

Santa Clara County  Office of Education

**COUNTYWIDE CBO MEETING SUMMARY**  
**MAY 28, 2015**

**In Attendance (alpha by district order)**

Tina Hsu, Berryessa Union Elementary School District	Wendy Zhang, Milpitas Unified School District
Phuong Le, Berryessa Union Elementary School District	Kirsten Perez, Morgan Hill Unified School District
Jason Vann, Cambrian Elementary School District	Tracy Huynh, Mount Pleasant Elementary School District
Jackie Chen, Campbell Union Elementary School District	Mike Mathiesen, Mountain View-Los Altos Union School District
Irma Nunez, Campbell Union Elementary School District	Irma Manzo, Orchard Elementary School District
Greg Medici, Campbell Union High School District	Rosanna Jeng, Saratoga Union Elementary School District
Ron Wheelehan, Campbell Union High School District	Anna Leung, Union Elementary School District
Julia Yu, Cupertino Union Elementary School District	Rita Sohal, Union Elementary School District
Marcus Battle, East Side Union High School District	Kolvira Chheng, Santa Clara County Office of Education
Andre Bell, East Side Union High School District	Nghia Do, Santa Clara County Office of Education
Karen Poon, East Side Union High School District	Debbie Jones, Santa Clara County Office of Education
Nelly Yang, Evergreen Elementary School District	Yen Lam, Santa Clara County Office of Education
Megan Lamken, Franklin-McKinley Elementary School District	Theresa Martinez, Santa Clara County Office of Education (Recorder)
Alvaro Meza, Gilroy Unified School District	Micaela Ochoa, Santa Clara County Office of Education
Cathy Vance, Loma Prieta Joint Elementary School District	Ted O, Santa Clara County Office of Education
Martin Fregoso, Los Gatos Union Elementary School District	Ann Redd, Santa Clara County Office of Education
Tom Gray, Los Gatos Union Elementary School District	Robert Miyashiro, School Services of California
Greg Medici, Los Gatos-Saratoga Joint Union School District	Michelle Underwood, School Services of California
Rudy Avalos, Luther Burbank Elementary School District	Patty Paulsen, California Financial Services
Marie dela Cruz, Metropolitan Education District	

**1. Welcome and Announcements**

Micaela Ochoa called the meeting to order at 9:35 a.m. Micaela welcomed everyone and introduced Theresa Martinez, her Executive Assistant replacing Carole Hanna. All present introduced themselves. The meeting agenda was reviewed; no additional agenda items were added.

**2A. May Revise**

Robert Miyashiro reviewed the 2015-16 Governor’s May Revision. Points of interest include:

- Provides an additional \$3.1 billion for education funding in 2014-15.
- Governor proposes adding \$2.1 billion to the \$4 billion proposed in January for 2015-16 LCFF growth, an average increase of 14.33%.
- Proposition 98 expenditures have decreased. The State will have to provide less this year and next in order to meet the Proposition 98 requirement.
- Maintains over \$1.1 billion for economic uncertainties (rainy day fund).
- Acknowledges a current-year surge in state revenues and transfers of \$3.3 billion, and a revised forecast for 2015-16 of \$1.7 billion.
- Gains are largely attributed to the repayment of Proposition 98 cuts from previous years. Once paid off, the growth rate is expected to be 2-4 percent annually.
- The Administration’s economic forecast assumes “steady growth over the next four years” with no recession.
- Provides an increase of \$2.4 billion in discretionary, one-time Proposition 98 funding.

- The 2015-16 CalPERS employer contribution rate increase is less than expected, increasing to 11.84% instead of 12.6%
- The 2015-16 CalSTRS employer contribution rate statutorily increases to 10.73%.
- Proposes additional funding and increasing match requirements for Career Technical Education to better allow school districts to fully fund over time.
- Maintains \$500 million for the Adult Education Block Grant and includes several changes to the program based on feedback from practitioners.
- Proposes workload adjustments to CalWORKs funding for Stages 2 and 3.
- Provides an increase in gap funding to 53.08%.

Michelle Underwood presented an overview of the latest State budget news:

- The Legislative Analyst's Office (LAO) thinks the Administration is underestimating revenue projections.
- Both houses approved the Adult Education Block Grant (\$500 million) and CTE spending levels (\$400 million) proposed in May.
- The Legislature proposes per-ADA funding for CTE funds.

