

**PERSONNEL COMMISSION  
REGULAR MEETING #507  
DECEMBER 8, 2021, 10:00 A.M.  
ZOOM VIRTUAL MEETING**

<https://sccoe.zoom.us/j/97808310279>

**DIAL IN NUMBER: 669 900 6833**

**MEETING ID: 978 0831 0279**

**APPROVED MINUTES**

**I. CALL TO ORDER**

The meeting was called to order by President Nicholas Gervase at 10:00 a.m.

**II. ROLL CALL**

MEMBERS PRESENT	STAFF PRESENT
Nicholas Gervase, President Libby Spector, Member	Marisa Perry Yasmeen Husain Linda Gore Yolanda Anguiano

OTHERS PRESENT	
Mary Ann Dewan Larry Oshodi Rod Adams Angela Ballou	Tammy Dhanota Araceli Fonseca Pam Hale Marcela Miranda

**III. APPROVAL OF AGENDA**

**MOTION #507-1:** The Commission approved Agenda #507, December 8, 2021, moved by Ms. Libby Spector, and seconded Mr. Nicholas Gervase.

**MOTION #507-1:** carried unanimously.

**IV. APPROVAL OF MINUTES**

**MOTION #507-2:** The Commission approved the Minutes for the Regular Personnel Commission Meeting #506, November 10, 2021, moved by Ms. Libby Spector, and seconded by Mr. Nicholas Gervase.

**MOTION #507-2:** carried unanimously.

**V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS**

None

**VI. NEW BUSINESS**

**Public Hearing to Consider the Joint Appointee, Mr. Rod Adams, to the Personnel Commission**

A public hearing on the Personnel Commission's intended Joint Appointee was held at the location, date, and time specified below. Members of the Governing Board, Superintendent, Administration, employee representatives, employees, and public were invited to comment.



#	CLASSIFICATION	DATE	UNIT	NUMBER OF ELIGIBLES	NUMBER OF RANKS
1	Student Services Specialist	11/03/21	OTBS	3	1
2	Administrative Research Assistant	11/05/21	OTBS	5	3
3	Licensed Vocational Nurse	11/09/21	OTBS	1	1
4	Associate Teacher - Infant/Toddler - Educare	11/09/21	AIDES	1	1
5	Paraeducator - Alternative Education	11/13/21	AIDES	1	1
6	Network Engineer	11/16/21	OTBS	5	5
7	Mental Health School Wellness Specialist	11/17/21	OTBS	9	1
8	Paraeducator - Special Education	11/17/21	AIDES	7	Unranked
9	ERSEA Compliance Specialist - Senior	11/18/21	OTBS	2	2
10	Paraeducator - Opportunity Youth Academy	11/18/21	AIDES	5	5
11	Network Engineer	11/29/21	OTBS	6	6
12	Senior Executive Assistant	11/30/21	LT	5	Unranked

**F. Monthly Vacancy Status Report – December 8, 2021**

Director Perry reported on the Monthly Vacancy Status Report and positions filled. The Commission accepted the report as delivered.

**VII. SECRETARY'S REPORT**

Director Perry reported on the following:

- Commission staff met with the director of Opportunity Youth Academy to determine how to reach past graduates with appropriate employment opportunities. Developed an initial plan to get the message conveyed. Staff will be meeting with the committee to update the career page of the SCCOE website.
- The Department has received one-time funding to assist with additional advertising costs
- The annual Classified Seniority List will be published in January, 2022

**VIII. FUTURE MEETINGS OR DISCUSSION ITEMS**

The next Personnel Commission regular meeting is scheduled for Wednesday, January 12, 2022, at 10:00 a.m., via Zoom.

**IX. ADJOURNMENT**

The meeting adjourned at 10:41 a.m.

Respectfully submitted,

Marisa Perry  
Ex-Officio Secretary, Personnel Commission