

**PERSONNEL COMMISSION
REGULAR MEETING #541
OCTOBER 9, 2024, 10:00 A.M.
APPROVED MINUTES**

I. CALL TO ORDER

The meeting was called to order by President Rod Adams at 10:00 a.m.

II. ROLL CALL

MEMBERS PRESENT	STAFF PRESENT
Rod Adams, President Nicholas Gervase, Vice President Libby Spector, Member	Marisa Perry Yasmeen Husain Kathy Jalaan Amy Luna Alice Serraon Shahana Shah
OTHERS PRESENT	
Khushwinder Gill Angela Ballou	Kris Schmersey

III. APPROVAL OF AGENDA

MOTION #541-1: The Commission approved Agenda #541, October 9, 2024, moved by Ms. Libby Spector, and seconded by Mr. Nicholas Gervase.

MOTION #541-1: carried unanimously.

IV. APPROVAL OF MINUTES

MOTION #541-2: The Commission approved the Minutes for the Regular Personnel Commission Meeting #540, September 11, 2024, moved by Mr. Nicholas Gervase, and seconded by Ms. Libby Spector.

MOTION #541-2: carried unanimously.

V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS

None

VI. NEW BUSINESS

A. Approval/Ratification of Establishing and/or Extending Eligibility Lists

MOTION #541-3: The Commission approved and/or ratified the Eligibility Lists listed within Personnel Commission Agenda #541, moved by Ms. Libby Spector, and seconded by Mr. Nicholas Gervase.

MOTION #541-3: carried unanimously.

B. Monthly Vacancy Status Report – October 9, 2024

Director Perry reported on the Monthly Vacancy Status and positions filled. The Commission accepted the report as delivered.

C. Personnel Commission Annual Report 2023-2024 (First Draft)

An Annual Report is prepared each year summarizing the activities of the Commission's staff during the preceding fiscal year. A draft of the 2023-2024 Annual Report was presented for Commission review. The final version of the Annual Report will be presented at the November 2024 Personnel Commission meeting.

VII. SECRETARY'S REPORT

Director Perry reported on the following:

- Shahana Shah, Classified Personnel Specialist, will be attending a job fair at Stanford.
- Classified Personnel Services is almost finished updating the department's website.
- The public hearing for the intended Board appointee to the Personnel Commission will be held at the Board Meeting on October 16, 2024.

Commissioner Gervase stated his belief that a critical step was skipped when the classification and compensation study was initiated without prior consultation with the Personnel Commission. He emphasized that the Commission could have provided recommendations on the scope and process, potentially improving efficiency and reducing time and cost. Commissioner Gervase also expressed that the incoming Superintendent will need to gain a thorough understanding of the Personnel Commission's role, responsibilities and independence as a body.

Commissioner Spector stated that the Commission has been pushing for a study, and that Mr. Larry Oshodi had provided documents outlining the projected timeline. She added that a consultant was hired because the Commission is not involved in day-to-day operations. Commissioner Spector also agreed on the importance of understanding the independence of the Personnel Commission.

Commissioner Adams stated that reclassification is a complex process and agreed that Mr. Oshodi had provided documents about the study. He also added that the Commission could have been more involved in the process. He noted that the success of this Commission comes from mutual respect, an effort to listen to all sides, and a commitment to ensuring that employees are treated fairly.

VIII. FUTURE MEETINGS OR DISCUSSION ITEMS

The next Personnel Commission regular meeting is scheduled for Wednesday, November 13, 2024, at 10:00 a.m.

IX. ADJOURNMENT

The meeting adjourned at 10:35 a.m.

Respectfully submitted,



Marisa Perry
Ex-Officio Secretary, Personnel Commission