

**PUBLIC NOTICE
PERSONNEL COMMISSION AGENDA
REGULAR MEETING #558
MARCH 11, 2026, 10:00 A.M.
BOARD ROOM**

I. CALL TO ORDER

II. ROLL CALL

President – Denise Coleman
Vice President – Tomara Hall
Member – Rod Adams

III. APPROVAL OF AGENDA #558 – March 11, 2026ACTION

IV. APPROVAL OF MINUTES

A. Regular Meeting #557 – February 11, 2026.....ACTION

V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION

At this time, members of the public may address the Commission on any issue within the subject matter jurisdiction of the Commission that is not listed on this agenda.

VI. NEW BUSINESS

A. Approval / Ratification of Rescinding Establishment of Classification SpecificationACTION
a. Senior Executive Assistant (Confidential)

B. Approval / Ratification of Classification Specification Revision.....ACTION
a. Senior Executive Assistant

C. Approval of the Personnel Commission Meeting Calendar for 2026-2027ACTION

D. Personnel Commission Budget: 2026-27 (First Reading).....INFORMATION

E. Approval / Ratification of Establishing and/or Extending Eligibility ListsACTION

F. Monthly Vacancy Status Report..... INFORMATION

VII. SECRETARY’S REPORT

VIII. FUTURE MEETINGS OR DISCUSSION ITEMS (Next Meeting: April 8, 2026)

IX. ADJOURNMENT

NOTE: This agenda will be posted on County Office of Education bulletin boards. Additional information regarding items on this agenda is available from Classified Personnel Services. Personnel Commission reserves the right to receive issues that are brought up from the floor and refer them to staff for further attention. Oral presentations to the Personnel Commission are limited to five (5) minutes.

**PERSONNEL COMMISSION
REGULAR MEETING #557
FEBRUARY 11, 2026, 10:00 A.M.
UNAPPROVED MINUTES**

I. CALL TO ORDER

The meeting was called to order by President Denise Coleman at 10:00 a.m.

II. ROLL CALL

MEMBERS PRESENT	STAFF PRESENT
Denise Coleman, President	Marisa Perry
Tomara Hall, Vice President	Yasmeen Husain
Rod Adams, Member	Alice Serran
	Kathy Jalaan
	Shahana Shah

OTHERS PRESENT
Roger Gallizzi
Demerris Brooks
Yolanda Anguiano

III. APPROVAL OF AGENDA

MOTION #557-1: The Commission approved Agenda #557, February 11, 2026, moved by Mr. Rod Adams, and seconded by Ms. Tomara Hall.

MOTION #557-1: carried unanimously.

IV. APPROVAL OF MINUTES

MOTION #557-2: The Commission approved the Minutes for the Regular Personnel Commission Meeting #556, January 21, 2026, moved by Mr. Rod Adams, and seconded by Ms. Tomara Hall.

MOTION #557-2: carried unanimously.

V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS

None

VI. NEW BUSINESS

A. Approval of Classification Specification Revision and Retitling

MOTION #557-3: The Commission approved revising the classification specification and retitling the following classifications, moved by Mr. Rod Adams, and seconded by Ms. Denise Coleman.

MOTION #557-3: carried unanimously.

Classifications:

- Executive Assistant retitled to Executive Assistant (Confidential)
- Senior Executive Assistant – County Superintendent of Schools retitled to Senior Executive Assistant – County Superintendent of Schools (Confidential)

B. Approval of Establishing Classification and Associated Classification Specification

C. Reallocation of Employees from Senior Executive Assistant to Senior Executive Assistant (Confidential)

MOTION #557-4: The Commission approved Agenda Items VI-B and VI-C, establishing the following classification and associated classification specification, and reallocating the employees listed within Personnel Commission Agenda #557, moved by Mr. Rod Adams, and seconded by Ms. Denise Coleman.

MOTION #557-4: carried unanimously.

Classification:

- Senior Executive Assistant (Confidential), LT – Range 7

D. Approval of Establishing Classification and Associated Classification Specification

MOTION #557-5: The Commission approved establishing the following classification and associated classification specification, moved by Mr. Rod Adams, and seconded by Ms. Tomara Hall.

