SANTA CLARA COUNTY OFFICE OF EDUCATION

POSITION: Substitute/Relief Lifeguard

HOURLY RATE: $11.82/hour

DUTIES AND RESPONSIBILITIES: The Substitute/Relief Lifeguard is an on-call, temporary position. This position prevents accidents and protects life by monitoring activities in swimming pool areas; it enforces safety rules and regulations. The Substitute/Relief Lifeguard receives general supervision from a program manager and may be guided by other regular employees as assigned.

ESSENTIAL/TYPICAL DUTIES

- Monitors activities of swimmers in and around a pool to see that the policies, rules and regulations are observed and no hazard to safety is created
- Rescues persons in distress or danger of drowning
- Warns swimmers of improper activities or dangers
- Helps in cleaning and maintaining the pool and its facilities and equipment
- Administers first aid in the event of injuries
- Assists with aquatic-related events including swimming meets and practices
- Assists in preparing pool and closing pool
- Answers inquiries and gives information pertaining to the pool, its facilities, and swimming.
- May perform minor repair and maintenance of pool accessories and appurtenances
- May provide swimming instruction
- Performs related duties as assigned

EMPLOYMENT STANDARDS

Possession of:

- A valid American Red Cross Lifeguard Training Certificate or equivalent
- A valid First Aid Certificate
- A valid CPR Certificate

Knowledge of:

- Swimming pool lifeguard practices and procedures
- Swimming pool rescue techniques and practices
- First Aid and CPR
Swimming pool safety regulations and practices

Ability to:
- Rescue swimming pool users in danger of drowning
- Administer first aid and CPR
- Use lifelines, life rings, and other aquatic safety equipment
- Communicate orally
- Establish and maintain cooperative relationships with those contacted in the course of work
- Understand and follow oral and written instructions

EDUCATION AND EXPERIENCE:
- High school graduation or its equivalent.

WORKING ENVIRONMENT: Outdoor environment.

PHYSICAL DEMANDS: Run, swim, paddle or walk long distances; stand and sit for long periods; climb or balance; stoop, kneel, bend, crouch or crawl; reach with hands and arms; talk and hear both in person from close and long distances and by phone or radio; use hands to finger, handle, feel or operate lifesaving equipment; and drive a vehicle. Regularly lifts, pushes or pulls persons or equipment over 100 pounds.

BARGAINING UNIT: Substitute Workers Unit

Approved:

Philip Gordillo, Executive Director, Human Resources

Date 6/12/13