

PUBLIC NOTICE
PERSONNEL COMMISSION AGENDA
REGULAR MEETING #466
JULY 11, 2018, 10:00 A.M.
BOARD ROOM

I. CALL TO ORDER

II. ROLL CALL

- President – Nicholas Gervase
- Vice President – Rodney Martin
- Member – Libby Spector

III. APPROVAL OF AGENDA #466 –JULY 11, 2018.....ACTION

IV. APPROVAL OF MINUTES

- A. Regular Meeting #465 – June 13, 2018.....ACTION

V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS

VI. NEW BUSINESS

- A. Approval to Pilot Announcing Examination Bulletins less than 15 DaysACTION
- B. Approval / Ratification of Establishing and / or Extending Eligibility Lists.....ACTION
- C. Monthly Vacancy Status Report..... INFORMATION

VII. SECRETARY’S REPORT

- 1. September Meeting Date Change from September 12, 2018 to September 19, 2018
- 2. Head Start Bid Board
- 3. Presentation to the County Board of Education
- 4. Instructional Assistant Job Fair – Saturday, July 14, 2018

VIII. FUTURE MEETINGS OR DISCUSSION ITEMS (Next Meeting: August 8, 2018)

IX. ADJOURNMENT

Santa Clara County  Office of Education

**PERSONNEL COMMISSION
REGULAR MEETING #465
JUNE 13, 2018, 10:00 A.M.
UNADOPTED MINUTES**

I. CALL TO ORDER

The meeting was called to order by President Nicholas Gervase at 10:00 a.m.

II. ROLL CALL

MEMBERS PRESENT	STAFF PRESENT
Nicholas Gervase, President Rodney Martin, Vice President	Jonathan Muñoz, Director – HR / Classified Personnel Services Veronica Contreras, Executive Assistant

OTHERS PRESENT
Peter Daniels, Chief Public Affairs Officer

III. APPROVAL OF AGENDA

MOTION #465-1: The Commission approved the Personnel Commission Agenda #465, June 13, 2018, moved by Mr. Rodney Martin, and seconded by Mr. Nicholas Gervase.

MOTION #465-1: carried unanimously.

IV. APPROVAL OF MINUTES

MOTION #465-2: The Commission approved the Minutes for the Regular Personnel Commission Meeting #464, May 9, 2018, moved by Mr. Rodney Martin, and seconded by Mr. Nicholas Gervase.

MOTION #465-2: carried unanimously.

V. HEARING OF PERSONS TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS

None

VI. NEW BUSINESS

A. Approval of Establishing Classification and Associated Classification Specification

MOTION #465-3: The Commission approved establishing the following classification and associated classification specification, moved by Mr. Rodney Martin, and seconded by Mr. Nicholas Gervase.

MOTION #465-3: carried unanimously.

Classification

- **College Liaison – Alternative Education**

The Santa Clara County Office of Education (“SCCOE”) proposed to establish the College Liaison – Alternative Education classification. The emphasis of this classification is to assist in the effort to reduce recidivism in Santa Clara County. The College Liaison – Alternative Education will provide college assistance and resources to incarcerated and juvenile justice involved high school students and graduates to expose them to a variety of career and college pathways to reduce recidivism.

B. Approval of Recommended Salary Range

MOTION #465-4: The Commission approved recommending the salary range for the following classification specification, moved by Mr. Rodney Martin, and seconded by Mr. Nicholas Gervase.

MOTION #465-4: carried unanimously.

Classification

- **College Liaison – Alternative Education, Range 44**

C. Approval of Establishing Classification and Associated Classification Specification

MOTION #465-5: The Commission approved establishing the following classification and associated classification specification, moved by Mr. Rodney Martin, and seconded by Mr. Nicholas Gervase.

MOTION #465-5: carried unanimously.

Classification

- **Print Production Coordinator**

To meet the needs of Print Services, the Santa Clara County Office of Education (“SCCOE”) proposed to establish the Print Production Coordinator classification. The Print Production Coordinator will perform a variety of responsible administrative, clerical and print production duties to support the daily operations of Print Services.

D. Approval of Recommending Salary Range

MOTION #465-6: The Commission approved recommending the salary range for the following classification, moved by Mr. Rodney Martin, and seconded by Mr. Nicholas Gervase.

MOTION #465-6: carried unanimously.

