Data Integration

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Professional Development Goals

• To grow as an employee in this organization and gain leadership skills

• To make use of resources outside our respective departments
Professional Development Goals

• To connect with mentors and leaders who we don’t usually get to work with

• To step out of our comfort zone
Goal: Be a premier service organization

Values: Collaboration, Innovation, Strengths-Based
ChildPlus

- Child’s enrollment info.
- Employee’s assigned site
- Employee’s Education
Head Start Current Process

Employment Svcs meets with new hire

Employment Svcs scans and sends forms

Head Start updates ChildPlus database
WOD Current Process

1. Employment Svcs meets with new hire
2. Employment Svcs scans/sends forms
3. Employment Svcs enters info in QSS
4. Program submits New Hire Enter Form
5. TSB Helpdesk creates employee profile/email
6. WOD updates databases
Automate manual processes to enhance efficiency and accuracy

**Current process**
- New Hire on boarded or updated information is received

**Goal**
- New Hire on boarded or updated information is received

**Stages**
- Scan Forms to Head Start
- Forms received by multiple individuals
- Head Start updates information into ChildPlus
- Information is entered into Employment Services system
- Data received by Head Start to update in ChildPlus
Project Goals cont.

Efficiency in updating and maintaining records
Contribute to SCCOE being a premier service organization
Project Goals cont.

Use technology and software to the fullest
Project Accomplishments and Successes

Worked with departments to discuss automating the process
Project Accomplishments and Successes

Employment Services System to **automatically** send information **every week**

TDSD

Head Start updates ChildPlus database
Professional Development
Accomplishments and Successes

Improved leadership skills
Professional Development Accomplishments and Successes cont.

Collaborated with key people from other departments
Challenges

• Limitations of ChildPlus

• Security and confidentiality
Challenges

• Time

• Lack of confidence
Timeline

01 Field Approval
May 2019
Approval on data fields

02 Set up of Secure file
May 2019
Setting up of the core data file and secure folder

03 Receive Test File
June 2019
Receive test file from TDSD

04 Head Start to test file
June 2019
Head Start to do a test comparison to track changes

05 Implementation
August 2019
Implementation of new data visual
Long Term Goals

• Head Start
• WOD
thank you

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