


 Santa Clara County Office of Education

**SCCOE District English Learner Advisory Committee**

**Comité Asesor Distrital para Asuntos del Idioma Inglés**

**Ban Tư vấn Học sinh chưa thạo Anh ngữ của Học khu thuộc SCCOE**

**October 26, 2020 Spanish Ngày 26 tháng 10 năm 2020 26 de octubre de 2020**

<i>Welcome and Introductions</i> <i>Bienvenida y presentaciones</i> <i>Hoan nghênh và Giới thiệu</i>	<a href="#"><u>Link to Power Point</u></a>	Team Integrantes  Nhóm
<i>Open Discussion: Strengths and Areas for Growth</i> <i>Thảo luận: Điểm mạnh và các Lĩnh vực cần cải thiện</i> <i>Debate: puntos fuertes y campos donde avanzar</i>		T. Rohlifing, Oanh Tran, Abrina Miranda
<i>ELPAC Testing Updates</i> <i>Cập nhập về kỳ Kiểm tra ELPAC</i> <i>Actualizaciones exámenes ELPAC</i>		T. Rohlifing
<i>English Learner Enrollment Data</i> <i>Dữ liệu về Học sinh chưa thạo Anh ngữ</i> <i>Cifras sobre matrículas</i> <i>Estudiantes de inglés</i>		T. Rohlifing
<i>Director Update: Programming for English Learners</i> <i>Cập nhật từ Giám đốc: Lập chương trình cho Học sinh chưa thạo Anh ngữ</i> <i>Actualizaciones a cargo del director</i> <i>Programación para estudiantes de inglés</i>		J. Ann K. Everett P. Morales
<i>Attendance Works</i> <i>Chương trình Học chuyên cần Attendance Works</i> <i>La buena asistencia funciona</i>	<a href="#"><u>Link to Attendance Works Webpage</u></a>	T. Rohlifing
<i>Form 10 Overview</i> <i>Tổng quan về Mẫu Đơn Form 10</i>	<a href="#"><u>Form 10</u></a>	T Rohlifing
<i>SCCOE Safety Public Service Announcements</i> <i>Avisos al servicio del público</i> <i>SCCOE</i> <i>Thông báo của SCCOE cho công chúng về cách giữ an toàn</i>	<a href="#"><u>Link to SCCOE Safety PSA Playlist</u></a>	T. Rohlifing
<i>Reflections and Needs</i> <i>Suy nghĩ và Nhu cầu</i> <i>Reflexiones y necesidades</i>		All Tất cả mọi người Todos

**Attendance Works Website and Resources/Trang mạng và Nguồn trợ giúp của Attendance Works : Attendance Works: informacion y Website. <https://www.attendanceworks.org/>**

**Next Meeting: June 7, 2020 Próxima junta el 7 de junio de 2020 Buổi họp kế tiếp: Ngày 7 tháng 6 năm 2020**



October 26, 2020

The District English Learner Advisory Committee in support of the Student Services and Support Division met October 26, 2020. The meeting was delivered remotely. In attendance were administrators, teacher representatives, a special education program specialist, and three parents. The meeting was also supported by language interpreters in Vietnamese and Spanish.

After introductions and discussion regarding the role of attendees, the agenda began with discussion on areas of strength and growth for programs and instruction. ELPAC testing updates were provided regarding initial ELPAC testing, summative ELPAC testing, and upcoming transition from SCCOE CALPS to the ELPAC Alternate Assessment.

It was reported that 65 students took the ELPAC in Alt Ed during the spring of 2020 before the COVID19 shutdown and score reports for all of the students were mailed. The link to the California Department of Education website related to ELPAC and test score reports was shared as a resource for parents and staff.

The team also looked at enrollment data for the Student Services and Support Division to include total enrollment, EL enrollment, RFEP enrollment, and percentages and numbers of students who have received EL services for four or more year and identify as Long Term English Learners.

The administrators provided an update on services currently being provided for students receiving English Learner services and also provided an update on Title III intended budget expenditures for 2020-21. Discussion also included input on services for families and field trips.

In addition, a discussion was held regarding the importance of school attendance. The team viewed the website for Attendance Works which provides resources for attendance in multiple languages and modalities. The team watched an example of one video that features parents discussing the value of school attendance with other parents. Team members were encouraged to use the Attendance Works resources with the ELACs at the school sites.