- **Print Production Coordinator, Range 43**

E. Approval of Classification Revision

MOTION #465-7: The Commission approved the revision of the following classification, moved by Mr. Rodney Martin, and seconded by Mr. Nicholas Gervase.

MOTION #465-7: carried unanimously.

Classification

- **Supervisor – Public Information**

As part of the reorganization within the SCCOE and to meet the needs of the Office, the SCCOE proposed revising the Supervisor – Public Information classification specification. The proposed duty changes are minor in scope, and reflect the updated reporting structure as well as formatting changes.

F. Approval of Reallocating Head Start Facilities Positions to General Services

MOTION #465-8: The Commission approved recommending the salary range for the following classification, moved by Mr. Rodney Martin, and seconded by Mr. Nicholas Gervase.

MOTION #465-8: carried unanimously.

- **Custodian – Restricted and Maintenance Worker I/II – Restricted to Custodian and Maintenance Worker I/II**

The Early Learning Services Department (“ELS”) currently employs Custodians and Maintenance Workers exclusively for the Head Start Program, Custodian - Restricted and Maintenance Worker I/II - Restricted. As part of the reorganization within ELS, and in an effort to maintain capacity for quality of services, Head Start and General Services will consolidate resources, increasing economies of scale and leveraging greater efficiencies for the SCCOE. As such, effective next fiscal year, ELS will no longer employ Custodians and Maintenance Workers exclusively for the Head Start Program. After multiple discussions with leadership and SEIU representatives, the Director proposed the Personnel Commission reallocate Head Start positions assigned to Custodian - Restricted and Maintenance Worker I/II - Restricted, to General Services’ positions, Custodian and Maintenance Worker I/II, respectively, and transfer incumbents’ seniority.

PC#	REASSIGN FROM	REASSIGN TO
0093; 0388; 1723; 1770; 2043; 2614; and 2759	Custodian – Restricted	Custodian

PC#	REASSIGN FROM	REASSIGN TO
0018; 4022; and 4023	Maintenance Worker I/II – Restricted	Maintenance Worker I/II

G. Approval of Establishing and / or Extending Eligibility Lists

MOTION #465-9: The Commission approved and / or ratified the Eligibility Lists listed within Personnel Commission Agenda #465, moved by Mr. Nicholas Gervase, and seconded by Mr. Rodney Martin.

MOTION #465-9: carried unanimously.

	CLASSIFICATION	DATE	UNIT	NUMBER OF ELIGIBLES	NUMBER OF RANKS
1	Information Technology Support Specialist	05/03/18	OTBS	3	3
2	Accounting Specialist I/II	05/16/18	OTBS	24	18
3	Manager – Facilities & Construction	05/18/18	LT	6	6
4	Cook – Lead	05/24/18	OSS	4	3
5	Network Analyst	06/07/18	OTBS	11	8

H. Report on Trainings and Conference Summary for 2017-2018

Below is a listing of professional development conferences and trainings that Commission staff and/or Commissioners anticipate to attend or attended during the 2017-2018 fiscal year.

Conference/Training	Conference/Training Summary	Date & Location	Attendees
CSPCA Northern California Annual Conference 2017-18	1-day annual conference on legal updates and budget issues impacting merit systems.	10/13/17 San Jose, CA	J. Muñoz V. Contreras M. Flores K. Jalaan
Merit Academy 2017-2018	5-day academy, 8 hours per session, covers the workings of a merit system, responsibilities of the Personnel Commission, recruitment and selection, class and compensation.	1/20/18 2/10/18 3/10/18 4/14/18 5/19/18 (updates will be provided as more information becomes available)	J. Muñoz Y. Husain M. Flores
NEOGOV Annual User Conference 2017-2018	Conference on product functionality and best practices.	10/26/17 – 10/27/17, Las Vegas, NV	J. Muñoz K. Jalaan
Professional Services Agreement Contract Training	Review of current policies and procedures for Professional Services Agreements (PSAs).	8/7/17 SCCOE	J. Muñoz M. Perry V. Contreras
Improving Your Presentation Skills	Tools to sharpen and improve your presentation skills.	7/18/17 SCCOE	N. Kelm
Intro to QCC	Learn the basics of working effectively with the QCC interface. We will review: <ul style="list-style-type: none"> • Logging in • QCC Control Center Window • Custom settings • QCC Menu Tree & Options • Favorites • Print Manager • Documentation & Help 	9/21/17 SCCOE	M. Flores
OMS Administrator Training	This workshop will provide hands-on instruction on how to use the event management functions of the Organization Management System (OMS). This session will include information on	8/28/17 SCCOE	M. Flores

