I. CALL TO ORDER
The meeting was called to order by President Libby Spector at 10:00 a.m.

II. ROLL CALL

MEMBERS PRESENT | STAFF PRESENT
---|---
Libby Spector, President | Marisa Perry
Nicholas Gervase, Vice-President | Yasmeen Husain
Rod Adams, Member | Meipo Flores

OTHERS PRESENT

Mary Ann Dewan | Narasimhan Ganesh
Larry Oshodi | Stephanie Gomez
Lee Andersen | Dharma Jayabal
Angela Ballou | Steve Pinkoski
Adora Fisher | David Wu

III. APPROVAL OF AGENDA
MOTION #516-1: The Commission approved Agenda #516, September 14, 2022, moved by Mr. Nicholas Gervase, and seconded by Mr. Rod Adams.
MOTION #516-1: carried unanimously.

IV. APPROVAL OF MINUTES
MOTION #516-2: The Commission approved the Minutes for the Regular Personnel Commission Meeting #515, August 10, 2022, moved by Mr. Rod Adams, and seconded by Mr. Nicholas Gervase.
MOTION #516-2: carried unanimously.

V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS
None

VI. NEW BUSINESS

A. Larry Oshodi, Assistant Superintendent, Personnel Services
Mr. Oshodi addressed the commission to share in advance that the Office is looking into the possibility of the reclassification of some positions; Mr. Oshodi specified the Custodian and Paraeducator positions.
In response to a question, Director Perry explained how reclassifications are different from revisions or reallocations. Mr. Nicholas Gervase further clarified that a reclassification is about a change in responsibility that may or may not affect salary.

B. Approval of Classification Specification Retitling
MOTION #516-3 The Commission approved retitling the classification Network Analyst to Technology Support Analyst, moved by Mr. Nicholas Gervase, and seconded by Mr. Rod Adams. MOTION #516-3: carried unanimously.

C. Approval of Establishing Classification and Associated Classification Specification
MOTION #516-4 The Commission approved establishing the following classification and associated classification specification, moved by Mr. Rod Adams, and seconded by Mr. Nicholas Gervase. MOTION #516-4: carried unanimously.

Classification
- DevOps Engineer, Range 59.5

D. Approval of Establishing Classification and Associated Classification Specification
MOTION #516-5 The Commission approved establishing the following classification and associated classification specification, moved by Mr. Nicholas Gervase, and seconded by Mr. Rod Adams. MOTION #516-5: carried unanimously.

Classification
- Education Preparation Program Advisor, Range 48

E. Approval of Establishing Classification and Associated Classification Specification
MOTION #516-6 The Commission approved establishing the following classification and associated classification specification, moved by Mr. Rod Adams, and seconded by Mr. Nicholas Gervase. MOTION #516-6: carried unanimously.

Classification
- EPP Financial Analyst, Range 10

F. Approval of Classification Specification Revision
MOTION #516-7 The Commission approved revising the classification specification for the position of Director III – General Services, moved by Mr. Nicholas Gervase, and seconded by Mr. Rod Adams.

G. Approval / Ratification of Establishing and / or Extending Eligibility Lists
MOTION #516-8 The Commission approved and / or ratified the Eligibility Lists listed within Personnel Commission Agenda #516, moved by Mr. Rod Adams, and seconded by Mr. Nicholas Gervase. MOTION #516-8: carried unanimously.

<table>
<thead>
<tr>
<th>#</th>
<th>CLASSIFICATION</th>
<th>DATE</th>
<th>UNIT</th>
<th>NUMBER OF ELIGIBLES</th>
<th>NUMBER OF RANKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Custodian</td>
<td>08/03/22</td>
<td>OSS</td>
<td>2</td>
<td>2</td>
</tr>
</tbody>
</table>
H. Monthly Vacancy Status Report – September 14, 2022
   Director Perry reported on the Monthly Vacancy Status Report and positions filled. The Commission accepted the report as delivered.

VII. SECRETARY’S REPORT
   Director Perry reported on the following:
   
   • Yolanda Anguiano, Classified Personnel Specialist, attended the Opportunity Youth Academy Resource Fair and shared information about open positions.
   • We are currently registering for upcoming job fairs this fall at junior colleges.
   • Marisa Perry, Director III – Classified Personnel Services, and Yasmeen Husain, Supervisor – Classification & Recruitment, will be attending the Northern California SPCA Conference in October.
   • New Executive Assistant, Alice Serraon, will be starting on October 3, 2022.

VIII. FUTURE MEETINGS OR DISCUSSION ITEMS
   The next Personnel Commission regular meeting is scheduled for Wednesday, October 12, 2022, at 10:00 a.m., via Zoom.

IX. ADJOURNMENT
   The meeting adjourned at 10:33 a.m.

Respectfully submitted,

Marisa Perry
Ex-Officio Secretary, Personnel Commission