

Santa Clara County  Office of Education

PUBLIC NOTICE
PERSONNEL COMMISSION AGENDA
REGULAR MEETING #453
JUNE 14, 2017, 10:00 A.M.
BOARD ROOM

- I. CALL TO ORDER**
- II. ROLL CALL**
 - President – Libby Spector
 - Vice President – Nicholas Gervase
 - Member – Rodney Martin
- III. APPROVAL OF AGENDA #453 – JUNE 14, 2017** ACTION
- IV. APPROVAL OF MINUTES**
 - A. Regular Meeting #452 – May 10, 2017..... ACTION
- V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS**
- VI. NEW BUSINESS**
 - A. Approval / Ratification of Classification Specification Revisions ACTION
 - a. ERSEA Compliance Specialist - Restricted
 - b. ERSEA Compliance Specialist – Senior - Restricted
 - c. Manager – Instructional Technology (STEAM)
 - B. Approval / Ratification of Establishing and / or Extending Eligibility Lists ACTION
 - C. Report on Future Trainings and Conferences INFORMATION
 - D. Monthly Classification Action Report INFORMATION
 - E. Monthly Vacancy Status Report INFORMATION
- VII. SECRETARY’S REPORT**
 - A. Instructional Assistant Fair Update
 - B. OYA Career Closet Update
 - C. Layoff Assistant Work Shop
 - D. Head Start Bid Board
 - E. Paraeducator Bid Board
 - F. OYA Intern Update
 - G. Marketing & Public Relations (Recruitment)—Brochure & Needs Analysis Survey Initiative
- VIII. FUTURE MEETINGS OR DISCUSSION ITEMS (Next Meeting: July 12, 2017)**
- IX. ADJOURNMENT**

NOTE: This agenda will be posted on all County Office of Education bulletin boards. Additional information regarding items on this agenda is available from Classified Personnel Services. Personnel Commission reserves the right to receive issues which are brought up from the floor and refer them to staff for further attention. Oral presentations to the Personnel Commission are limited to five (5) minutes.