MOTION #557-5: carried unanimously.

Classification:

- Director II – Human Resources Operations, LT – Range 14

E. Approval of Establishing Classification and Associated Classification Specification

MOTION #557-6: The Commission approved establishing the following classification and associated classification specification, moved by Mr. Rod Adams, and seconded by Ms. Tomara Hall.

MOTION #557-6: carried unanimously.

Classification:

- Head of Human Resources

F. Approval/Ratification of Establishing and/or Extending Eligibility Lists

MOTION #557-7: The Commission approved and/or ratified the Eligibility Lists listed within Personnel Commission Agenda #557, Mr. Rod Adams, and seconded by Ms. Denise Coleman.

MOTION #557-7: carried unanimously.

G. Monthly Vacancy Status Report – February 11, 2026

Director Perry reported on the Monthly Vacancy Status and positions filled. The Commission accepted the report as delivered.

VII. SECRETARY'S REPORT

Director Perry reported the following:

- The team is in the final stages of updating the Classified Seniority List, doing final checks and resolving seniority ties.
- The Classified Personnel Specialist position will be posted for recruitment soon.
- The team will be meeting with the Special Education Department to discuss staffing for next year, including any potential impacts and displacements.

- Commissioner Tomara Hall will be attending the Merit Academy starting in March 2026.

VIII. FUTURE MEETINGS OR DISCUSSION ITEMS

The next Personnel Commission regular meeting is scheduled for Wednesday, March 11, 2026, at 10:00 a.m.

IX. ADJOURNMENT

The meeting adjourned at 10:17 a.m.

Respectfully submitted,



Marisa Perry
Ex-Officio Secretary, Personnel Commission

AGENDA ITEM VII – A/B (NEW BUSINESS – ACTION)

**APPROVAL / RATIFICATION OF
RESCINDING ESTABLISHMENT OF CLASSIFICATION SPECIFICATION**

AND

**APPROVAL / RATIFICATION OF
CLASSIFICATION SPECIFICATION REVISION**

At the February 11, 2026 meeting, the Personnel Commission approved the establishment of a new classification titled ‘Senior Executive Assistant (Confidential).’ The intent of the proposal was to clearly designate Senior Executive Assistant positions that are confidential under Government Code section 3540.1(c) due to their access to information related to labor relations, collective bargaining, negotiations, grievances, and other employer-employee relations matters.

Following further review, Personnel Commission staff determined that creating a separate classification had an unintended effect on seniority and bumping rights in both the confidential and non-confidential Senior Executive Assistant positions. The impact was unintended and does not align with the purpose of the original proposal.

To correct this issue while ensuring the original intent is maintained, it is proposed to rescind retroactively to February 11, 2026, the action that established the separate Senior Executive Assistant (Confidential) classification and revise the Senior Executive Assistant classification to add language identifying which positions within the classification are designated as ‘Confidential’ and how they will be identified.

Summary Report

Classification	Revisions
<ul style="list-style-type: none">• Senior Executive Assistant	<ul style="list-style-type: none">• Add distinguishing characteristics• Add Leadership Team Competencies (standard language)• Update formatting including the addition of standard language regarding Disaster Services Workers

RECOMMENDATION

1. Approve rescinding the establishment of the following classification specification retroactive to February 11, 2026:
 - a. Senior Executive Assistant (Confidential)
2. Approval shall be effective February 11, 2026
3. Approve revising the following classification specification:
 - a. Senior Executive Assistant
4. Approval shall be effective March 11, 2026

SANTA CLARA COUNTY OFFICE OF EDUCATION
Personnel Commission

CLASS TITLE: SENIOR EXECUTIVE ASSISTANT

BASIC FUNCTION:

Under the direction of a Cabinet-level administrator, performs highly responsible and confidential secretarial and administrative assistant duties to relieve the administrator of a variety of administrative details; interprets policies and regulations to officials, staff and the public; plans, coordinates and organizes office activities and flow of communications and information for the assigned administrator.

