

Santa Clara County  Office of Education

**PUBLIC NOTICE
PERSONNEL COMMISSION AGENDA
REGULAR MEETING #442
JULY 13, 2016, 10:00 A.M.
BOARD ROOM**

- I. CALL TO ORDER**

- II. ROLL CALL**
President – Rodney Martin
Vice President – Libby Spector
Member – Nicholas Gervase

- III. APPROVAL OF AGENDA #442 – JULY 13, 2016** ACTION

- IV. APPROVAL OF MINUTES**
A. Regular Meeting #441 – June 8, 2016 ACTION

- V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS**

- VI. NEW BUSINESS**
 - A. Approval of Establishing Classifications and Associated Classification Specifications ACTION
 - a. Student Data Specialist
 - B. Approval of Recommending Salary Ranges ACTION
 - a. Student Data Specialist, Range 48
 - C. Approval of Classification Retitling & Revision and Salary Reallocation ACTION
 - a. Director I – Workforce & Organizational Development, Range 12, to
 - b. Director II – Workforce & Organizational Development, Range 14
 - D. Approval / Ratification of Establishing and / or Extending Eligibility Lists ACTION
 - E. Report on Future Trainings and Conferences INFORMATION
 - F. Monthly Classification Action Report INFORMATION
 - G. Monthly Vacancy Status Report INFORMATION

- VII. SECRETARY’S REPORT**
 - a. Instructional Assistant Job Fair Summary
 - b. Year End Summary Review

- VIII. FUTURE MEETINGS OR DISCUSSION ITEMS (Next Meeting: August 17, 2016)**

- IX. ADJOURNMENT**

NOTE: This agenda will be posted on all County Office of Education bulletin boards. Additional information regarding items on this agenda is available from Classified Personnel Services. Personnel Commission reserves the right to receive issues which are brought up from the floor and refer them to staff for further attention. Oral presentations to the Personnel Commission are limited to five (5) minutes.