Discussion was held related to the purpose of DELAC and the ELAC, the composition of both groups, and discussion on roles and responsibilities of members. The team also looked at Form 10 as a review of the roles of the ELAC.

As the meeting concluded, the team discussed the SCCOE You Tube Channel and watched one of 20 upcoming Public Service Announcements. The meeting concluded with reflections on the meeting and content and a discussion of the roles and purpose of the DELAC meeting for June 7, 2021.

Respectfully Submitted,  
Tracy Rohlfig Ed.D

# District English Learner Advisory Committee

October 26, 2020

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# Welcome and Introductions

[Link to Agenda and Sign In Sheet](#)

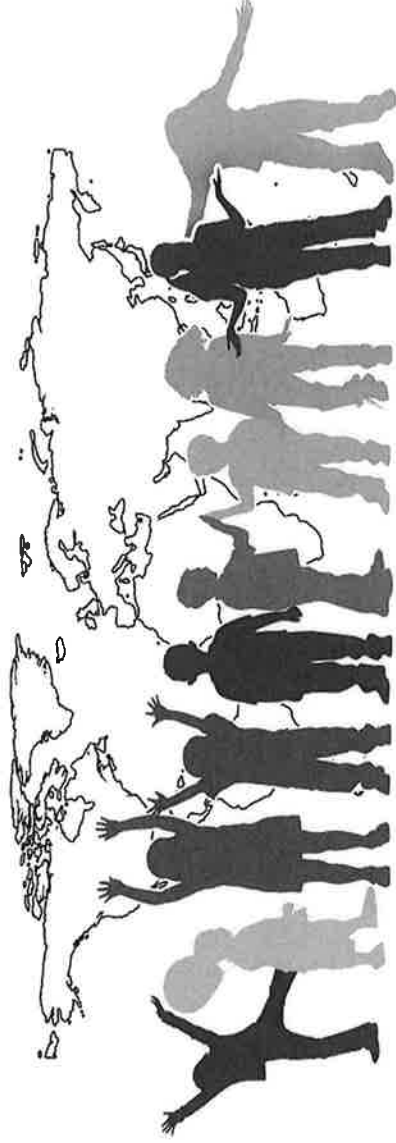


# Agenda Review

1. **Open Discussion: Strengths and Areas for Growth**
2. **ELPAC Testing Updates**
3. **English Learner Enrollment Data**
4. **Director Update: EL Programming**
5. **Attendance Works**
6. **Form 10 Overview**
7. **SCCOE Safety Public Service Announcements**
8. **Reflections and Needs**



# Areas of Strengths and Areas for Growth



# English Learner Updates

- **2019-20 ELPAC Initials-** No Data Reported Due to COVID19
- **2019-20 ELPAC Summative Testing-** 65 Students Tested in Alt. Ed- No Cumulative Data Reported Due to COVID19. Scores were mailed to parents.

## Upcoming

**October 2020-** ELPAC Initial Testing Special Ed

**January 2021-** ELPAC Alternative Testing- Special Ed (Replaces  
SCCOE CALPS)

**February 2021-May 31, 2021-**ELPAC Summative Testing- All Sites  
**EL Progress Monitoring-** November 2020- Alt Ed and OYA (Special  
Ed Monitors Via IEP Process)

**ReClassification Process-** December, January and May- Alt Ed. and  
OYA; Special Education Per IEP Process





# Understanding the ELPAC

- Initial or Annual Testing- February-June Annually
  - Score Report
- Oral Language Score  
Written Language Score  
Reading, Writing, Listening, and Speaking Scores

<b>Level 4 Well Developed</b>	<b>Level 3 Moderately Developed</b>	<b>Level 2 Somewhat Developed</b>	<b>Level 1 Beginning Stage</b>
<b>Bridging</b>	<b>Bridging Expanding</b>	<b>Expanding</b>	<b>Emerging</b>



# English Learner Update Enrollment

10/2020 Aeries	SCCOE District	SCCOE Court	SCCOE Community	SCCOE Spec Ed	Opportunity Youth Academy
Total Enrollment	1512	69	77	1048	318
EL	140 (9%)	26 (38%)	12 (16%)	410 (39%)	102 (32%)
RFEP	125 (8.2%)	14 (20%)	23 (30%)	113 (11%)	88 (28%)
LTEL - % of EL Students Who are Long Term (4+)	124 (89%)	19 (73%)	5 (42%)	207 (50%)	95 (93%)



