

**PERSONNEL COMMISSION
REGULAR MEETING #551
AUGUST 13, 2025, 9:00 A.M.
APPROVED MINUTES**

I. CALL TO ORDER

The meeting was called to order by President Rod Adams at 9:00 a.m.

II. ROLL CALL

MEMBERS PRESENT	STAFF PRESENT
Rod Adams, President Denise Coleman, Vice President	Marisa Perry Yasmeen Husain Amy Luna Kathy Jalaan Alice Serraoon Shahana Shah

OTHERS PRESENT	
Sarah Gianocarò	Aries Yumul

III. APPROVAL OF AGENDA

MOTION #551-1: The Commission approved Agenda #551, August 13, 2025, moved by Ms. Denise Coleman, and seconded by Mr. Rod Adams.

MOTION #551-1: carried unanimously.

IV. APPROVAL OF MINUTES

MOTION #551-2: The Commission approved the Minutes for the Regular Personnel Commission Meeting #550, July 9, 2025, moved by Ms. Denise Coleman, and seconded by Mr. Rod Adams.

MOTION #551-2: carried unanimously.

V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS

There was one public comment from Sarah Gianocarò.

VI. NEW BUSINESS

A. Approval of Establishing Classification and Associated Classification Specification

MOTION #551-3: The Commission approved establishing the following classification and associated classification specification, moved by Mr. Rod Adams, and seconded by Ms. Denise Coleman.

MOTION #551-3: carried unanimously.

Classification

- Student Engagement and Wellness Specialist, OTBS – Range 51.5

B. Approval/Ratification of Establishing and/or Extending Eligibility Lists

MOTION #551-4: The Commission approved and/or ratified the Eligibility Lists listed within Personnel Commission Agenda #551, moved by Ms. Denise Coleman, and seconded by Mr. Rod Adams.

MOTION #551-4: carried unanimously.

C. Monthly Vacancy Status Report – August 13, 2025

Director Perry reported on the Monthly Vacancy Status and positions filled. The Commission accepted the report as delivered.

VII. SECRETARY'S REPORT

Director Perry reported the following:

- Classified Personnel Services has extended reemployment offers for several positions, including Administrative Assistant II, Administrative Assistant III, Administrative Assistant IV, Physical Therapist, Occupational Therapist, and School Office Coordinator. In cases where position is declined by all individuals on the reemployment list, a full recruitment will be initiated.
- Marisa Perry, Yasmeen Husain and Alice Serraon will participate in Williams Visits.

VIII. FUTURE MEETINGS OR DISCUSSION ITEMS

The next Personnel Commission regular meeting is scheduled for Wednesday, September 10, 2025, at 10:00 a.m.

IX. ADJOURNMENT

The meeting adjourned at 9:16 a.m.

Respectfully submitted,



Marisa Perry

Ex-Officio Secretary, Personnel Commission