Recruitment for open Position in the Governance Council**

Dr. Olmos has asked all members to share with their peers and partners we currently have an open position to fill in the Governance Council. Any interests please contact Phil Morales.

**g. Site Expansion Subcommittee**

- Campbell Union is interested in having an OYA site in their district. Will work on putting together a plan to present to Dr. Dewan for consideration of a site expansion as well as a rubric.

**4. Adjournment**

Respectfully submitted,

DocuSigned by:

  
Steve Olmos, Ed.D.

Chairman

Assistant Superintendent

Student Services and Support Division