DISTINGUISHING CHARACTERISTICS:

Positions in this classification that are assigned to the Business, Facilities & Operations Division or the Human Resources Division are designated as confidential pursuant to Government Code section 3540.1(c). Incumbents in confidential-designated positions may regularly access, develop, and/or be entrusted with information relating to labor relations, including collective bargaining strategies, negotiations, grievances, and other employer–employee relations matters, the disclosure of which would compromise the Office’s position in labor negotiations. Positions designated as confidential will be identified by adding “(Confidential)” next to the Senior Executive Assistant title.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

- Perform highly responsible duties as the primary and confidential secretary to a Cabinet-level administrator, relieving the administrator of a variety of secretarial and administrative details; plan, coordinate and organize office and department activities and flow of communications for the administrator; maintain confidentiality of privileged and sensitive information.
- Receive, screen and route telephone calls; greet and assist visitors; refer callers or visitors to appropriate staff members; take and relay messages; respond to requests, complaints and questions from officials, staff and the public, representing the administrator by phone and written communication; interpret policies and regulations to officials, staff and the public.
- Compose correspondence independently on a variety of matters including those of a confidential nature; compile and type various letters, forms, reports, contracts, packets, statistical data, memoranda, bulletins, newsletters, notices, vouchers, lists and other materials as directed; prepare, format, edit, proofread and revise written materials.
- Coordinate and schedule various appointments and meetings; make travel arrangements; reserve facilities; prepare and assure proper completion of reimbursement forms; maintain and coordinate the administrator’s calendar; prepare and disseminate calendar of events; coordinate and arrange special events and activities for the administrator.

- Receive, sort and route incoming correspondence; review and determine priority of incoming mail; compose replies independently or from oral direction; prepare notices, packets and informational materials for mailing.
- Attend a variety of meetings; serve on committees as assigned; prepare related notices, reports, presentations and agendas; record and transcribe minutes; prepare and distribute minutes, updated records, documents and reports to appropriate personnel.
- Research and compile a variety of information; compute statistical information for various federal, State and local reports; process and evaluate a variety of forms and applications related to assigned functions; duplicate materials as necessary.
- Input a wide variety of data into an assigned computer system; maintain automated files and records; create queries and generate a variety of computerized lists and reports; assure timely distribution and receipt of a variety of records and reports; assure accuracy of input and output data.
- Maintain designated budgets and assure assigned accounts are accurate and expenditures are within federal or State requirements; collect and account for fees; initiate budget transfers as directed.
- Prepare and maintain a variety of complex lists, records and reports related assigned duties; establish and maintain filing systems.
- Perform special projects and prepare various forms and reports on behalf of the administrator; attend to administrative details on special matters as assigned; perform varied duties related to the administrator's area of responsibility and assigned programs.
- Operate and maintain a variety of office equipment including a calculator, copier, fax machine, typewriter, computer and assigned software; arrange for equipment repairs as needed.
- Communicate with other departments, administrators and outside agencies to coordinate activities, exchange information and resolve issues or concerns.
- Prepare, type and process requisitions according to established guidelines; order, receive and maintain inventory of supplies and equipment in accordance with established guidelines.
- Obtain and provide information, records and materials to staff and the public where judgment, knowledge and interpretation of policies and regulations and organizational functions and programs are required; verify information for staff and outside agencies as requested.
- Develop and implement office procedures to assure complete and timely operations; create office forms which facilitate workflow.
- Train and supervise assigned clerical personnel as directed; assist with resolving staff issues, or refer to administrator as needed.
- Prepare documents and information relating to collective bargaining activities including employee relations and negotiations; maintain confidentiality regarding issues related to negotiations and other collective bargaining matters.

OTHER DUTIES:

- Perform other related duties as assigned.