# Re Classification of English

## Learners

### **Non IEP English Learner**

1. Student is identified as English Learner.
2. Student receives a score of 3 or 4 on the ELPAC summative with sub area below 3.
3. Student receives 3 or 4 on CAASPP
4. Teacher Recommendation
5. Parent/Student Recommendation

### **English Learner with IEP**

1. Student is identified as an English Learner
2. Student scores proficient on the ELPAC or the SCCOE CALPS test as determined by IEP team.
3. Student scores proficient on the CAA or local assessment
4. Teacher Recommendation
5. Parent/Student Recommendation
6. IEP Team Recommendation

# Director Update- EL Programming



# Attendance Matters

[Link to Attendance Works Webpage](#)

Data Zone 10/20	Enrollment	% Missing 10% of Year
AED Independent Study/Adult Re Entry	ISP-45 Adult Re Entry-3	100%
Blue Ridge	32	6%
Osborne	37	8%
Opportunity Youth Academy	318	1%
South County Community	21	43%
Special Ed	1048* Aeries	32%
Sunol HS	8	50%
Sunol MS	3	55%



# Purpose of DELAC

Each California public school district with 51 or more English learners must form a District English Learner Advisory Committee (DELAC) unless the district designates for this purpose a subcommittee of an existing districtwide advisory committee.



## Form 10 and Annual Needs Assessment

- SCCOE Form 10 Due June 30
- ELAC Annual Needs Assessment- SSC and ELAC do this in conjunction with SPSA Planning.



# Responsibilities of DELAC

**The DELAC shall advise the school district governing board on at least the following tasks:**

- Development of a district master plan for education programs and services for English learners. The district master plan will take into consideration the school site master plans.
- Conducting of a district wide needs assessment on a school-by-school basis.
- Establishment of district program, goals, and objectives for programs and services for English learners.
- Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements.
- Review and comment on the school district reclassification procedures.
- Review and comment on the written notifications required to be sent to parents and guardians.
- If the DELAC acts as the English learner parent advisory committee under California *Education Code* Sections 52063(b)(1) and 52062(a)(2), the DELAC shall also review and comment on the development or annual update of the Local Control and Accountability Plan (LCAP)





# DELAC Membership Requirements

## Composition Requirements

- Parents or guardians of English learners shall constitute the majority membership (51 percent or more) of the committee.

## Elections

- Each school's English Learner Advisory Committee (ELAC) shall have the opportunity to elect at least one of its members to be a site representative DELAC member. If the district has 31 or more ELACs, it may use a system of proportional or regional representation.

Under the LCFF, districts with at least 50 English learners and whose total enrollment includes at least 15% English learners must establish a DELAC, and that DELAC must carry out specific responsibilities related to the LCAP.



# Purpose of ELAC

Each California public school, grades kindergarten through 12, with 21 or more English learners must form an English Learner Advisory Committee (ELAC).

- The ELAC shall be responsible for advising the principal and staff on programs and services for English learners and the School Site Council on the development of the Single Plan for Student Achievement (SPSA).
- The ELAC shall assist the school in the development of:
- The school's needs assessment.
- Ways to make parents aware of the importance of regular school attendance.



# ELAC Member Requirements

## **Composition Requirements**

Requirements for ELAC elections include:

- Parents of English learners comprise at least the same percentage of the ELAC membership as English learners constitute of the school's total student population. For example, if 25 percent of the students in a school are English learners, then parents/guardians of English learners must comprise 25 percent of the ELAC membership.
- Other members of the ELAC can be parents/guardians, school staff, and /or community members as long as the minimum percentage requirement for EL parents is maintained.

## **Elections**

- Parents or guardians of English learners must have an opportunity to elect the parent members to serve on the ELAC or subcommittee.
- Each ELAC shall have the opportunity to elect at least one member to the District English Learner Advisory Committee (DELAC).



# SCCOE Safety Public Service

## Announcements

[SCCOE You Tube Channel](#)

<https://tinyurl.com/StrongerTogetherPSA>



# Reflections/Closing

Annual Review of EL Master Plan- January 2021

Next DELAC- June 7, 2021



# Connect with SCCOE

- Social Media



- Ed Bulletin (e-newsletter)
- [www.sccoe.org](http://www.sccoe.org)