Conference/Training	Conference/Training Summary	Date & Location	Attendees
	tracking attendance for the events, downloading event data, preparing event registration materials, preparing reports, and fine-tuning event data.		
QCC Print Manager and Download	In this course, participants will learn how to manage reports sent to the QCC Print Manager.	11/01/17 SCCOE	K. Jalaan
CODESP	Labor Relations: Bargaining 101	8/7/17 Online	J. Muñoz
CODESP	Labor Relations: Bargaining 102	8/8/17 Online	J. Muñoz
Champions for Leadership	The purpose of the program is to identify future leaders from each branch, match them with a mentor, and provide them with professional development opportunities. Seminar topics include effective leadership, communication, team building, change management, and interviewing skills. In addition to attending monthly seminars, participants in the program meet with a mentor on a regular basis and complete a work-related project.	8/17 – 5/18 SCCOE	Y. Husain M. Flores
Advanced Collective Bargaining Workshop	Overview of the bargaining process	11/02/17 SCCOE	J. Muñoz
QCC Print Manager & Excel Tips	Participants will learn how to manage reports sent to the QCC Print Manager (formerly QSS LSpool) including: Custom Lists Auto-Fill Splitting Data	11/01/17 SCCOE	K. Jalaan

Conference/Training	Conference/Training Summary	Date & Location	Attendees
Microsoft Excel: Formulations & Functions	In this class, participants will learn how to use powerful functions, how to build effective formulas, and other time-saving techniques, including: Table cross-referencing look-up functions such as VLOOKUP, INDEX, and MATCH; Text functions to clean up your text fields; Array formulas; and Tips on troubleshooting your formulas.	11/16/17 SCCOE	K. Jalaan
Education, Labor and Employment Law Series	Review of current legal cases as they pertain to education	11/16/17 02/01/18 Sunnyvale Elementary SD	J. Muñoz
Strengths Finder	The CliftonStrengths is an online assessment tool fueling better performance in workplaces. Participants will use CliftonStrengths to maximize human potential by developing themselves to become great at what they're naturally good at.	12/05/17 1/12/18 SCCOE	J. Muñoz V. Contreras N. Kelm K. Jalaan Y. Husain Y. Gomez M. Flores C. Gutierrez
PHR & PHR/CA	The Professional in Human Resources ("PHR") certification demonstrates mastery of the technical and operational aspects of HR management, including U.S. laws and regulations.	12/22/17 – 05/22/18	M. Flores V. Contreras
2018 Northern California Public Sector Labor & Employment Law Update	2018 new legal and legislative changes affecting the field of public sector human resources.	01/23/18 Hayward, CA	V. Contreras M. Flores

I. Monthly Vacancy Status Report – June 13, 2018

Ex-Officio Secretary Muñoz reported on the Monthly Vacancy Status Report and positions filled. The Commission accepted the report as delivered.

VII. SECRETARY'S REPORT

Ex-Officio Secretary Muñoz reported on the following:

A. September Meeting Date Change from September 12, 2018 to September 19, 2018

On behalf of the Commission and due to availability of the Commissioners, Ex-Officio Secretary Muñoz requested a date change for the September Personnel Commission Meeting. The meeting date was changed to September 19, 2018.

B. Staffing Update

Ex-Officio Secretary Muñoz updated the Commission on the staffing of Classified Personnel Services. Recruitment of the Supervisor – Classification & Recruitment will soon be posted, the Office anticipates to fill the vacancy by mid to late summer. Veronica Contreras, Executive Assistant, will be out on an Industrial leave, effective July 12, 2018.

VIII. FUTURE MEETINGS OR DISCUSSION ITEMS

The next Personnel Commission meeting is scheduled for Wednesday, July 11, 2018, at 10:00 a.m.

IX. ADJOURNMENT

The meeting adjourned at 10:34 a.m.