KNOWLEDGE, ABILITIES AND COMPETENCIES

KNOWLEDGE OF:

- Functions and secretarial operations of an administrative office.
- Organizational operations, policies and objectives.
- Applicable laws, codes, regulations, policies and procedures.
- Modern office practices, procedures and equipment.
- Record-keeping techniques.
- Correct English usage, grammar, spelling, punctuation and vocabulary.
- Oral and written communication skills.
- Interpersonal skills using tact, patience and courtesy.
- Budgeting practices regarding monitoring and control.
- Methods of collecting and organizing data and information.
- Business letter and report writing, editing and proofreading.
- Public relations techniques.
- Operation of a computer and assigned software.

ABILITY TO:

- Perform highly responsible and confidential secretarial and administrative assistant duties to relieve the administrator of a variety of administrative details.
- Interpret, apply and explain laws, codes, rules, regulations, policies and procedures.
- Plan, coordinate and organize office activities and the flow of communications and information for the assigned administrator.
- Organize complex material and summarize discussions and actions taken in report form.
- Compile and prepare comprehensive reports concerning a broad spectrum of subject matter.
- Compose effective correspondence independently.
- Maintain a variety of complex and confidential files and records.
- Assure efficient and timely completion of office and program projects and activities.
- Understand and resolve issues, complaints or problems.
- Type or input data at an acceptable rate of speed.
- Take and transcribe dictation at an acceptable rate of speed.
- Operate a variety of office equipment including a computer and assigned software.
- Establish and maintain cooperative and effective working relationships with others.
- Analyze situations accurately and adopt an effective course of action.
- Plan and organize work.
- Meet schedules and timelines.
- Prioritize and schedule work.
- Work independently with little direction.
- Work confidentially with discretion.

- Communicate effectively both orally and in writing.

LEADERSHIP TEAM COMPETENCIES:

- Develops and fosters effective individuals and teams.
- Operationalizes the organizational vision, mission, goals, shared values, and guiding principles.
- Demonstrates emotional intelligence.
- Models inclusive, effective, and authentic communication.
- Applies understanding of how identities and experiences influence access and opportunity to inform practices and decisions.
- Builds and sustains positive, trusting relationships.
- Conducts SCCOE operations with the highest moral, legal, and ethical principles.

EDUCATION AND EXPERIENCE:

Any combination equivalent to:

- Graduation from high school supplemented by college-level course work in secretarial science or related field, and
- Four years of increasingly responsible secretarial or administrative assistant experience.

WORKING CONDITIONS:

ENVIRONMENT:

- Office environment.
- Constant interruptions.

PHYSICAL DEMANDS:

- Hearing and speaking to exchange information in person or on the telephone.
- Dexterity of hands and fingers to operate a computer keyboard.
- Seeing to read a variety of materials.
- Sitting or standing for extended periods of time.
- Bending the waist, kneeling or crouching to file materials.

HAZARDS:

- Slipping, tripping, falling.
- Ergonomic injuries, repetitive motion injuries, eye strain.
- Indoor air pollution.

HAZARDS:

Disaster Service Worker

It is hereby declared that the protection of the health and safety and preservation of the lives and property of the people of the state from the effects of natural, manmade, or war-caused emergencies which result in conditions of disaster or in extreme peril to life, property, and resources is of paramount state importance requiring the responsible efforts of public and private agencies and individual citizens. In

furtherance of the exercise of the police power of the state in protection of its citizens and resources, all public employees are hereby declared to be disaster service workers subject to such disaster service activities as may be assigned to them by their superiors or by law. *Ca. Gov. Code § 3100*

Approved by Personnel Commission: June 23, 2011

Revised: March 11, 2026



Marisa Perry
Director III – HR / Classified Personnel Services

Date: 3/11/26

SANTA CLARA COUNTY OFFICE OF EDUCATION
Personnel Commission

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REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

- Perform highly responsible duties as the primary and confidential secretary to a Cabinet-level administrator, relieving the administrator of a variety of secretarial and administrative details; plan, coordinate and organize office and department activities and flow of communications for the administrator; maintain confidentiality of privileged and sensitive information.
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- Attend a variety of meetings; serve on committees as assigned; prepare related notices, reports, presentations and agendas; record and transcribe minutes; prepare and distribute minutes,

updated records, documents and reports to appropriate personnel.

