

Request for Proposal

The Request for Proposal (RFP) procedure describes how to secure authorization to prepare and use a Request for Proposal.

The procedure, OP 3330 (see Appendix D) helps the user determine if the provider of the required services would be most appropriately selected through the RFP process.

OP 3330 consists of the following:

- User Procedure
- Authorization to Prepare and Circulate a RFP
- Preparation of the RFP and Circulation to Vendors
- Evaluation of proposals