

**PERSONNEL COMMISSION
REGULAR MEETING #563
AUGUST 12, 2026, 10:00 A.M.
APPROVED MINUTES**

I. CALL TO ORDER

The meeting was called to order by President Denise Coleman at 10:00 a.m.

II. ROLL CALL

MEMBERS PRESENT	STAFF PRESENT
Denise Coleman, President Rod Adams, Member	Marisa Perry Alice Serrao Yasmeen Husain Kathy Jalaan Norma Leanos Shahana Shah

OTHERS PRESENT	
Dr. Kanika White Roger Gallizzi Faith Ambrosini	Jennifer Gravem Araceli Fonseca Linda Nguyen

III. APPROVAL OF AGENDA

MOTION #563-1: The Commission approved Agenda #563, August 12, 2026, moved by Mr. Rod Adams, and seconded by Ms. Denise Coleman.

MOTION #563-1: carried unanimously.

IV. APPROVAL OF MINUTES

MOTION #563-2: The Commission approved the Minutes for the Regular Personnel Commission Meeting #562, July 8, 2026, moved by Mr. Rod Adams, and seconded by Ms. Denise Coleman.

MOTION #563-2: carried unanimously.

V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS

None

VI. NEW BUSINESS

A. Approval of Classification Specification Revision

B. Approval of Classification Specification Revision

MOTION #563-3: The Commission approved revising both the Associate Teacher-Restricted and Teacher Assistant II classifications, moved by Mr. Rod Adams, and seconded by Ms. Denise Coleman.

MOTION #563-3: carried unanimously.

C. Approval of Classification Specification Revision and Reallocation

MOTION #563-4: The Commission approved revising and reallocating the Print Production Coordinator classification from Range 43.0 to Range 44.5, moved by Mr. Rod Adams, and seconded by Ms. Denise Coleman.

MOTION #563-4: carried unanimously.

D. Approval/Ratification of Establishing and/or Extending Eligibility Lists

MOTION #563-5: The Commission approved and/or ratified the Eligibility Lists listed within Personnel Commission Agenda #563, moved by Mr. Rod Adams, and seconded by Ms. Denise Coleman.

MOTION #563-5: carried unanimously.

E. Monthly Vacancy Status Report – August 12, 2026

Director Perry reported on the Monthly Vacancy Status and positions filled. The Commission accepted the report as delivered.

VII. SECRETARY'S REPORT

Director Perry reported the following:

- The department continues to process reemployment requests as vacancies become available.
- Work is ongoing with Roger Gallizzi on the classification study. Revised job descriptions will be presented to the Personnel Commission for a first reading, at which time employees will have an opportunity to provide public comment.
- The department has received an appeal of a disqualification decision, and the Director is currently conducting an administrative review. If the disqualification is upheld, the individual may appeal the decision to the Personnel Commission.

VIII. FUTURE MEETINGS OR DISCUSSION ITEMS

The next Personnel Commission regular meeting is scheduled for Wednesday, September 9, 2026, at 10:00 a.m.

IX. ADJOURNMENT

The meeting adjourned at 10:15 a.m.

Respectfully submitted,



Marisa Perry
Ex-Officio Secretary, Personnel Commission