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HAZARDS:

- Slipping, tripping, falling.
- Ergonomic injuries, repetitive motion injuries, eye strain.
- Indoor air pollution.

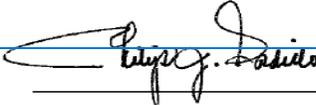
HAZARDS:

Disaster Service Worker

It is hereby declared that the protection of the health and safety and preservation of the lives and property of the people of the state from the effects of natural, manmade, or war-caused emergencies which result in conditions of disaster or in extreme peril to life, property, and resources is of paramount state importance requiring the responsible efforts of public and private agencies and individual citizens. In furtherance of the exercise of the police power of the state in protection of its citizens and resources, all public employees are hereby declared to be disaster service workers subject to such disaster service activities as may be assigned to them by their superiors or by law. Ca. Gov. Code § 3100

Approved by Personnel Commission: June 23, 2011

Revised: [March 11, 2026](#)



Philip J. Gordillo
Executive Director of Human Resources



Date

AGENDA ITEM VI – C (NEW BUSINESS – ACTION)

**APPROVAL OF THE PERSONNEL COMMISSION MEETING CALENDAR
FOR 2026 -2027**

BACKGROUND

The proposed 2026-2027 meeting calendar for the Personnel Commission is outlined below. The Commission meetings are held on the second Wednesday of each month at 10:00 a.m., unless noted below, in the Board Room. Upon approval, the calendar will be posted on the Personnel Commission webpage, and distributed to relevant parties within the County Office of Education. Copies will be available upon request.

Date	Day	Meeting Category
July 8, 2026	Wednesday	Regular
August 12, 2026	Wednesday	Regular
September 9, 2026	Wednesday	Regular
October 14, 2026	Wednesday	Regular
November 18, 2026*	Wednesday	Regular
December 9, 2026	Wednesday	Regular
January 20, 2027*	Wednesday	Regular
February 10, 2027	Wednesday	Regular
March 10, 2027	Wednesday	Regular
April 14, 2027	Wednesday	Regular
May 12, 2027	Wednesday	Regular
June 9, 2027	Wednesday	Regular

*Meeting falls on the 3rd Wednesday of the month

RECOMMENDATION

It is recommended the Personnel Commission approve the following actions:

1. Approval of the Personnel Commission meeting calendar for 2026-2027.
2. Approval shall be effective March 11, 2026.

AGENDA ITEM VI – D (NEW BUSINESS – INFORMATION)

**ANNUAL BUDGET
2026-2027 – PERSONNEL COMMISSION
SANTA CLARA COUNTY OFFICE OF EDUCATION**

BACKGROUND

During the months of February and March, the Director – HR / Classified Personnel Services (“Director”) and administrative staff participated in office-wide activities to develop the Personnel Commission’s budget for the forthcoming fiscal year. The Budget Office, in Internal Business Services, guides the budget development process and coordinates budget preparation activities.

The Personnel Commission’s Proposed Budget for 2026-2027 is attached for review. It is important to note that the Personnel Commission’s budget is included in the Classified Personnel Services Department budget.

EDUCATION CODE 45253

“The Commission shall prepare an annual budget for its own office which, upon the approval of the County Superintendent of Schools, shall be included by the Governing Board in the regular budget of the school district (COE)...”

“The budget shall be prepared for a public hearing by the Personnel Commission to be held not later than May 30 of each year, or at a date agreed upon between the Governing Board and the Personnel Commission to coincide with the process of adoption of the district (COE) budget...”

“In absence of agreement between the Personnel Commission and the County Superintendent of Schools, the budget of the preceding year shall determine the amount of the new budget; however, the items of expenditure shall be determined by the Commission.”