Respectfully submitted,



Jonathan Muñoz

Ex-Officio Secretary, Personnel Commission

AGENDA ITEM VI – A (NEW BUSINESS – ACTION)

**APPROVAL TO PILOT ANNOUNCING EXAMINATION BULLETINS
LESS THAN 15 DAYS**

BACKGROUND

The Santa Clara County Office of Education’s (“SCCOE”) Personnel Commission Rule 7.01 states that *“all examinations [bulletins] shall be announced for at least 15 calendar days prior to the last date for filing applications.”* The Director – Human Resources / Classified Personnel Services (“Director”) requests the Commission approve announcing examination bulletins (“job postings”) for less than 15 days prior to the last date for filing applications, when appropriate, for a one-year pilot period. If approved, the Director shall determine the appropriate length of time for each respective job posting.

There are several reasons for this request. First, the national unemployment rate is roughly estimated at 3.8%, making it more difficult to recruit highly qualified candidates. Highly qualified candidates are not in the job market very long. Having a 15-day minimum job posting decreases the Office’s ability to compete with fast-paced Silicon Valley employers for these highly qualified candidates. Second, if the average job posting is reduced by an average of one week, the Department essentially decreases time to hire by one week; thus improving customer service to SCCOE’s departments and their ability to provide services to students. Furthermore, decreasing the length of job postings helps the department become more efficient. Not only would this decrease the cost to hire, but it also allows for recruiters to reallocate their time to additional recruitments or special projects.

RECOMMENDATION

It is recommended the Personnel Commission approve the following action:

1. Pilot announcing examination bulletins less than 15 days through the 2018-19 fiscal year.
2. Approval shall be effective July 11, 2018.

AGENDA ITEM VI – B (NEW BUSINESS – ACTION)

APPROVAL OF ELIGIBILITY LISTS

BACKGROUND

The Director - Classified Personnel Services is responsible for preparing eligibility lists containing the names of eligible persons who have successfully passed required examinations and are available to accept employment in the classified service of the Santa Clara County Office of Education. The names of eligible persons have been arranged on each eligibility list in accordance with its examination rules.

RECOMMENDATION

The Director - Classified Personnel Services respectfully recommends the Personnel Commission approve and/or ratify the following eligibility lists:

	CLASSIFICATION	DATE	UNIT	NUMBER OF ELIGIBLES	NUMBER OF RANKS
1	Environmental Education Program Lead	06/15/18	AIDES	6	6
2	Emergency Preparedness, School Safety and Security Administrator	06/21/18	LT	4	3
3	Custodian	06/22/18	OSS	16	15
4	Administrative Assistant II	06/25/18	OTBS	11	8
5	School Office Coordinator - Special Education	06/26/18	OTBS	6	5
6	District Business Advisor	06/27/18	LT	7	5
7	Student Assessment Technician	06/27/18	AIDES	7	5
8	Manager - Program and Quality Assurance	06/28/18	LT	7	5

AGENDA ITEM VI – C (NEW BUSINESS - INFORMATIONAL)

**INFORMATION RECEIVED
MONTHLY VACANCY STATUS REPORT**

BACKGROUND

A monthly report is provided to the Commission outlining the vacancy requests since the previous Personnel Commission meeting. The report is updated on an on-going basis, between Personnel Commission meetings. Enclosed, please find the Monthly Vacancy Status Report. This item is informational only.

CLASSIFIED PERSONNEL SERVICES
Vacancy Status Report - Paraeducator – Special Education