#### Questions

- What kind of LCFF reporting is done?  
*No structure is built in at the state level, but this has been an issue. Don't feel that the Governor wants to go that route, but the CDE is comfortable with the way it is being done.*
- Speak to the transportation issue for those participating in JPAs (being dissolved).  
*At the end, dollars will be sent back to those districts participating in JPAs. The idea is to send dollars back to where they are supposed to go.*
- Is the CTE proposal based on district ADA?  
*District ADA for high school grades.*
- Will there be matching grants for CTE funds?  
*Don't believe there will be a match.*
- Where do you think increases would occur?  
*Teacher preparedness/induction; BTSAs/PARS type programs.*
- Besides onetime \$601 discretionary funds, do you see common core money coming?  
*Recommend that you use your discretionary funds for common core. The intent is to use your discretionary dollars where you feel necessary.*
- Is the onetime funding created to use for CTE?  
*Over time grades 9/12 adjusted for CTE; the idea is that CTE money will be used to maintain programs you currently have.*
- BTSAs money was folded into a consortium which is now part of LCF. What happened to the BTSAs funds?  
*The lead agency that received the funds in 2012/13 has it built into its base. Individual school districts need to negotiate with receiving district/lead agency; may need to discuss offline.*

#### 2B. Bill Status

Michelle Underwood presented an update on the following bills:

- AB 575/SB 499 - Teacher Evaluations
- SB 277 - Vaccinations
- AB 1048/AB 1318 - School District Reserve Cap
- AB 1044/AB 1078/AB 1248 - Teacher Reform Bills

#### 3. Budget and LCAP Guidelines and Review Process

Micaela Ochoa advised districts to move forward with public hearings for budget/LCAP, being sure to be transparent about additional revenue. The May Revise is still a proposal, and not adopted. It

is important to start having these discussions, but make it clear to stakeholders/Board, things could change.

Kolvira responded to district representatives' questions:

- With SB 858 a new requirement, is a resolution required?  
*No resolution is required unless you are committing funds.*
- Does a deferred maintenance transfer need a resolution?  
*Only if you are committing the funds.*
- In terms of public hearings for minimum reserve requirement, can it occur on the same agenda as a public hearing for a budget?  
*The statute is silent, but best practice would be for each item to be a different agenda item. The intent of a public hearing is to inform and receive feedback. The public hearing occurs before you adopt your budget. Changes can be made and action taken, but it is not required.*

#### **4. QCC Training on ACA/AB (Sick Leave) – Update**

Kolvira Chheng announced QCC training on ACA/AB (Sick Leave) scheduled for June 18 & 19, 2015.

There was discussion about contracts with American Fidelity and costs to download data. Cindy Patterson clarified that the Santa Clara COE does not have an agreement with American Fidelity. Cindy is transferring data as requested and shared that the COE will not ask for cost recovery to transmit data.

There was discussion of 1095 forms. Cindy explained that the Santa Clara COE does have the capability to produce the form and does not see a need to pay another agency for this service. Cindy recommends districts ask vendors about Part 3 before they proceed with any agreements. Questions asked on when the module for 1095 in QCC will be ready; will the QCC benefits module feed into the 1095, and will the information be accurate were asked. Cindy remarked that W2s are being extracted from payroll data and it is expected that the records which feed into the payroll records and payroll history will be accurate.

#### **5. Collective Bargaining Updates**

Micaela Ochoa reported that additional districts have settled. The spreadsheet will be updated and distributed to all districts.

#### **6. DRAFT: Business Services Branch Strategic Plan (DBAS)**

Kolvira Chheng shared an overview of the steps taken to develop the strategic plan, including the goals and objectives identified to support Business Services' Mission. Kolvira reviewed the districts' needs and survey results, which were taken into consideration as the strategic plan was developed.

#### **7. Demonstration: Internet Access Bond Compliance System**

Marcus Battle briefly shared East Side Union High School District's issues with their bond program. Andre Bell shared the district's experience with California Financial Services' Internet Access Bond Compliance System and the reporting process they are currently using.

Patty Paulsen presented an overview and an online demonstration of their system which provides project tracking, reporting and management tools to monitor, access, update and analyze project data.

The initial set-up fee is \$10,000; CASBO members receive a 50 percent discount. Customized pricing packages are available to meet the needs of each individual district. Volume pricing is available for districts with many projects.

Patty stated that there are currently 30 districts on the system and that most districts can be up and running within three weeks (for the current year's data).

**8. Knowledge Sharing**

Rita Sohal shared that Union School District recently experienced a school office break-in. A computer and small amount of cash were taken.

The meeting adjourned at 12:30 p.m.