**PERSONNEL COMMISSION
PROPOSED ANNUAL BUDGET FY 2026-2027**

Object Code	Description	Adopted 2025-26 Budget	Proposed 2026-27 Budget
2320-00	Executive Assistant – Classified	136,331	140,288
2360-00	Director – Classified	212,325	217,633
2395-00	Other Management – Classified	164,360	176,892
2425-00	Other Specialists/Technicians	291,337	305,887
3000-00	Employee Benefits	432,750	437,207
3402-00	Commissioner Benefits	31,155	28,146
4300-00	Materials & Supplies	3,214	2,214
4400-00	Non-Capitalized Equipment	2,340	1,685
5200-00	Travel & Conferences	5,611	5,611
5277-00	Travel Recruitment	500	500
5299-00	Mileage Reimbursement	312	312
5300-00	Dues & Memberships - SCCOE	4,200	4,720
5310-00	Dues & Memberships - Individual	365	-
5710-14	USPS	263	1,763
5710-15	Print Services	2,777	2,777
5710-31	DocuSign Licenses	2,625	1,370
5710-32	Zoom Licenses	354	354
5710-36	CoPilot Licenses	-	216
5800-00	Contract Services – Other	4,697	4,736
5800-00	Commissioner Stipends	2,400	2,400
5809-00	Advertising	33,336	34,336
5819-00	Caterers	500	500
5888-00	Contract Services	3,200	3,200
5905-00	Communications – Postage	100	100
5912-00	Cell Phone Stipend Classified	960	960
TOTAL		\$1,317,424	1,373,807

AGENDA ITEM VII – E (NEW BUSINESS – ACTION)

APPROVAL OF ELIGIBILITY LISTS

BACKGROUND

The Director – Human Resources / Classified Personnel Services is responsible for preparing eligibility lists containing the names of eligible persons who have successfully passed required examinations and are available to accept employment in the classified service of the Santa Clara County Office of Education. The names of eligible persons have been arranged on each eligibility list in accordance with its examination rules.

RECOMMENDATION

The Director – Human Resources / Classified Personnel Services respectfully recommends the Personnel Commission approve and/or ratify the following eligibility lists:

#	CLASSIFICATION	ELIGIBLE LIST DATE EST.	UNIT	# OF ELIGIBLE	# OF RANKS
1	Director - Human Resources/Classified	02/05/26	LT	3	3
2	Manager - Purchasing Services	02/10/26	LT	1	1
3	School Health Systems Compliance Analyst	02/11/26	LT	1	1
4	Associate Teacher - Restricted	02/12/26	PARA	7	5
5	Manager - Implementation and Compliance	03/03/26	LT	4	4

AGENDA ITEM VI – F (NEW BUSINESS – INFORMATION)

**INFORMATION RECEIVED
MONTHLY VACANCY STATUS REPORT**

BACKGROUND

A monthly report is provided to the Commissioners outlining the vacancy requests since the previous Personnel Commission meeting. The report is updated on an on-going basis, between Personnel Commission meetings. Enclosed, please find the Monthly Vacancy Status Report. This item is informational only.