Reporting Period: June 13, 2018 to July 11, 2018
Report Date: 7/3/2018

#	PC #	CLASSIFICATION	SCHOOL SITE	STAFF	STATUS	TENTATIVE START DATE
1	3689	Paraeducator - Special Education	Baldwin	Kathy	Filled	08/15/18
2	3850	Paraeducator - Special Education	Santa Teresa High School	Kathy	Filled	08/15/18
3	3669	Paraeducator - Special Education	Bagby	Kathy	Filled	08/15/18
4	1583	Paraeducator - Special Education	Carson	Kathy	Filled	08/15/18
5	1394	Paraeducator - Special Education	Saratoga	Kathy	Filled	08/15/18
6	2197	Paraeducator - Special Education	Chandler Tripp	Kathy	Filled	08/15/18
7	2990	Paraeducator - Special Education	Anne Darling	Kathy	Filled	08/15/18
8	4391	Paraeducator - Special Education	Anne Darling	Kathy	Filled	08/15/18
9	3105	Paraeducator - Special Education	Cherrywood	Kathy	Filled	08/15/18
10	0262	Paraeducator - Special Education	Hester	Kathy	Filled	08/15/18
11	3692	Paraeducator - Special Education	Hester	Kathy	Filled	08/15/18
12	3834	Paraeducator - Special Education	Buchser	Kathy	Filled	08/15/18
13	2497	Paraeducator - Special Education	Campbell Community	Kathy	Filled	08/15/18
14	2892	Paraeducator - Special Education	Connect West	Kathy	Filled	08/15/18
15	4068	Paraeducator - Special Education	Ridder Park	Kathy	Filled	08/15/18
16	4693	Paraeducator - Special Education	Baldwin	Kathy	Testing/Orals	
17	4056	Paraeducator - Special Education	Santa Teresa High School	Kathy	Testing/Orals	
18	3563	Paraeducator - Special Education	Oster	Kathy	Testing/Orals	
19	1416	Paraeducator - Special Education	Independence	Kathy	Testing/Orals	
20	1787	Paraeducator - Special Education	Independence	Kathy	Testing/Orals	
21	2511	Paraeducator - Special Education	Santa Teresa Elementary	Kathy	Testing/Orals	
22	3614	Paraeducator - Special Education	Moreland	Kathy	Testing/Orals	
23	3671	Paraeducator - Special Education	Westmont High School	Kathy	Testing/Orals	
24	0667	Paraeducator - Special Education	Chandler Tripp	Kathy	Testing/Orals	
25	4379	Paraeducator - Special Education	Chandler Tripp	Kathy	Testing/Orals	
26	0304	Paraeducator - Special Education	Hester	Kathy	Testing/Orals	
27	0570	Paraeducator - Special Education	Hester	Kathy	Testing/Orals	
28	0593	Paraeducator - Special Education	Hester	Kathy	Testing/Orals	
29	1413	Paraeducator - Special Education	Hester	Kathy	Testing/Orals	
30	1943	Paraeducator - Special Education	Hester	Kathy	Testing/Orals	
31	3578	Paraeducator - Special Education	Hester	Kathy	Testing/Orals	

CLASSIFIED PERSONNEL SERVICES
Vacancy Status Report - Paraeducator – Special Education

Reporting Period: June 13, 2018 to July 11, 2018
Report Date: 7/3/2018

#	PC #	CLASSIFICATION	SCHOOL SITE	STAFF	STATUS	TENTATIVE START DATE
32	4378	Paraeducator - Special Education	Hester	Kathy	Testing/Orals	
33	4087	Paraeducator - Special Education	Laurelwood	Kathy	Testing/Orals	
34	3594	Paraeducator - Special Education	Ley Va	Kathy	Testing/Orals	
35	2809	Paraeducator - Special Education	Baldwin	Kathy	Transfer Hotline	
36	2861	Paraeducator - Special Education	Argonaut	Kathy	Transfer Hotline	
37	0903	Paraeducator - Special Education	Parkway Elementary	Kathy	Transfer Hotline	
38	4707	Paraeducator - Special Education	Santa Clara High School	Kathy	Transfer Hotline	
39	0870	Paraeducator - Special Education	Hester	Kathy	Transfer Hotline	
40	2372	Paraeducator - Special Education	Hester	Kathy	Transfer Hotline	
41	3561	Paraeducator - Special Education	Hester	Kathy	Transfer Hotline	
42	3642	Paraeducator - Special Education	Connect East	Kathy	Transfer Hotline	
43	1586	Paraeducator - Special Education	Monticello	Kathy	Repost	
44	1798	Paraeducator - Special Education	Hester	Kathy	Repost	

