

Santa Clara County  Office of Education

PUBLIC NOTICE
PERSONNEL COMMISSION AGENDA
REGULAR MEETING #451
APRIL 12, 2017, 10:00 A.M.
BOARD ROOM

- I. CALL TO ORDER**
- II. ROLL CALL**
President – Libby Spector
Vice President – Nicholas Gervase
Member – Rodney Martin
- III. APPROVAL OF AGENDA #451 – APRIL 12, 2017** ACTION
- IV. APPROVAL OF MINUTES**
A. Regular Meeting #450 – March 8, 2017 ACTION
- V. HEARING OF PERSONS DESIRING TO ADDRESS THE COMMISSION OR TO PRESENT PETITIONS**
- VI. NEW BUSINESS**
 - A. Approval of Establishing Classifications and Associated Classification Specifications ACTION
 - a. Manager – Program & Quality Assurance
 - b. Payroll Services Specialist – Lead
 - B. Approval / Ratification of Classification Specification Revisions ACTION
 - a. Supervisor – Foster Youth and Homeless Educational Services
 - b. Web Developer/Programmer – Senior
 - C. Approval of Recommending Salary Ranges ACTION
 - a. Manager – Program & Quality Assurance, Range 12
 - b. Payroll Services Specialist – Lead, Range 48
 - c. Web Developer/Programmer – Senior, Range 57.5
 - D. Approval of the Personnel Commission Meeting Calendar for 2017-2018 ACTION
 - E. Approval / Ratification of Establishing and / or Extending Eligibility Lists ACTION
 - F. Personnel Commission Budget: 2017-2018 (First Reading) INFORMATION
 - G. Report on Future Trainings and Conferences INFORMATION
 - H. Monthly Classification Action Report INFORMATION
 - I. Monthly Vacancy Status Report INFORMATION
- VII. SECRETARY'S REPORT**
 - A. Instructional Assistant Fair Update
 - B. Online Performance Evaluation Update

NOTE: This agenda will be posted on all County Office of Education bulletin boards. Additional information regarding items on this agenda is available from Classified Personnel Services. Personnel Commission reserves the right to receive issues which are brought up from the floor and refer them to staff for further attention. Oral presentations to the Personnel Commission are limited to five (5) minutes.

C. OYA Student Intern Program Update

VIII. FUTURE MEETINGS OR DISCUSSION ITEMS (Next Meeting: May 10, 2017)

IX. ADJOURNMENT