

**PERSONNEL COMMISSION
REGULAR MEETING #559
APRIL 8, 2026, 10:00 A.M.
APPROVED MINUTES**

I. CALL TO ORDER

The meeting was called to order by President Denise Coleman at 10:00 a.m.

II. ROLL CALL

| MEMBERS PRESENT | STAFF PRESENT |
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| Denise Coleman, President Tomara Hall, Vice President Rod Adams, Member | Marisa Perry Alice Serran Kathy Jalaan Shahana Shah |
| OTHERS PRESENT | |
| Rebecca Carlton Angela Chao | |

III. APPROVAL OF AGENDA

MOTION #559-1: The Commission approved Agenda #559, April 8, 2026, moved by Mr. Rod Adams, and seconded by Ms. Tomara Hall.

MOTION #559-1: carried unanimously.

IV. APPROVAL OF MINUTES

MOTION #559-2: The Commission approved the Minutes for the Regular Personnel Commission Meeting #558, March 11, 2026, moved by Mr. Rod Adams, and seconded by Ms. Denise Coleman.

MOTION #559-2: carried unanimously.

V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS

None

VI. NEW BUSINESS

A. Update on Classified Layoffs

Director Marisa Perry provided an overview of and update on Classified Layoffs (attached) and responded to questions from the Commissioners.

B. Approval of Classification Specification Revision and Retitling

MOTION #559-3: The Commission approved revising and retitling the Director III – District Business Services classification to Director III – District Business Advisory Services, moved by Mr. Rod Adams, and seconded by Ms. Tomara Hall.

MOTION #559-3: carried unanimously.

C. Approval/Ratification of Establishing and/or Extending Eligibility Lists

MOTION #559-4: The Commission approved and/or ratified the Eligibility Lists listed within Personnel Commission Agenda #559, Mr. Rod Adams, and seconded by Ms. Denise Coleman.

MOTION #559-4: carried unanimously.

D. Monthly Vacancy Status Report – April 8, 2026

Director Perry reported on the Monthly Vacancy Status and positions filled. The Commission accepted the report as delivered.

VII. SECRETARY'S REPORT

Director Perry reported the following:

- The newly appointed Classified Personnel Specialist, Norma Leanos, is scheduled to begin in April. She joins the department from the Credentials/Benefits units.
- The department is preparing final layoff notices to be sent out by the May 15 deadline.
- The department is also preparing for upcoming Bid Boards.

VIII. FUTURE MEETINGS OR DISCUSSION ITEMS

The next Personnel Commission regular meeting is scheduled for Wednesday, May 13, 2026, at 10:00 a.m.

IX. ADJOURNMENT

The meeting adjourned at 10:25 a.m.

Respectfully submitted,



Marisa Perry
Ex-Officio Secretary, Personnel Commission