**CLASSIFIED PERSONNEL SERVICES
Vacancy Status Report**

Reporting Period: June 13, 2018 to July 11, 2018
Report Date: 7/3/2018

#	PC#	CLASSIFICATION	DEPARTMENT/ SCHOOL SITE	STAFF	STATUS	DATE CERTIFIED	TENTATIVE START DATE
1	2642	Accounting Specialist I/II	District Business Advisory Services	Kathy	Filled	06/15/18	07/02/18
2	5425	Associate Teacher - Restricted	Head Start/Daniel Lairon	Jonathan	Filled	05/29/18	08/01/18
3	0916	Cook - Lead	Walden West	Yolanda	Filled	05/24/18	07/09/18
4	5403	Environmental Education Program Lead	Environmental Education	Kathy	Filled	06/18/18	07/09/18
5	2668	Network Analyst	Network & Technical Support	Kathy	Filled	06/07/18	06/25/18
6	5426	Family Advocate - Restricted	Head Start	Veronica	Filled	06/28/18	07/03/18
7	4782	Administrative Assistant II	STEAM	Veronica	Certified	06/28/18	
8	5287	Custodian	General Services	Yasmeen	Certified	06/26/18	
9	5358	Custodian	General Services	Yasmeen	Certified	06/26/18	
10	5407	District Business Advisor	District Business Advisory Services	Jonathan	Certified	07/03/18	
11	5411	Emergency Preparedness, School Safety and Security Administrator	Risk Management	Jonathan	Certified	06/25/18	
12	3942	Family Advocate - Restricted	Head Start	Veronica	Certified	07/03/18	
13	5336	Manager - Program and Quality Assurance	Head Start	Yasmeen	Certified	07/03/18	
14	2515	School Office Coordinator - Special Education	Special Education/Foothill	Veronica	Certified	06/28/18	
15	2930	Student Assessment Technician	Alternative Education/Sunol	Yasmeen	Certified	07/03/18	
16	5420	Administrative Assistant III	Credential Programs	Kathy	Testing/Orals		
17	5419	Administrator - Superintendent Projects	Office of the Superintendent	Jonathan	Testing/Orals		
18	5417	Director I - Child Care Planning & Support	Office of the Superintendent	Linda	Testing/Orals		
19	5153	Environmental Education Specialist	Walden West	Marisa	Testing/Orals		
20	5061	Home Visiting Specialist - Early Head Start - Restricted	Head Start	Jonathan	Testing/Orals		
21	5064	Home Visiting Specialist - Early Head Start - Restricted	Head Start	Jonathan	Testing/Orals		
22	0765	IT Support Specialist	Network & Technical Support	Yasmeen	Testing/Orals		
23	5418	Manager - Strategy & Implementation	Office of the Superintendent	Jonathan	Testing/Orals		
24	3981	Paraeducator - Alternative Education	Alternative Education/Sunol	Meipo	Testing/Orals		
25	4099	Paraeducator - Alternative Education	Alternative Education/Sunol	Meipo	Testing/Orals		
26	5265	Paraeducator - Opportunity Youth Academy	Alternative Education/OYA	Meipo	Testing/Orals		
27	3051	School Office Coordinator - Special Education	Special Education/Ridder Park	Veronica	Testing/Orals		
28	5179	School Site Technology Support Specialist	Information Systems Center	Yasmeen	Testing/Orals		
29	0076	Supervisor - Classification & Recruitment	Classified Personnel Services	Kathy	Testing/Orals		
30	4222	Supervisor - Maintenance & Operations	General Services	Veronica	Testing/Orals		
31	5404	Administrative Assistant III	STEAM	Jonathan	Repost		
32	0588	Education Interpreter/Tutor - DHOH	Special Education/Leigh	Yasmeen	Repost		
33	0853	Education Interpreter/Tutor - DHOH	Special Education/Dartmouth	Yasmeen	Repost		
34	1016	Education Interpreter/Tutor - DHOH	Special Education/Leigh	Yasmeen	Repost		
35	1648	Education Interpreter/Tutor - DHOH	Special Education/Dartmouth	Yasmeen	Repost		

**CLASSIFIED PERSONNEL SERVICES
Vacancy Status Report**

Reporting Period: June 13, 2018 to July 11, 2018
Report Date: 7/3/2018

#	PC#	CLASSIFICATION	DEPARTMENT/ SCHOOL SITE	STAFF	STATUS	DATE CERTIFIED	TENTATIVE START DATE
36	2062	Education Interpreter/Tutor - DHOH	Special Education/Silver Creek	Yasmeen	Repost		
37	2535	Education Interpreter/Tutor - DHOH	Special Education/Oster	Yasmeen	Repost		
38	2916	Education Interpreter/Tutor - DHOH	Special Education/Leigh	Yasmeen	Repost		
39	4701	Education Interpreter/Tutor - DHOH	Special Education/Oster	Yasmeen	Repost		
40	5423	Associate Teacher - Restricted	Head Start/San Antonio	Jonathan	Hold		
41	5424	Associate Teacher - Restricted	Head Start/San Antonio	Jonathan	Hold		