

PAYROLL SERVICES PROGRAM ASSIGNMENTS

Laurie Susbilla Payroll Manager 408-453-6783 Elvira Manuel Supervisor - Payroll Services 408-453-6782	Email correspondence/timesheets to: payroll@sccoe.org Fax verification of employment (requiring salary) to: 408-453-6751 ASSIGNMENT BY EMPLOYEE LAST NAME	
	PROGRAM	(ALPHA)
Araceli Jaramilla Payroll Specialist - Lead 408-453-6778	ALL Leadership Staff only	A -Z (LD)
Moira Christine Alamil Payroll Specialist 408-453-6533	Special Education <i>Substitutes - Classified</i>	A -De (AD) A -C (SA)
Tina Buan Payroll Specialist 408-453-6865	Special Education <i>Substitutes - Classified</i>	Df - Lee (DF) D -He (SD)
Andrea Tran Payroll Specialist 408-453-6829	Special Education <i>Substitutes - Classified</i>	Leg - Ram (LO) Hi -Me (SH)
Kim Camille Cinco Payroll Specialist 408-453-6575	Special Education <i>Substitutes - Classified</i>	Ran -Z (RI) Si -Z (SS)
Naomi Rojas Payroll Specialist 408-453-6830	Alternative Education Opportunity Youth Academy Migrant Education SPED @ Ridder Park Transportation Walden West Youth Health & Wellness Substitutes - Classified	A -Z (AS) A -Z (OY) A -Z (ME) A -Z (SE) A -Z (TR) A -Z (TW) A -Z (YH) Mi -Sh (SM)
Nikki Luong Payroll Specialist 408-453-6796	Head Start State Preschool Substitutes - Certificated	A -Z (HS) A -Z (PK) A -K (CS1)
Elvira Manuel Supervisor - Payroll Services 408-453-6782	Ridder Park COE BU Staff only (No SPED) Substitutes - Certificated	A -Z (CO) L -Z (CS2)

EFFECTIVE: 10-17-2024_EM