


 Santa Clara County Office of Education

PUBLIC NOTICE
PERSONNEL COMMISSION AGENDA
REGULAR MEETING #446
NOVEMBER 9, 2016, 10:00 A.M.
BOARD ROOM

I. CALL TO ORDER

II. ROLL CALL

President – Rodney Martin
 Vice President – Libby Spector
 Member – Nicholas Gervase

III. APPROVAL OF AGENDA #446 – NOVEMBER 9, 2016 ACTION

IV. APPROVAL OF MINUTES

A. Regular Meeting #445 – October 12, 2016 ACTION

V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS

VI. CLOSED SESSION

A. Public Employee Performance Evaluation Pursuant to Government Code Section 54957
 Title: Director - Classified Personnel Services

VII. NEW BUSINESS

A. Public Hearing to Consider the Joint Appointee to the Personnel Commission ACTION

a. A public hearing to consider the Joint Appointee, Mr. Rodney Martin, to the Personnel Commission is scheduled for the location, date, and time specified below. Members of the Governing Board, Superintendent, Administration, employee representative, employees, and public are invited to comment.

Location: Santa Clara County Office of Education
1290 Ridder Park Drive
San Jose, CA 95131
Board Room (First Floor)

Date: November 9, 2016
Time: 10:00 a.m.

Open Hearing at: _____ a.m.

Motion: _____

Second: _____

Vote: _____

Close Hearing at: _____ a.m.

Motion: _____

Second: _____

Vote: _____

B. Appointment of the Intended Joint Appointee to the Personnel Commission ACTION

a. It is moved the Personnel Commission publically announce and appoint the Joint Appointee to the Personnel Commission, initiating in December 2016 for a three year term.

NOTE: This agenda will be posted on all County Office of Education bulletin boards. Additional information regarding items on this agenda is available from Classified Personnel Services. Personnel Commission reserves the right to receive issues which are brought up from the floor and refer them to staff for further attention. Oral presentations to the Personnel Commission are limited to five (5) minutes.

- C. Approval / Ratification of Classification Specification Revisions without Title Changes..... ACTION
 - a. Paraeducator – Opportunity Youth Academy
- D. Approval / Ratification of Establishing and / or Extending Eligibility Lists ACTION
- E. Limited Term / Substitute Assignments ACTION
- F. Personnel Commission Annual Report 2015-2016 (First Draft) INFORMATION
- G. Report on Future Trainings and Conferences INFORMATION
- H. Monthly Classification Action Report INFORMATION
- I. Monthly Vacancy Status Report INFORMATION
- J. Ewing Classification and Compensation Study Appeals INFORMATION
 - a. Should any qualifying individuals or groups of individuals submit a classification and compensation study appeal request, the Personnel Commission will hear appeal requests at this time. The Personnel Commission will take action at the December 2016 meeting.
 - b. Any of the following individuals or groups of individuals may submit an appeal request to the Personnel Commission:
 - i. Conference Center Coordinator
 - ii. Data Enrollment Specialist
 - iii. School Office Coordinators transition to School Office Coordinator – Special Education

VIII. SECRETARY’S REPORT

- A. OYA Student Worker Program
- B. Superintendent Advisory Council
- C. NEOGOV Conference and Job Openings Webpage

IX. FUTURE MEETINGS OR DISCUSSION ITEMS (Next Meeting: December 14, 2016)

X. ADJOURNMENT