

**PERSONNEL COMMISSION  
REGULAR MEETING #549  
JUNE 11, 2025, 10:00 A.M.  
APPROVED MINUTES**

**I. CALL TO ORDER**

The meeting was called to order by President Rod Adams at 10:05 a.m.

**II. ROLL CALL**

MEMBERS PRESENT	STAFF PRESENT
Rod Adams, President	Marisa Perry
Denise Coleman, Vice President	Yasmeen Husain
Tomara Hall, Member	Kathy Jalaan
	Amy Luna
	Alice Serraoon
	Shahana Shah

OTHERS PRESENT	
Khushwinder Gill, Ed.D.	Yolanda Anguiano
Demerris Brooks, Ed.D.	Angela Ballou
Sandya Lopez	Kris Schmersey

**III. APPROVAL OF AGENDA**

**MOTION #549-1:** The Commission approved Agenda #549, June 11, 2025, moved by Ms. Denise Coleman, and seconded by Mr. Rod Adams.

**MOTION #549-1:** carried unanimously.

**IV. APPROVAL OF MINUTES**

**MOTION #549-2:** The Commission approved the Minutes for the Regular Personnel Commission Meeting #548, May 14, 2025, moved by Ms. Denise Coleman, and seconded by Mr. Rod Adams.

**MOTION #549-2:** carried unanimously.

**V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS**

None

**VI. NEW BUSINESS**

**A. Approval of Classification Specification Retitling and Revision**

**MOTION #549-3:** The Commission approved revising the classification specification and retitling the classification Inclusion Support Specialist to Innovations Support Specialist, moved by Ms. Denise Coleman, and seconded by Mr. Rod Adams.

**MOTION #549-3:** carried unanimously.

**B. Approval of Classification Specification Retitling and Revision**

**MOTION #549-4:** The Commission approved revising the classification specification and retitling the classification Supervisor – Inclusion Collaborative Operations to Supervisor – Innovations Collaborative Operations, moved by Ms. Denise Coleman, and seconded by Mr. Rod Adams.

**MOTION #549-4:** carried unanimously.

**C. Approval of Classification Specification Revision**

**MOTION #549-4:** The Commission approved revising the classification specification for Manager – Human Resources/Employment Services, moved by Ms. Denise Coleman, and seconded by Mr. Rod Adams.

**MOTION #549-4:** carried unanimously.

*Commissioner Hall arrived at Item VI-C on the agenda at 10:12 a.m.*

**D. Approval/Ratification of Establishing and/or Extending Eligibility Lists**

**MOTION #549-5:** The Commission approved and/or ratified the Eligibility Lists listed within Personnel Commission Agenda #549, moved by Mr. Rod Adams, and seconded by Ms. Denise Coleman.

**MOTION #549-5:** carried unanimously.

**E. Monthly Vacancy Status Report – June 11, 2025**

Director Perry reported on the Monthly Vacancy Status and positions filled. The Commission accepted the report as delivered.

**VII. SECRETARY'S REPORT**

Director Perry reported the following:

- Recruitment is starting to pick up again.
- The Paraeducator bid board was held on May 28, 2025, via Zoom, with about 50 employees in attendance. Representatives from Classified Personnel Services team, HR Employment Services, and SEIU also participated.
- The Bid Board for non-paraeducator positions is scheduled for June 17, 2025.

**VIII. CLOSED SESSION**

- A. Public Employee Performance Evaluation Pursuant to Government Code Section 54957  
Title: Director III - Human Resources / Classified Personnel Services

The Commission went into closed session at 10:17 a.m. The closed session ended at 10:34 a.m.

**IX. REPORT OUT OF ACTIONS TAKEN IN CLOSED SESSION, IF ANY**

No actions taken during closed session.

**X. FUTURE MEETINGS OR DISCUSSION ITEMS**

The next Personnel Commission regular meeting is scheduled for Wednesday, July 9, 2025, at 10:00 a.m.

**XI. ADJOURNMENT**

The meeting adjourned at 10:34 a.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Marisa Perry". The signature is written in a cursive style with a blue ink color.

Marisa Perry  
Ex-Officio Secretary, Personnel Commission