CLASSIFIED PERSONNEL SERVICES

Vacancy Status Report

Reporting Period: February 11, 2026 - March 11, 2026

Report Date: 3/5/2026

1	PC#	CLASSIFICATION	DEPARTMENT/ SCHOOL SITE	STAFF	STATUS	TENTATIVE START DATE
1	5471	Administrative Assistant IV	Continuous Improvement and Accountability	Marisa	Filled	2/23/2026
2	6600	Environmental Education Garden Specialist	Special Education Administration	Kathy	Filled	02/23/26
3	5169	Home Visiting Specialist - EHS - Restricted	Early Learning Services	Shahana	Filled	03/16/26
4	6614	School Health Systems Compliance Specialist	Youth Health and Wellness	Yasmeen	Filled	03/13/26
5	0540	Manager - Purchasing Services	Internal Business Services	Yasmeen	Filled	03/02/26
6	6608	Director - Human Resources/Classified	HR Executive Administration	Marisa	Certified	
7	5059	Home Visiting Specialist - EHS - Restricted	Early Learning Services	Shahana	Certified	
8	6626	Campus Monitor/Youth Advocate - Lead	Alternative Education/Sunol	Shahana	Testing/Orals	
9	4031	Classified Personnel Specialist - Bilingual/Biliterate Req.	Classified Personnel Services	Kathy	Testing/Orals	
10	6158	IT Help Desk Support Specialist - Senior	Technology Infrastructure and Support Services	Shahana	Testing/Orals	
11	0018	Maintenance Person I/II	General Services	Kathy	Testing/Orals	
12	6627	Manager - Implementation & Compliance	Innovations Collaborative/ Ridder Park	Yasmeen	Testing/Orals	
13	2339	Migrant Education Community Liaison	Migrant Education/Snell	Kathy	Testing/Orals	
14	6590	Physical Therapist	Specialist Education Administration	Shahana	Testing/Orals	
15	5907	Specialized Physical Health Care (SPHC) Assistant	Special Education/Independence HS	Shahana	Testing/Orals	
16	4701	Education Interpreter I/II	Special Education/Leigh High School	Yasmeen	Repost	
17	3072	Education Interpreter I/II	Special Education/Leigh High School	Yasmeen	Repost	
18	2770	Education Interpreter I/II	Special Education/Oster	Yasmeen	Repost	
19	2769	Education Interpreter I/II	Special Education /Oster	Yasmeen	Repost	
20	2537	Education Interpreter I/II	Special Education/ Leigh High School	Yasmeen	Repost	
21	2535	Education Interpreter I/II	Special Education/Dartmouth	Yasmeen	Repost	
22	2062	Education Interpreter I/II	Special Education/Leigh High School	Yasmeen	Repost	
23	2060	Education Interpreter I/II	Special Education/Dartmouth	Yasmeen	Repost	
24	1023	Education Interpreter I/II	Special Education/Leigh High School	Yasmeen	Repost	
25	1016	Education Interpreter I/II	Special Education/Leigh High School	Yasmeen	Repost	
26	0933	Education Interpreter I/II	Special Education/Oster	Yasmeen	Repost	
27	0853	Education Interpreter I/II	Special Education/Oster	Yasmeen	Repost	
28	0588	Education Interpreter I/II	Special Education/Dartmouth	Yasmeen	Repost	
29	6602	Paraeducator Trainer - Special Education (Bil ASL Req.)	Special Education Administration	Shahana	Repost	

CLASSIFIED PERSONNEL SERVICES
Vacancy Status Report - Paraeducator – Special Education
Reporting Period: February 11, 2026 - March 11, 2026
Report Date: 3/4/2026

#	PC #	CLASSIFICATION	SCHOOL SITE	STAFF	STATUS
1	0329	Paraeducator - Special Education	Piedmont Hills HS	Shahana	Hold
2	0341	Paraeducator - Special Education	McCcollam	Shahana	Hold
3	0471	Paraeducator - Special Education	McCcollam	Shahana	Hold
4	490	Paraeducator - Special Education	Orchard	Shahana	Hold
5	1394	Paraeducator - Special Education	Del Mar HS	Shahana	Hold
6	1795	Paraeducator - Special Education	Hester	Shahana	Hold
7	1933	Paraeducator - Special Education	Hester	Shahana	Hold
8	3593	Paraeducator - Special Education	Sierramont	Shahana	Hold
9	3605	Paraeducator - Special Education	Hester	Shahana	Hold
10	3625	Paraeducator - Special Education	Anne Darling	Shahana	Hold
11	3665	Paraeducator - Special Education	Carson	Shahana	Hold
12	3669	Paraeducator - Special Education	Seven Trees	Shahana	Hold
13	3701	Paraeducator - Special Education	Hester	Shahana	Hold
14	3905	Paraeducator - Special Education	Hester	Shahana	Hold
15	4379	Paraeducator - Special Education	Summerdale	Shahana	Hold
16	4696	Paraeducator - Special Education	Seven Trees	Shahana	Hold
17	4708	Paraeducator - Special Education	Sierramont	Shahana	Hold
18	4768	Paraeducator - Special Education	McCcollam	Shahana	Hold
19	6114	Paraeducator - Special Education	Santa Teresa HS	Shahana	Hold
20	6302	Paraeducator - Special Education	McCcollam	Shahana	Hold
21	6321	Paraeducator - Special Education	Sierramont	Shahana	Hold
22	6378	Paraeducator - Special Education	Buchser	Shahana	Hold