

**PERSONNEL COMMISSION
REGULAR MEETING #538
JULY 10, 2024, 10:00 A.M.
APPROVED MINUTES**

I. CALL TO ORDER

The meeting was called to order by President Rod Adams at 10:00 a.m.

II. ROLL CALL

MEMBERS PRESENT	STAFF PRESENT
Rod Adams, President Nicholas Gervase, Vice President Libby Spector, Member	Marisa Perry Alice Serraon

OTHERS PRESENT	
Khushwinder Gill Angela Ballou Kathy Jalaan	Kris Schmersey Shahana Shah

III. APPROVAL OF AGENDA

MOTION #538-1: The Commission approved Agenda #538, July 10, 2024, moved by Ms. Libby Spector, and seconded by Mr. Nicholas Gervase.

MOTION #538-1: carried unanimously.

IV. APPROVAL OF MINUTES

MOTION #538-2: The Commission approved the Minutes for the Regular Personnel Commission Meeting #537, June 12, 2024, moved by Mr. Nicholas Gervase, and seconded by Ms. Libby Spector.

MOTION #538-2: carried unanimously.

V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS

None

VI. NEW BUSINESS

A. Approval / Ratification of Establishing and / or Extending Eligibility Lists

MOTION #538-3: The Commission approved and / or ratified the Eligibility Lists listed within Personnel Commission Agenda #538, moved by Ms. Libby Spector, and seconded by Mr. Nicholas Gervase.

MOTION #538-3: carried unanimously.

B. Monthly Vacancy Status Report – July 10, 2024

Director Perry reported on the Monthly Vacancy Status and positions filled. The Commission accepted the report as delivered.

VII. SECRETARY'S REPORT

Director Perry reported on the following:

- Classified Personnel Services is currently working to review and update the department website.
- The Personnel Services Division will be presenting at the Educational Services Division's Back-to-School event in August. Ms. Perry, Yasmeen Husain, and Alice Serraon are working with other departments within the division to prepare the presentation.
- Yasmeen Husain will on vacation for 3 weeks.

VIII. FUTURE MEETINGS OR DISCUSSION ITEMS

The next Personnel Commission regular meeting is scheduled for Wednesday, August 14, 2024, at 10:00 a.m.

IX. ADJOURNMENT

The meeting adjourned at 10:07 a.m.

Respectfully submitted,



Marisa Perry
Ex-Officio Secretary, Personnel Commission